

Minutes of the Sherrard Public Library District Board of Trustees

March 21, 2017

Call to Order 7:00 P.M.

Board Members in Attendance: Allen Holdsworth, Molly Kindelsperger, Sheryl Steele, Cindy Sanders, Barb Ruane & Sarah Soliz

Board Members in Absent: None

Staff: Bobbi Jackson

Public Present: Clint Ziemer, James DeWitt

Motions:

1. Motion to approve the Agenda by Ruane, Second by Steele.
2. Motion to approve the Minutes of January 17, 2017 by Ruane, Second by Steele.
3. Motion to approve the Treasurer's Report by Ruane, Second by Steele.
4. Motion to approve a change order by Laverdiere Construction to increase by 4 inches the gravel fill subject to the approval of the architect by Steele, Second by Ruane.
5. Motion to approve the donation of services by Larry Rhodenbaugh to install water and sewer lines for the new library by Steele, Second by Ruane.
6. Motion to approve the friends group to use the library's logo with Friends added to the top of it by Kindelsperger, Second by Soliz.
7. Motion to approve the Travel Expenditure Policy by Ruane, Second by Steele.
8. Motion to approve the changes to the By-laws by Kindelsperger, Second by Ruane.
9. Motion to adjourn at 8:12 P.M. by Ruane, Second by Steele.

Director's Report

A new staff member will be hired to fill a temporary position to cover a 30 day leave by a current staff member. This temporary position will also be used to help cover hours while moving to the new library.

Vacation policy should be revised to include long term employees.

Director attended a meeting of the Village of Sherrard to ask about help on funding the water and sewer hook ups for the new library.

The official name of the library varies on several documents. It should be addressed to be the same on all documents.

Discussion:

Unfinished Business:

Clint Ziemer updated the board on the activities of the 'Friends of the Library' group.

Holdsworth and Kindelsperger will meet with the director to draft a letter and set levels for fundraising for the library.

Bookmobile is being prepped for delivering it to the auction.

New Business:

The friends group asked for permission to add FRIENDS to the top of the library's logo. Motion was approved.

Travel Expenditures Policy was updated. Motion was approved.

Updating of the By-Laws was approved to state the same board member may not hold the office of President for more than two successive two year terms. Motion was passed.

The next meeting will be April 18, 2017 at 7:00 PM..

Respectfully Submitted,

Cindy Sanders, Secretary