

**OLIVE TOWNSHIP
CLINTON COUNTY, MICHIGAN
RESOLUTION
POLICY FOR REVIEW OF ASSESSMENT RECORDS**

WHEREAS Olive Township is responsible for creating a Policy for the inspection and copying of assessment records that are not confidential or otherwise exempt by law from disclosure;

WHEREAS the Olive Township Assessor has drafted such a policy and recommends that the OLIVE TOWNSHIP Board hereby adopt the attached Olive Township Policy for Review of Assessment Records

NOW THEREFORE BE IT RESOLVED that Olive Township makes available its records for review & copying according to the Policy For Review of Assessment Records as follows:

**OLIVE TOWNSHIP
POLICY FOR REVIEW OF ASSESSMENT RECORDS**

For the review of assessment rolls & records, Olive Township does not hold offices hours. Olive Township offers online review of assessment information through Clinton County's website www.clinton-county.org

Detailed assessment information may be obtained via the www.bsasoftware.com website for a fee of \$2.00 per parcel or address searched. This report will include assessment value information, building and land information, as well as a sketch of the improvements for the property.

Property owners may receive a complimentary copy of their assessment record by emailing the assessor @ lidgardassessing@comcast.net, or calling the assessor at 517-669-1205. The assessor will respond within 7 business days.

Property owners may request a meeting in person with the assessor by calling or emailing the assessor. An in person meeting will be arranged within 7 days.

If a person has any questions regarding in property in Olive Township, they can call Peggy Lidgard, the assessor at 517-669-1205 or email her at lidgardassessing@comcast.net to discuss the matter at hand.

Any requests for assessing data made pursuant to Michigan's Freedom of Information Act shall be made to the FOIA coordinator and shall be subject to the statutory requirements of FOIA. This request should detail in writing the records that they wish to receive copies of.

THE FOREGOING RESOLUTION, offered by Trustee Wohlfert and supported by Trustee Faivor. The Township Board voted as follows:

Ayes: Voisinet, June, Wohlfert, Faivor, Simon

Nays: None.

Resolution Adopted April 12, 2021.