

SUMMER VILLAGE OF YELLOWSTONE
ORGANIZATIONAL COUNCIL MEETING MINUTES
FRIDAY, AUGUST 16TH, 2019
YELLOWSTONE SUMMER VILLAGE SHOP

PRESENT: CouncillorDon Bauer
CouncillorRuss Purdy
CouncillorBrenda Shewaga

Chief Administrative OfficerWendy Wildman

Public at Large0

1. CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Chief Administrative Officer, Wendy Wildman.

Motion #119-19

2. AGENDA

MOVED by Councillor Bauer that the August 16, 2019 Organizational Meeting Agenda be adopted as presented.

CARRIED

3. NOMINATIONS - MAYOR

The Chief Administrative Officer called for nominations for the position of Mayor.

Councillor Bauer nominated Councillor Shewaga for Mayor.

The Chief Administrative Officer called for nominations for the position of Mayor a second time.

Councillor Purdy nominated himself for Mayor.

The Chief Administrative Officer call for nominations for the position of Mayor a third time.

Motion #120-19

MOVED by Councillor Purdy that nominations cease.

CARRIED

A vote for the position of Mayor was done by secret ballot.

Councillor Shewaga was declared Mayor, was administered the Oath of Office for the position of Mayor and assumed the Chair.

Motion #121-19

MOVED by Councillor Purdy that the ballots be destroyed.

CARRIED

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4. NOMINATIONS – DEPUTY MAYOR

Mayor Shewaga called for nominations for position of Deputy Mayor.

Mayor Shewaga nominated Councillor Purdy for Deputy Mayor.

Councillor Purdy declined the nomination.

Mayor Shewaga nominated Councillor Bauer for Deputy Mayor.

Mayor Shewaga called for nominations for position of Deputy Mayor a second time.

Mayor Shewaga called for nominations for position of Deputy Mayor a third time.

Motion #122-19

MOVED by Mayor Shewaga that nominations cease.

CARRIED

Councillor Bauer was declared Deputy Mayor and was administered the Oath of Office for Deputy Mayor.

Motion #123-19

5. CONFIRMATION OF COUNCIL MEETING DATE & TIME

MOVED by Deputy Mayor Bauer that regular Council meetings be scheduled for the 3rd Friday of the months of January, March, April, June, July, August, September, October and November at 9:00 a.m., all meetings to take place at the Summer Village Shop located at 500-Morin Drive in Yellowstone, Alberta.

CARRIED

Motion #124-19

6. CONFIRMATION OF SIGNING AUTHORITY

MOVED by Deputy Mayor Bauer that the Signing Authorities be confirmed as all three Council members being Brenda Shewaga, Russ Purdy or Don Bauer in conjunction with the Chief Administrative Officer, Wendy Wildman or the Assistant Chief Administrative Officer, Heather Luhtala AND THAT two signatures are required being one elected official and one administration.

CARRIED

Motion #125-19

7. CONFIRMATION OF BANKING AUTHORITY

MOVED by Mayor Shewaga that the Banking Authority be confirmed as ATB Financial.

CARRIED

Motion #126-19

8. CONFIRMATION OF CHIEF ADMINISTRATIVE OFFICER APPOINTMENT

MOVED by Councillor Purdy that the Chief Administrative Officer Appointment be confirmed as Wendy Wildman of Wildwillow Enterprises Inc.

CARRIED

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Motion #127-19

9. CONFIRMATION OF AUDITOR APPOINTMENT

MOVED by Councillor Purdy that the Auditor Appointment be confirmed as Seniuk & Company.

CARRIED

Motion #128-19

10. CONFIRMATION OF SOLICITOR APPOINTMENT

MOVED by Mayor Shewaga that the Solicitor Appointment be confirmed as Patriot Law Group.

CARRIED

Motion #129-19

11. CONFIRMATION OF ASSESSOR APPOINTMENT

MOVED by Councillor Purdy that the Assessor Appointment be confirmed as Dan Kanuka of Municipal Assessment Services Group (Bylaw 151).

