

SUMMER VILLAGE OF SILVER SANDS  
REGULAR COUNCIL MEETING MINUTES  
FRIDAY, JUNE 30<sup>TH</sup>, 2016  
FALLIS COMMUNITY HALL

	<b>PRESENT</b>	Mayor: Bernie Poulin Deputy Mayor: Rob Kirk Councillor: Maureen Mazerolle  Administration: Wendy Wildman, CAO Heather Luhtala, Asst. CAO  Public Works: Dan Golka, PW Manager  Delegations: 0  Public at Large: 0
<b>1.</b>	<b>CALL TO ORDER</b>	Mayor Poulin called the meeting to order at 9:02 a.m.
<b>2.</b>	<b>AGENDA</b> 120a-16 (Agenda)	<b>MOVED</b> by Deputy Mayor Kirk that the June 30, 2016 agenda be approved as presented.  <p style="text-align: right;"><b>CARRIED</b></p>
<b>3.</b>	<b>MINUTES</b> 121-16 (Minutes)	<b>MOVED</b> by Deputy Mayor Kirk that the minutes of the May 27, 2016 Regular Council Meeting be approved as presented.  <p style="text-align: right;"><b>CARRIED</b></p>
<b>4.</b>	<b>OPEN FORUM</b>	n/a
<b>5.</b>	<b>DELEGATIONS</b>	n/a
<b>7.</b>	<b>BUSINESS</b> 122-16 (Cleanup of Municipal Reserves)	<b>MOVED</b> by Councillor Mazerolle that Council direct administration to proceed with the necessary steps to remove all items and chattels encroaching onto Summer Village municipal reserve property and that a survey be done where required to determine property lines – funding to come from the Land Disposition Reserve Account (priority survey areas are Willow and Pine).  <p style="text-align: right;"><b>CARRIED</b></p>

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<p>123-16 (Public Works Report)</p>	<p><b>MOVED</b> by Deputy Mayor Kirk that the Public Works Report as presented by Public Works Manager, Dan Golka, be accepted.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<p>124-16 (SANG Annual Meeting)</p>	<p><b>MOVED</b> by Deputy Mayor Kirk that Mayor Poulin be authorized to attend the Ste. Anne Natural Gas Co-op Ltd. Annual Meeting scheduled for August 18, 2016 at 6:00 p.m.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<p>125-16 (Fire Services Rewards Night)</p>	<p><b>MOVED</b> by Councillor Mazerolle that Council accept for information the invitation to the Onoway Regional Fire Services Awards Night held on June 29, 2016.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<p>126-16 (Emergency Committee – Terms of Reference)</p>	<p><b>MOVED</b> by Deputy Mayor Kirk that Council approve the Terms of Reference for the Ste. Anne Summer Villages Emergency Advisory Committee and approve in principle the proposed bylaw pending review of the final draft.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<p>127-16 (Disaster Mutual Aid Agreement)</p>	<p><b>MOVED</b> by Councillor Mazerolle that Council approve the Disaster Mutual Aid Agreement between neighbouring municipalities being Town of Onoway, Town of Mayerthorpe, Alberta Beach, and the Summer Villages of South View, Silver Sands, Yellowstone, Nakamun Park, Ross Haven, West Cove, Sunrise Beach, Sunset Point, Val Quentin, Sandy Beach, Castle Island &amp; Birch Cove and authorize execution of same.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<p>128-16 (Letter to Hon. Minister Larivee)</p>	<p><b>MOVED</b> by Deputy Mayor Kirk that Council support and approve the draft letter to Honorable Minister Danielle Larivee with respect to the request for a corporate and governance review of Lac Ste. Anne County.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<p>129-16 (Alberta Beach Fire Hall Grand Opening)</p>	<p><b>MOVED</b> by Councillor Mazerolle that the attendance of Deputy Mayor Kirk be ratified to the Alberta Beach Fire Hall Grand Opening ceremony held on Saturday, June 25, 2016 from 11:00 a.m. to 3:00 p.m.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<p>130-16 (AUMA P-Card Approval)</p>	<p><b>MOVED</b> by Deputy Mayor Kirk that Council approve the application for a Purchasing-Card for the Summer Village of Silver Sands through AUMA with a credit limit of \$5,000.00 and confirm Wendy Wildman as Chief Administrative Officer and Heather Luhtala as named cardholder.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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	<p>131-16 (FOIP Request)</p> <p>132-16 (ACP Grant – Sturgeon Watershed Mgmt Plan)</p> <p>133-16 (West Central Regional Emergency Services Commission)</p> <p>134-16 (West Central Regional Emergency Services Commission Business Plan)</p> <p>135-16 (Peace Officer Services Commitment)</p>	<p><b>MOVED</b> by Deputy Mayor Kirk that Council approve Administration’s actions in addressing the FOIP request from Reynold’s Mirth Richards &amp; Farmer LLP regarding the Summer Village of Silver Sand’s dealings with North West Fire Rescue – Onoway Ltd.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Mazerolle that Council approve the one-time conditional grant agreement under the Alberta Community Partnership Program between the Summer Village of Silver Sands and the Minister of Alberta Municipal Affairs in the amount of \$300,000.00 to contribute support to the collaboration of the Summer Village of Silver Sands, the City of St. Albert, the Town of Gibbons, and the Counties of Lac Ste. Anne &amp; Sturgeon to develop a Sturgeon River watershed management plan that includes a review of the natural areas, water quality, water supply and demand, and gravel operations and authorize execution of same.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor Kirk that the Summer Village of Silver Sands become a member of the West Central Regional Emergency Services Commission.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor Kirk that the Summer Village of Silver Sands approve in principle the West Central Regional Emergency Services Commission Business Plan as presented with final approval to come with review of the final draft.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor Kirk that the Summer Village of Silver Sands has reviewed and accepts the fees and charges for services in principle as presented in the West Central Regional Emergency Services Commission Business Plan and is prepared to commit to Peace Officer Services of 10.5 hours each in June, July and August and 7 hours each for the remaining months.</p> <p style="text-align: right;"><b>CARRIED</b></p>
6.	<b>BYLAWS</b>	n/a

