



THE WOODS INSTITUTE

LINKING YOU WITH THE UNITED STATES GOVERNMENT

Congressional Operations Institute Outlooks for the 114th Congress For Citizens and Government Employees

March 24-25, 2015

The Courtyard Marriott Sacramento Midtown
4422 Y Street, Sacramento, CA 95817

Government employees and American citizens in general must know about the legislative and budget processes on Capitol Hill that affect their agencies and programs given the austere fiscal climate. Knowledge of these processes will provide participants with the tools to effectively implement federal policy in the field. The midtown Sacramento site provides attendees with a central location that will enable participants to attend this two-day session without exhausting travel and per diem allowances.

Seminar will include sessions on:

- Power centers on Capitol Hill
- The congressional committee hearing process
- The executive formulation of a budget request
- The congressional budget process
- How to work with congressional staff: "Get to Know Them before You Need Them"
- Panels of Congressional Staff from California

The fee for this course is \$390.00. The fee includes materials on Congress, morning and afternoon snacks, and all instruction. Participants may register with a credit card or with an SF-182 at www.woodsinsitute.com.

"All Americans should take this course on the Congress."

"I now have a greater awareness of the budget and legislation affecting my job."

"I should have had this course when I first entered the federal government."

Dr. Patricia D. Woods, president and founder of Woods Institute of Washington, DC is the chief instructor. She has taught courses on Congress in Washington and for federal agency field staff from the U.S. Forest Service, the National Park Service, the Bureau of Land Management, the Bureau of Indian Affairs, the U.S. Fish and Wildlife Service, the Environmental Protection Agency and the Naval Air Community. She has taught similar classes for federal and state agencies and American citizens across the country.

