



Galveston Electrical Joint Apprenticeship & Training Committee

2509 FM 2004

Texas City, TX 77591

Office: (409)-933-9800 EX 3

Applicant Statement of Qualifications

To complete your application and be considered for an interview, you must meet the basic qualifications:

1. You must be at least 18 years of age.
2. You must have a **High School Diploma** or equivalent (G.E.D).
3. You must have successfully completed **Algebra I** or **2 years of Introductory Algebra** in High School or College, or the **NJATC Math course** and **furnish** this office with an **“OFFICIAL”** transcript of your grades.
4. The applicant must furnish a copy (or make available to copy) of their **Driver’s License** or **State ID**, **Birth Certificate** and **Social Security Card**.
4. You must be physically and mentally able to safely perform the functions of the job.
5. Have cognizance of the Texas Department of Licensing and Regulation requirement concerning Apprentice Electricians.

Before the application is considered complete, all the above must be met.

THE RECRUITMENT, SELECTION AND EMPLOYMENT SHALL BE WITHOUT DISCRIMINATION BECAUSE OF RACE, COLOR, RELIGION, NATIONAL ORIGIN, SEX OR AGE.

APPLICANT INFORMATION SHEET



Galveston Electrical Joint Apprenticeship & Training Committee

2509 FM 2004

Texas City, TX 77591

Office: (409) 933-9800

Date: _____

Application # _____

Last Name _____ First Name _____

Middle Name _____

Address: _____ Apt # _____

City: _____ State: _____ Zip: _____

Phone # ____-____-____ Date of Birth: ____/____/____ Veteran: Yes ____ No ____

SS# ____-____-____ Sex: Male ____ Female ____

Are you registered with the Military Selective Service: Yes ____ No ____

(Check Only One)

(Check One Ethnic Group)

Race:

Ethnic Group:

____ Alaskan Native or American Indian

____ Hispanic Origin

____ Black

____ Not of Hispanic Origin

____ Asian or Pacific Islander

____ White

E-Mail Address _____

Photo Release

I, the undersigned, do hereby give my permission for the Galveston Joint Apprenticeship and Training Committee (JATC) to take a photograph of myself to be used only by the JATC and release the JATC from any liability as a result of taking such photograph.

Signature: _____ Date: _____



**GALVESTON ELECTRICAL
JOINT APPRENTICESHIP
& TRAINING COMMITTEE**
2509 FM 2004
Texas City, TX 77591
PH: 409-933-9800 EX 3
galvestonjatc@sbcglobal.net

APPRENTICESHIP APPLICATION QUALIFICATIONS

Application Number _____

The Standards for this Program require the following:

Must be 18 years of age or older _____ Valid Driver's License or ID _____

Must have a High School Diploma or GED _____ Must have a SS Card _____

Must have a Birth Certificate _____

Must provide the **Official** Transcript showing Algebra 1 or 2 Years Introductory Algebra in High School or College (or show completion of the ETA Online Tech Math Course) _____

Date Completed (Month/Date/Year): ____/____/____

Above to be filled out by the JATC Staff

APPRENTICESHIP APPLICATION

The remainder of this form is to be completed entirely by the applicant. To be considered complete, ALL documentation above must accompany the below application.

Date of this Application (Month/Date/Year): ____/____/____

NAME: LAST _____ FIRST _____ MIDDLE _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

HOME PHONE _____

SOCIAL SECURITY NUMBER: ____ - ____ - ____

1. List the main reason or reasons, you are applying for this apprenticeship program.

WORK HISTORY

You MUST Complete the Application Supplement

1. Are you presently employed?

_____ Yes _____ No

If Yes, do we have your permission to contact your present employer at this time?

_____ Yes _____ No

2. Do you have any of the following experiences? If Yes, provide details on the work history experience summary sheet.

_____ Electrical construction experience? _____ Other construction work experience?

_____ Electrical/electronic/construction experience outside of your work experience?

OTHER BACKGROUND

1. Have you served in the U.S. military?

_____ Yes _____ No

If Yes, you MUST provide a DD214 or equivalent form for your branch of service.

2. Have you ever been convicted of a felony? (Conviction will not automatically disqualify you; additional documentation may be required).

_____ Yes _____ No

If Yes, please complete the following:

Date of conviction (Month/Date/Year): ____ / ____ / ____

Explain the conviction: _____

STATEMENTS OF UNDERSTANDING

Read the following and initial that you understand and agree to each statement.

