

EDINBURG TOWNSHIP TRUSTEES REGULAR MEETING

Edinburg Townhall

October 31, 2013

Diane Austin called the regular meeting of the Edinburg Township Trustees to order at 7:30 p.m. with the Pledge of Allegiance. Roll call shows: Diane Austin, present; Thomas Repcik, present; Sandra Templeton, present; Judy Repcik, present; Chris Diehl, present; Tim Paulus, present; Julie Bearss, arrived late; Tami Scott, absent.

RESOLUTION 2013-162: A motion was made by Sandra Templeton to approve the Agenda as presented; this was seconded by Thomas Repcik. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

COMMENTS OR QUESTIONS FROM PERSON(S) IN ATTENDANCE:

David Starcher, Resident – Resident/Farmer

Brent Redeker, Resident

There were no comments or questions at this time.

RESOLUTION 2013-163: A motion was made by Sandra Templeton to approve the minutes of the October 10, 2013 Regular Meeting as presented; this was seconded by Thomas Repcik. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

CORRESPONDENCE

--OPERS Outreach Issue Third Quarter

--OPERS eNews issue

--GrassRoots (via email) & Healthy Habits

Thomas emailed OTA to have them start sending the GrassRoots Clippings and the Ohio Township Magazine to Julie.

OLD BUSINESS

--The Trustees reviewed this year's Trunk and Treat. All agreed there were more participants this year than last year. All went well and it was big a success!

NEW BUSINESS

--Two EMS Closure Authorizations were signed.

--A Cemetery Deed was signed.

DEPARTMENT REPORTS

Julie Bearss - Zoning Inspector

--She made/received 22 phone calls since the last meeting.

--She issued one permit.

--She issued one Mylar.

--She reported that Tami checked with Chris Meduri about the necessity of sending a letter to Mr. Longgood informing him of the BZA approval of the minutes from the July 22 meeting. He said it is not necessary, but rather a courtesy. A certified letter was sent on October 17, 2013 and was signed for on October 21, 2013. The letter stated that he has 30 days from the date of the approval on October 7, 2013 to file an appeal if he wished to do so.

--Members of the Zoning Commission have been contacted and a legal ad for a 7:00 p.m. Thursday, November 7 meeting was placed in Wednesday's Record Courier. The group has not met since January. Reminder letters for the meeting were sent and also a letter of invitation was sent to Ed Durkee who expressed interest in being considered as a member of the Zoning Commission.

--Her training is going well.

Chris Diehl - Roads, Buildings, Cemetery and Park

--He presented prices for grit. Benjamin Trucking is \$15.90/ton; Tim Patrick Trucking is \$13.18/ton (both prices include fuel surcharges). He'd like to order 125 ton from Patrick Trucking for a total of \$1,647.50. Approval was given.

--He reported that a Townhall window was broken by the Boy Scouts. The windows have a guarantee against breakage so the manufacturer will replace at no charge for the window. The only charge is a \$75 service charge. The Scouts will reimburse the Township for these charges. A salesman is coming tomorrow to measure and confirm the model of window. It will then take four to five weeks to receive the window. Until the window is replaced, he will cover the broken pieces with strong, clear tape to prevent them from falling out and hurting someone.

--He requested to purchase two ton of cold mix to patch the handful of holes on the roads at a cost of \$250. Approval was given.

--He is starting to clean up leaves.

Brent Redeker: Just a quick streets question.

EDINBURG TOWNSHIP TRUSTEES REGULAR MEETING

Edinburg Townhall

October 31, 2013

Diane Austin: State your name please.

Brent Redeker: Brent Redeker, resident. What is procedure to get a streetlight added at intersections? Is that through the Township or is that through the Ohio Edison electric company or how is that process initiated? Over there at the entrances of the Highlands of Edinburg they used to have a sign out by the road that was illuminated and that was actually part of the parcel that was sold off and they unplugged it, which is their right, it's on their property -- but that's an extremely dark intersection and we were just checking to see.

Thomas Repcik: The Township ends up paying for it – not only the installation, but the operation of it.

