

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

199 Lafayette Road, West Brandywine, PA 19320-1230

Sandra G. Martin, Chairman
Rick Tisa, Secretary
Kent D. Nation, Treasurer
Joseph Sawicki, Member

Joseph S. Boldaz, Vice Chairman/
Asst Secretary/Asst Treasurer
Anita M. Ferez, Administrator

Meeting Agenda for August 10, 2017

Call to Order (time: _____)

Pledge of Allegiance

Roll Call of Board Members

Joseph S. Boldaz (JSB) _____, Sandra G. Martin (SGM) _____, Kent D. Nation (KDN) _____, Joseph Sawicki (JS) _____ and Rick Tisa (RT) _____.

Others Present

Engineer _____, Operator _____, Solicitor _____, Administrator _____

Public Notification: An Executive Session will be held for the purpose of discussion litigation and real estate matters.

Action on Minutes of Previous Meeting(s)

- July 13, 2017 regular meeting

Public Comment (individuals requesting to be on the agenda):

Correspondence/Communications (information to note)

1. Correspondence dated July 24, 2017 from PIRMA with regard to liability/property loss controls.

Reports

Operator

- a. Friendship pump issues

Engineer

- a. Standard Specifications and Details
- b. Hunters Crossing
- c. Planning meeting

Solicitor

- a. Litigation and real estate matters

Administrator

- a. Act 537 status – as of 8/07/2017, nothing from DEP. MacCombie’s office is making another inquiry
- b. Access to Ashberry Pump Station
- c. Resident Issues – billing adjustments, office hours/security – for information only
- d. Budget preparations
- e. Quarterly informational flyers
- f. Public relations / website
- g. PMAA conference
- h. Wet well cleaning

New Business

1. **From the Board:**
 - a.
2. **From the Floor:**
 - a.

Public Comments (individuals not requesting to be on agenda)

Payment of Bills / Account Balances

As of July 31, 2017: Friendship Village account balance was \$289,812.63 and Kimberwick account balance was \$110,935.34.

1. Friendship Village Sewer District- \$56,200.89 and ratified payments of \$3,019.12 made on 7/26/2017. Payroll of \$3,622.41 made 8/10/2017 for the month of July 2017.

Shared Service Agreement – breakdown for July 2017

Carroll Engineering Corporation – breakdown for May 29, 2017 to July 2, 2017

Dates of Upcoming Meetings

1. Board of Supervisors, on Thursdays, August 17, 2017 and September 7, 2017, at 7:30 p.m.
2. Municipal Authority, Thursday, August 1, 2017 at 7:30 p.m.

WHO IS ATTENDING 7/20/2017 BOS MEETING TO GIVE REPORT?

Adjournment (time: _____)