CARRIED

Motion #130-19

12. CONFIRMATION OF DEVELOPMENT AUTHORITY

MOVED by Deputy Mayor Bauer that the Development Officer be confirmed as Diane Burtnick (Bylaw 188).

CARRIED

Motion #131-19

13. CONFIRMATION OF SUBDIVISION & DEVELOPMENT APPEAL BOARD AUTHORITY

MOVED by Mayor Shewaga that the Subdivision & Development Appeal Board – as per agreement with Lac Ste. Anne County (Bylaws 204-2019 and 210-2019).

CARRIED

Motion #132-19

14. CONFIRMATION OF SUBDIVISION AUTHORITY

MOVED by Councillor Purdy that the Subdivision Authority be confirmed as Municipal Planning Services, Jane Dauphinee (Bylaw 189).

CARRIED

Motion #133-19

15. CONFIRMATION OF MUNICIPAL PLANNING COMMISSION

MOVED by Mayor Shewaga that the Municipal Planning Commission be confirmed as all of Council.

CARRIED

Motion #134-19

16. CONFIRMATION OF FOIP COORDINATOR

MOVED by Mayor Shewaga that the FOIP Coordinator be confirmed as the Chief Administrative Officer, Wendy Wildman.

CARRIED

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Motion #135-19

17. COMMUNITY PEACE OFFICER/BYLAW ENFORCEMENT OFFICER

MOVED by Deputy Mayor Bauer that the Community Peace Officer/Bylaw Enforcement Officer be confirmed as Town of Mayerthorpe Peace Officer Services Agreement, Community Peace Officer, Dwight Dawn.

CARRIED

Motion #136-19

18. CONFIRMATION OF COMMITTEE APPOINTMENTS

MOVED by Deputy Mayor Bauer that the Committee Appointments be confirmed as follows:

-Fire Commissioner – **Don Bauer** representative with Russ Purdy as alternate

-Highway 43 East Waste Commission – **Don Bauer** representative with Russ Purdy and Brenda Shewaga as alternates

-Lac Ste. Anne Foundation – **Brenda Shewaga** representative with Don Bauer as alternate

-Municipal Emergency Management & Regional Emergency Services – **all members of Council** (one rep to vote)

-North 43 Lagoon Commission – **Russ Purdy** representative with Brenda Shewaga and Don Bauer as alternates

-West Inter-Lake District Regional Water Services Commission – **Russ Purdy** representative with Don Bauer as alternate

-Family & Community Support Services – **Brenda Shewaga** representative with Russ Purdy as alternate

-Yellowhead Regional Library – **Brenda Shewaga** representative with Don Bauer as alternate

-Summer Villages of Lac Ste. Anne County East – **all members of Council** to attend (one rep to vote)

-Darwell Regional Waste Water Line - **Russ Purdy** representative with Don Bauer as alternate

CARRIED

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Motion #137-19

19. COUNCIL REMUNERATION & MILEAGE RATE

MOVED by Deputy Mayor Bauer that the Council remuneration and the mileage rates be set as follows in accordance with Policy #C-COU-REM-1:

Description	Amount
Mayor Annual Honorarium	\$2,600.00
Deputy Mayor/Councillor Annual Honorarium	\$2,400.00
Meeting Fee (up to 4 hours)(includes travel time)	\$75.00
Meeting Fee (over 4 hours)(includes travel time)	\$125.00
Monthly Incurred Expense Reimbursement	\$75.00
Monthly Electronic Expense Reimbursement	\$125.00
Mileage per km Reimbursement	\$0.50

Meeting rates and mileage can not be claimed for Regular Council meetings.

CARRIED

Motion #138-19

20. MUNICIPAL OFFICE LOCATION

MOVED by Deputy Mayor Bauer that the named Municipal Office Location be 4808-51 Street, Onoway, Alberta, Canada.

CARRIED

21. ADJOURNMENT

Mayor Shewaga declared the meeting adjourned at 9:16 a.m.

Mayor, Brenda Shewaga

Chief Administrative Officer, Wendy Wildman