

**LAKWOOD FOREST FUND, INC.**  
**MEETING OF BOARD OF TRUSTEES**

*This agenda serves as notice to all owners of Lakewood Forest Fund, Inc. that a Meeting of the Board of Trustees is scheduled as noted below to review and discuss the listed topics and business of the association.*

**Date:** Monday, November 5, 2018 **Time:** 7:00 PM Open Session

**Location:** Lakewood Forest Fund Office, 12415 Louetta Road, Cypress, TX 77429

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**AGENDA**

**OPEN SESSION I**

1. Establishment of Quorum, Call to Order, & Adoption of Agenda
2. Security Report **7:00 to 7:05**
  - (a) Security Committee Update: B. Lewis, Chairperson
3. Homeowner Forum **7:05 to 7:10**
  - (a) Real Estate Update: B. Lewis
4. Consideration of Open Session Minutes of Prior Meeting **7:10 to 7:15**
5. Individual Trustees /Committee Reports
  - (a) Community Outreach/Events Update: S. Matto, Chairperson **7:15 to 7:20**
  - (b) Maintenance Committee Update: M. Lindauer, Chairperson **7:20 to 7:25**
6. Treasurer's Report
  - (a) Monthly Financial Summary Report **7:25 to 7:30**
7. Old Business **7:30 to 8:00**
  - (a) LED Streetlight Upgrade: H. Flores **7:30 to 7:35**
  - (b) LED Billboard: H. Flores **7:35 to 7:40**
  - (c) Materials purchase for Dick Taylor Pond/Erosion Point 8: H. Flores **7:40 to 7:45**
  - (d) Updates/Reserve Study, 2019 Billing, Resale Procedures, E Voting: H. Flores **7:45 to 7:50**
  - (e) Surveying Proposals: H. Flores **7:50 to 7:55**
  - (f) Modification to TOPS accounting module due to FASB: M. Lindauer **7:55 to 8:00**
8. Adjourn Open Session I – Reconvene in Executive Session **8:00**

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## **EXECUTIVE SESSION**

*An HOA Board may convene in executive session and exclude members to discuss personnel matters, attorney-client privileged communications, litigation, private owner information or matters involving an owner's request for confidentiality, contract deliberations or enforcement actions. Decisions made in executive session will be generally stated and noted in the meeting minutes.*

9. Scheduled owner hearings **8:00 to 8:10**
10. Consideration of Executive Session Minutes of Prior Meetings **8:10 to 8:15**
11. Executive Session Matters: Owner Hearings & Complaints, Insurance Related Matters, Contract Issues, Collection Matters/Pending Litigation, ACC & Deed Restriction Matters/Pending Litigation, Other **8:15 to 8:30**
12. Adjourn Executive Session – Reconvene in Open Session II **8:30**

## **OPEN SESSION II**

13. Establishment of Quorum, Call to Order **8:30**
14. Recap of initiation of enforcement actions **8:30 to 8:35**
15. New Business **8:35 to 8:55**
  - (a) BBVA Compass Time Deposit Maturity Notice: S. Johnson **8:35 to 8:40**
  - (b) Security camera for GHORBA berm located behind HOA wall: P. Marshall **8:40 to 8:45**
  - (c) Addition of crosswalk/sidewalk by apartment complex on LFD: P. Marshall **8:45 to 8:50**
  - (d) Upgrade to TOPS ONE: B. Lewis **8:50 to 8:55**
16. Scheduling of Next Board Meeting: Monday, December 3, 2018
17. Adjourn Open Session II **9:00**