1. I am aware that it is my responsibility to keep this program informed of any change in my address or phone number. _____
2. I have read and understand the basic qualifications for entry into the program that have been provided to me and believe that I meet them. _____

3. I understand that I must furnish certain documentation to show that I meet the qualifications required for entry into the pool of eligible candidates for this apprenticeship, and that it is my responsibility to see that all OFFICIAL transcripts and other required documents are provided in a timely manner. ____
4. I am willing and able to attend all related classroom training as required to complete this apprenticeship. ____
5. I understand that I must be able to get to and from work at job sites anywhere within the geographical area that this apprenticeship program covers. ____
6. I have full understanding of the Hair Follicle test (how far back it will test, what it tests for, how the samples are collected...). (If unsure, ask a staff member) ____
7. I can pass a drug test (hair follicle, urine analysis or other) at this time and will be able to during my apprenticeship career. ____
8. I understand that as a condition of participation in this program I will need to have and maintain the legal right to work in the U.S., and to verify this to contractors. ____
9. I understand that I must be physically and mentally able to safely perform or learn to safely perform the essential functions of the job of an electrical worker in the type of program for which I am applying, either with or without reasonable accommodations; and that the necessary abilities typically include the following: repetitively lift and carry more than 50 pounds; climb and work from ladders, scaffolds, poles and towers of various heights; crawl and work in confined spaces such as attics, manholes and crawlspaces; and to write, read, hear, and understand instructions and warnings in English. ____
10. I understand that interviews for qualified applicants will be conducted in the order in which completed applications and required documentation are received by the JATC. ____
11. I confirm that all information provided on this Application and in any supporting documentation provided by me is true, accurate and complete. I understand that any false or inaccurate information or material omissions in any of the information provided by me in connection with this application shall be just cause for denial of oral interview, disqualification of my selection or, if discovered after being selected for apprenticeship, my termination from the Program. ____
12. I understand that an incomplete or unsigned application form will NOT be processed. ____
13. I understand that if selected for the apprenticeship program such a selection may be conditioned upon successfully completing additional steps that are set forth in this Program's Standards and Selections Procedures, and that these may include a physical examination or other medical inquiries; drug testing; additional documentation of my background; a background check; a boot camp; or other pre-indenture requirements. ____
14. I grant permission to all former employers and references listed to disclose any information concerning my past employment and/or qualifications, unless I have indicated otherwise. ____
15. You understand what the TDLR Apprentice License is and how to obtain one. (If unsure, ask staff member) ____

By putting my initials next to these statements and signing below I confirm that I have read, understood and agree to these statements and I am applying for an apprenticeship with this sponsor.

Any statement not initialed above will disqualify me from the Application process.

SIGNED: _____ DATE: _____

APPRENTICESHIP APPLICATION SUPPLEMENT
WORK HISTORY AND EXPERIENCE

This form must be completed by every Applicant. Be certain to account for all periods of time, including military service and any period of unemployment.

Name: _____

Application Number: _____

EDUCATION

You must obtain and provide official transcripts for all schools attended.

High School

Location	From	To
----------	------	----

Degrees/Certificates Obtained

Vocational/Technical School

Location	From	To
----------	------	----

Degrees/Certificates Obtained

Apprenticeship Training

Location	From	To
----------	------	----

Degrees/Certificates Obtained

College

Location	From	To
----------	------	----

Degrees/Certificates Obtained

MILITARY SERVICE

Branch	From	To
--------	------	----

Special training or experience

WORK EXPERIENCE

Indicate your present and previous employers. If you have had any positions that involved the electrical industry, you will need to provide documentation of electrical industry experience to receive credit. (Example: TDLR Form 15-Employment History and Form 16-Electrical Experience Verification Form)

Employer	Address	Phone
From	To	Your Title/Duties
Employer	Address	Phone
From	To	Your Title/Duties
Employer	Address	Phone
From	To	Your Title/Duties
Employer	Address	Phone
From	To	Your Title/Duties

OTHER EXPERIENCE OR TRAINING

Electrical or Construction Experience

Describe any other electrical or construction experience not described in your work experience (such as volunteer work, hobbies):

Safety Training or Certifications

Other Experience, Training, Skills or Awards

Describe any that you consider relevant to your Application.

Experience in Extreme and Strenuous Conditions

1. Identify or describe prior jobs or other (non-work related) experiences that involved extended time in extreme hot, cold or wet conditions, involving strenuous activities.

2. Identify or describe any jobs or (non-work related) experiences where you had to work high off the ground, deep in a trench or hole or do repetitive lifting and carrying of objects more than 50 pounds?

TOOL LIST

In order to prepare you for your first work experience, I have compiled a list of tools that you will most likely need to perform your work on a daily basis.

This list is by no means, all of the tools you will need, but only a guideline to get you started.

**Tool Box and Lock
Tool Pouch and Belt
Pocket Knife
Pencil
Small Notepad
Six Foot Wooden Folding Rule (tape measure)
Cutting Pliers (Recommended - Klein #213 9 NE)
2 Pair - "Channelock Pliers" Size – 420's, 430's
Screwdrivers (Medium Tip, Small Tip & Phillips)
9" Torpedo Level
Hack Saw Frame
8" Adjustable End Wrench ("Crescent Wrench")
Hammer
Gloves
No Contact Voltage Tester (Tic-Tracer)
Flashlight**

As you progress through your training, you will want to add to this list, those tools which can make your job easier and make you a more productive Electrician. Contractors provide PPE.

Thank You, and Good Luck!