

**TRINITY COUNTY FAIR ASSOCIATION**  
**BOARD OF DIRECTORS'**  
**REGULAR MEETING AGENDA**

Trinity County Fairgrounds  
6000 Hwy 3, Hayfork, CA 96041

**IN PERSON MEETING**

**January 16, 2025**  
**6:30 pm (following Annual Meeting)**

**BOARD OF DIRECTORS**

Michael Thompson, President, 2 <sup>nd</sup> District	_____, Vice President, Director
Marjie Watkins, Director, 1 <sup>st</sup> District	Dennis Rourke, Director
Adrien Keys, Director, 3 <sup>rd</sup> District	Donny Case, Director
Adam Dummer, Director, 4 <sup>th</sup> District	Terra Kephart, Director
Jenny Millsap, Director, 5 <sup>th</sup> District	Krista Hymas, Director

**Mission Statement**

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

**Note**

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board during the "Open Comment" portion of the Agenda regarding items not agendized. Then prior to Board Discussion of New Business, after a motion is made and the Board President calls for "Public Comment", Once "Public Comment" is closed all discussion of Agenda items is limited to Fair Board Directors, unless input is requested by a Director. The Board of Directors have agreed to each person being limited to 3 minutes speaking time.

**AGENDA**

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

**1. CALL TO ORDER**

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by \_\_\_\_\_ at \_\_\_\_\_ pm

**2. ROLL CALL – DETERMINATION OF A QUORUM**

a. APPROVE DIRECTOR ABSENCES AS EXCUSED/UNEXCUSED

Rollcall:       Watkins\_\_\_\_\_, Thompson\_\_\_\_\_, Dummer\_\_\_\_\_, Hymas\_\_\_\_\_, Kephart\_\_\_\_\_  
                  Rourke\_\_\_\_\_, Keys\_\_\_\_\_, Case\_\_\_\_\_, Millsap\_\_\_\_\_

**3. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC**

**4. CONSENT AGENDA & MINUTES**

a. APPROVE NOVEMBER 21, 2024 MEETING MINUTES & JANUARY 16, 2025 REGULAR BOARD MEETING AGENDA

**5. APPROVE NOVEMBER & DECEMBER 2024 FINANCIAL REPORTS**

## 6. INFORMATIONAL – VACATION/SICK LEAVE BALANCES

## 7. CEO'S REPORT

## 8. STANDING COMMITTEES (Designate 2025 Committees)

- a. **EXECUTIVE COMMITTEE:** Director Michael Thompson (Chairman), Director \_\_\_\_\_, Director Marjie Watkins (Finance Committee Chair), Carrie Bayley
- b. **FINANCE COMMITTEE:** Director Marjie Watkins (Chairman), Director \_\_\_\_\_, Sue Erenberger, Carrie Bayley
- c. **NOMINATING COMMITTEE:** Director Adam Dummer (Chairman), Director Marjie Watkins
- d. **JR. LIVESTOCK COMMITTEE:** Director Krista Hymas (Chairman), Jennilea Brookins (Vice Chairman), Director Michael Thompson, Director Marjie Watkins, Carrie Bayley
- e. **TCFA MOTORSPORTS:** Director Donny Case (Chairman), Angela Riggs, Russ Newman, Teresa Newman, Carrie Bayley, Teresa Miller
- f. **EQUESTRIAN EVENT COMMITTEE:** Jerry Hlavac (Chairman), Director Jenny Millsap, Carrie Bayley, Teresa Miller

## 9. AD HOC COMMITTEES (Designate 2025 Committees)

- a. **POLICY COMMITTEE:** Director Adrien Keys (Chairman), Director Terra Kephart, Carrie Bayley
- b. **GRANTS & FUNDRAISING COMMITTEE:** Director Terra Kephart (Chairman), Carrie Bayley, Teresa Miller
- c. **EXHIBITOR'S HANDBOOK COMMITTEE:** Director \_\_\_\_\_ (Chairman), Carrie Bayley, Shelby Proud, Teresa Miller, Jennilea Brookins, Christina Merritt, Krista Hymas
- d. **SPONSORSHIP:** Director Terra Kephart (Chairman), Director Adrien Keys, Director Donny Case, Carrie Bayley, Teresa Miller, Shelby Proud
- e. **WELL COMMITTEE:** Director Donny Case (Chairman), Director Adrien Keys, Director Terra Kephart, Chuck Sauer, Carrie Bayley, Teresa Miller
- f. **RODEO COMMITTEE:** Director Terra Kephart (Chairman), Director Michael Thompson, Laurel Dummer, Jud Frietas, Krista Hymas, Jennilea Brookins, Carrie Bayley, Teresa Miller
- g. **LOGGING SHOW COMMITTEE:** Teresa Miller (Chairman), Director Donny Case, Director Jenny Millsap, Jason McCollum, Jason Jurin, Aaron Haight, Taylor Haight, Shelby Proud, Carrie Bayley

## 10. CORRESPONDENCE:

- a. November 21, 2024 Minutes
- b. 2025 CFSA Financial Services Fees Exhibit D
- c. 2025 CFSA General Liability Statement of Responsibility
- d. 2025 CFSA Liability Estimated Invoice
- e. 2025 CFSA Workers Compensation estimated Invoice
- f. MOU Hidden Valley Ranch Historical Buggy
- g. 2025 Annual Agreements
- h. 2025 Fire Camp Rates
- i. F&E Collaborative Exchange (slides copies)
- j. TCFA Board Meeting Calendar
- k. November & December Financials
- l. Horse Protection Act Information
- m. CA H5N1 HPAI\_2022-25\_CA Poultry & Dairy Exhibition Band
- n. F2025 CA H5N1 Avian Influenza – Poultry & Dairy Show Band

**11. NEW BUSINESS**

- a. Approve TCFA 2025 Board Meeting Calendar
- b. Approve MOU between TCFA & Jackie Koll, Hidden Valley Ranch Historical Buggy
- c. Approve Annual Agreements
- d. Approve 2025 Fire Camp Rates
- e. INFORMATIONAL ONLY - CONTRACTS AND AGREEMENTS

**INTERIM RENTAL:**

- a. RA24-32e – Michelle Bayley

**STORAGE RENTAL:**

- a. RA25-15s – Ryan Barker
- b. RA15-16s – Steve Bayley
- c. RA25-17s – Michelle Bayley
- d. RA25-18s – Carrie Bayley
- e. RA25-19s – Mike Kimball
- f. RA25-20s – John Simmons
- g. RA25-21s – Krista Hymas

**ANNUAL AGREEMENTS:**

- a. RA25-01a – Hayfork Lions Club
- b. RA25-02a – Hayfork Rotary
- c. RA25-03a – Solid Rock Christian Fellowship
- d. RA25-04a – Marcus Connor
- e. RA25-05a – Cynthia Mellor
- f. RA25 -06a – Hayfork Fire Protection
- g. RA25-07a – Patty Wyckoff
- h. RA25-08a – Trinity County Food Assistance Program

**12. ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVT. CODE 54957 PERSONNEL OR 54956.9 LITIGATION**

**13. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT**

**14. DIRECTORS' REPORTS**

**15. ADJOURNED**

Adjourned by \_\_\_\_\_ at \_\_\_\_\_pm

**Submitted By:**

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*Carrie Bayley, CEO*

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*Michael Thompson, TCFA President*