



## Board of Directors Meeting

June 28, 2019, 1:00-2:00pm, United Way

### Meeting Minutes

**Attendees:** Carrie Baird, Chet Bell, Edward Davis, Jr., Jim Cameron, Susan Clark, Marisa Chavez, Nancy Eisele, Janet Hamer, Robin King, Solinka McIntosh, Bob Williams, David K. Williams, Jeff White, Heather Haroldson

**VFCCH Staff:** Laurie Clark, Carolyn Dodge, Carl Epley, Victoria Brown-Searle

**Public Attendees:** William Bernardo, Sharon Warriner

Agenda Items	Discussion	Decisions
<b>Welcome and Introductions</b>	Called to order @ 1:02pm	N/A
<b>Prior Minutes</b>	The reviewed the minutes of April 26, 2019 for approval.	The minutes of April 26, 2019 were approved (Chet Bell motion/ Susan Clark seconded/ motion carried)
<b>Standing Committee Reports</b>	<ol style="list-style-type: none"> <li>1. Executive Committee Report: The committee has been working on rebranding tasks for the COHH; the focus is the website. They Committee also reviewed the governance charter which will be presented for approval later in the meeting.</li> <li>2. Attainable Housing Committee Report: The Committee is currently planning a follow-up summit with the Florida Supportive Housing Coalition.</li> <li>3. Application Committee Report: Carrie Baird provided a brief overview of the scoring and performance and a decision ensued; no decision was made.</li> <li>4. HMIS &amp; Coordinated Entry Committee Report: The Committee looking at different HMIS software vendors, and a discussion ensued. Carolyn Dodge, HMIS</li> </ol>	<ol style="list-style-type: none"> <li>1. Victoria Brown-Searle will draft a site map for the COHH Website.</li> <li>2. N/A</li> <li>3. N/A</li> <li>4. N/A</li> </ol>

	Administrator, gave a brief overview of the system performance measurers.	
<b>Discussion</b>	<ol style="list-style-type: none"> <li>1. COHH Elections: The board discussed rolling current board members with expiring terms to a new 3-year term and hold an annual election next year for new board members. Heather Haroldson will serve in place of Rhonda Harvey for SMA Healthcare.</li> <li>2. Governance Charter: The Board reviewed the governance charter for approval, and a discussion ensued; no additional revisions were made.</li> <li>3. Meeting Frequency: The Board discussed meeting quarterly instead of bimonthly with the executive committee meeting during the off months, a discussion ensued.</li> </ol>	<ol style="list-style-type: none"> <li>1. Approved current board members with expiring terms to serve a new 3-year term pending contact with Board members who are not present (Robin King motion/ Chet Bell seconded/ motion carried)</li> <li>2. Approve the governance charter as presented pending review of HMIS governance charter (Robin King motion/ Janet Hamer seconded/ motion carried)</li> <li>3. Approve to continue meeting bimonthly (Chet Bell motion/ Susan Clark seconded/ motion carried)</li> </ol>
<b>Other Items Not on the Agenda</b>	<ul style="list-style-type: none"> <li>• The Point in Time Count Committee is starting the planning process early for the 2020 Point in Time Count Report.</li> </ul>	
<b>Member and Public Comments</b>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>	N/A
<b>Next Meeting</b>	<p>Meeting adjourned at 2:20 pm The Board is scheduled to meet on August 23, 2019 at 1:00 p.m.</p>	N/A

Carrie Baird, COHH Board of Directors Chair