

# Legal Assistants/Paralegals of Southern West Virginia



## 18<sup>th</sup> ANNUAL MEETING & SEMINAR

June 24, 2022



### Mountwest Community & Technical College

*Huntington, West Virginia*



*One Mountwest Way  
Huntington, WV 25701*

**Exciting and informative continuing legal education, networking, and door prizes!**

To attend, please complete the registration form and mail with your payment to:

**LAPSWV  
P.O. Box 11488  
Charleston, WV 25339**

Questions? Please email: [nalialiaison@lapswv.org](mailto:nalialiaison@lapswv.org)

## SCHEDULE OF EVENTS

### **THURSDAY, JUNE 23, 2022**

6:00 p.m. – 8:00 p.m.

#### **\*FREE\* Welcome Reception**

*Reconnect with LAPSWV*

*Join us for light hors d'oeuvres and drinks and reconnect with seminar attendees, vendors, and members of the legal community!*

### **FRIDAY, JUNE 24, 2022**

8:00 a.m. – 8:45 a.m.

#### **Registration and Continental Breakfast**

8:45 a.m. – 9:00 a.m.

#### **Welcome Remarks**

*Patricia Schoolcraft, ACP, LAPSWV President*

*Jill I. Francisco, ACP, LAPSWV NALA Liaison*

9:00 a.m. – 10:00 a.m.

#### **“Embracing the New Normal – Depositions, Hearings and Trials beyond the Pandemic”**

*Marc E. Williams, Esquire*

10:00 a.m. – 10:15 a.m.

#### **Vendor / Coffee Break**

10:15 a.m. – 11:45 a.m.

#### **“Technology Today What you Need to Know about Cybersecurity and How to Protect Yourself (work and home)”**

*Edward Carroll, CIO*

12:00 p.m. – 1:15 p.m.

#### **Lunch / Annual Meeting / Elections / Awards / Door Prizes**

1:15 p.m. – 1:45 p.m.

#### **“NALA – Certification, Education, and Membership”**

*Melissa J. Hamilton, ACP, NALA President*

1:45 p.m. – 2:00 p.m.

#### **Vendor / Snack Break**

2:00 p.m. – 3:00 p.m.

#### **“Family Law”**

*Sarah E. Dixon, Esquire*

3:00 p.m. – 4:00 p.m.

#### **“Life Outside the Law Firm: How Litigation Skills Open the Door to Alternative Career Options”**

*Sarah Walling, Esquire*

4:00 p.m. – 5:00 p.m.

#### **“Ethics”**

*Kristin Halkias, Esquire*

5:00 p.m.

#### **Closing Remarks / Door Prizes**

*Patricia Schoolcraft, ACP, LAPSWV President*

**Continuing Legal Education (CLE) Credit: 5.5 total Hours**

# REGISTRATION FORM



## LAPSWV 18<sup>TH</sup> ANNUAL MEETING & SEMINAR June 24, 2022



**Registration deadline is June 21, 2022.**

Walk-ins are welcome day of seminar. Please make checks made payable to LAPSWV.

Please complete and return this form with your payment to:

LAPSWV  
P.O. Box 11488  
Charleston, WV 25339

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

### REGISTRATION TYPES:

\_\_\_\_\_ LAPSWV MEMBER - \$50

\_\_\_\_\_ NON-MEMBER - \$75

\_\_\_\_\_ STUDENT - \$25

\_\_\_\_\_ **\*NON-MEMBER SPECIAL\***  
**2022-2023 LAPSWV MEMBERSHIP AND SEMINAR REGISTRATION - \$80**

Please list any special dietary needs: \_\_\_\_\_.

### ADDITIONAL SEMINAR INFORMATION:



**Oscar's Burgers and Brew will be catering our Thursday social and Friday lunch!**  
**Lunch: Club Sandwich tray, Kettle chips, Salad, and Lava Cakes!**

### Nearby Hotel:

Fairfield Inn & Suites by Marriott, 536 Kinetic Drive, Huntington, WV 25701, (304) 696-8777

### Downtown Huntington Hotel:

Delta Hotel by Marriott, 800 3<sup>rd</sup> Avenue, Huntington, WV 25701, (304) 523-8880