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<b>8.</b>	<b>FINANCIAL</b>	
	136-16 (Accounts payable)	<b>MOVED</b> by Deputy Mayor Kirk that Council accept for information Accounts Payable Cheque Listing #1160 to #1177 for April 2016 including automatic withdrawals totaling \$44,332.53.  <b>CARRIED</b>
	137-16 (Income & expense statements)	<b>MOVED</b> by Deputy Mayor Kirk that the Income and Expense Statements as at April 30, 2016 be accepted for information.  <b>CARRIED</b>
	138-16 (Bank reconciliations)	<b>MOVED</b> by Deputy Mayor Kirk that the Bank Reconciliation as at April 30, 2016 be accepted for information.  <b>CARRIED</b>
<b>9.</b>	<b>COUNCIL REPORTS</b>	
	139-16 (Compost Materials)	<b>MOVED</b> by Councillor Mazerolle that Administration further investigate options for the recycling of compost materials.  <b>CARRIED</b>
	140-16 (Council reports)	<b>MOVED</b> by Councillor Mazerolle that the verbal Council Reports be accepted for information.  <b>CARRIED</b>
<b>10.</b>	<b>ADMINISTRATION / PUBLIC WORKS REPORTS</b>	
	141-16 (AUMA Convention)	<b>MOVED</b> by Councillor Mazerolle that Mayor Poulin and Deputy Mayor Kirk be authorized to attend the AUMA Convention in Edmonton on October 5 to 7, 2016.  <b>CARRIED</b>
	142-16 (Administration & Public Works reports)	<b>MOVED</b> by Councillor Mazerolle that the Administration Report and the Public Works report be accepted for information.  <b>CARRIED</b>
<b>11.</b>	<b>INFORMATION / CORRESPONDENCE</b>	
	143-16 (Information and correspondence)	<b>MOVED</b> by Councillor Mazerolle that the following Information and Correspondence be accepted for information: a) Approved Development Permit – File No. 16DP05-31

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		<ul style="list-style-type: none"> <li>b) Association of Summer Villages Annual Conference &amp; AGM – October 21 &amp; 22, 2016 in Edmonton, AB</li> <li>c) Responsibility and Authority to Prevent and Control Dutch Elm Disease in Alberta – please see attached information sheet</li> <li>d) Alberta Municipal Affairs – May 19<sup>th</sup>, 2016, 2015 Conditional Operating Funding Statement of Funding and Expenditures has been submitted</li> <li>e) Alberta Municipal Affairs – May 13<sup>th</sup>, 2016, the Summer Village of Silver Sands satisfactorily complied with the reporting requirements of the Regional Collaboration Program</li> <li>f) Alberta Municipal Affairs – June 1<sup>st</sup>, 2016, 2016 MSI allocation is \$116,240.00, which includes \$107,171.00 in capital funding and \$9,069.00 in operating funds</li> <li>g) House of Commons – Honourable Jim Eglinski, Member of Parliament, May 31<sup>st</sup>, 2016, current funding opportunities</li> <li>h) The Municipal Safety Recognition Award presented to the Summer Village of Silver Sands – issued June 2016</li> <li>i) Alberta Municipal Affairs - capital project application for Municipal Addressing Signage has been approved for \$40,000.00</li> <li>j) Federal Resources – federal Government Grant options</li> <li>k) Alberta Municipal Affairs – June 3<sup>rd</sup>, 2016, letter confirming the Summer Village of Silver Sands 2016 Ga Tax Fund allocation is 13,303.00.</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>
<b>12.</b>	<b>IN CAMERA</b>	n/a
<b>13.</b>	<b>NEXT MEETING</b> 144-16 (Next Council Meeting)	<p><b>MOVED</b> by Councillor Mazerolle that the next regular Council meeting be scheduled for Friday, July 29, 2016, at 9:00 a.m.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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<b>14.</b>	<b>ADJOURNMENT</b>	The meeting adjourned at 10:56 a.m.

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Mayor, Bernie Poulin

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CAO, Wendy Wildman