Brent Redeker: Is there a criteria for deciding when one is needed?

Thomas Repcik: Well, they'll have to approve it. We can make a request. We'll start there. They might say no.

Diane Austin: I thought years ago that we made the request and Ohio Edison came out and did a study.

Thomas Repcik: Yes, they'll look at it and they have criteria for it.

Chris Diehl: We checked one other time and it was \$2,500 then to have it put in.

Diane Austin: We have some at some intersections but that's where there were high accidents, wasn't it? That's been years ago – way before my time. I just remember that happening so it was Ohio Edison and then they come out and do some sort of a study and make a recommendation.

Chris Diehl: Check and make sure there's a pole in that area because if there's no pole in that area then it gets more expensive yet because they got to put a pole up.

Thomas Repcik: One was put up on Alliance Road and Tallmadge and it was about \$2,400 or \$2,500 to have that done.

Brent Redeker: Did they have to add a pole to do that one?

Diane Austin: No, there was one there and we split the cost with Palmyra Township, I believe.

Thomas Repcik: Yes, for the installation of it. They Palmyra Township pays the actual lighting bill. Our lighting bill for our streetlights run about – it fluctuates—but it's around \$5,000 a year. We've got about 56 lights in the Township. We'll check it out. They might tell us no—I don't know. We'll do that.

Brent Redeker: I appreciate it. Thank you.

Tim Paulus - Fire Department Report

Grants

--He reported that FEMA's Fire Act Grants would open on Monday, November 4 and close on December 6. He will present information on this at the next meeting.

Ohio Bureau of Worker Compensation Grants

--The Ohio BWC is offering a 75% grant on accident prevention items. One item it covers is a power cot (uses a battery pack to lift the patient so that the squad crew does not have to). The cost of the cot is about \$15,928.20 with a couple of basic accessories. The 25% match is \$3,982.05. He understands that this is a significant amount of money but the cost of a back injury can be far greater. The cost for treatment, rehabilitation and lost wages can quickly offset the match. Anything we can do to prevent injuries should be a priority; unfortunately patients are not becoming any lighter. He asked the Trustees to authorize him to apply for this grant through the OBWC. Diane asked when he would know. He said it will probably be late December or early next year. Judy said she would need to know so it could be put in the budget.

RESOLUTION 2013-164: A motion was made by Sandra Templeton to authorize Tim Paulus to apply for the OBWC grant for a power cot; this was seconded by Thomas Repcik. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

Christmas Lighting and Decorating

--Mike Pittinger has offered a man lift to put the lights on the two large pine trees. He will also do the installation if it is ok. Because of OSHA regulations he would need to operate the lift. All approved.

Record Retention

--After Tim, Tom and Judy watched the online webinar on record retention Tim obtained and presented a copy of the Township's policy from 1997 that is currently on file with the Ohio Historical Society. There was a lot of good information in the webinar. He said that the policy really needs to be updated.

Ohio EMA Flood Damage

--He received a letter from the Ohio EMA about the flood damage claim and they will pay for damages if the Township purchases Flood Insurance from them from now on at a cost of \$6,060 per year. He recommended that the Township no longer pursue the damage reimbursement claim.

Employee

--He requested that Joe Corbin's pay scale be changed to Firemedic effective November 1, 2013. Joe has completed all requirements and is now a certified paramedic. Gary and Tim will attend Joe's graduation tomorrow night at Akron City Hospital at 7:00 pm.

RESOLUTION 2013-165: A motion was made by Thomas Repcik to promote Joe Corbin to Firemedic upon passing his paramedics classes effective November 1, 2013; this was seconded by Diane Austin. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

EDINBURG TOWNSHIP TRUSTEES REGULAR MEETING

Edinburg Townhall

October 31, 2013

Fire Department Continue;

Smoke Detectors

--He reported that there are still over half of the smoke detectors remaining at the station. There is \$498 left in the grant so he asked for the Trustees' approval to print postcards and mail them to all of the addresses in the Township that have not received detectors yet. With winter coming, fewer residents will want to go to the station to get them

Association

--The Association would like to use the engine (and pay for the fuel) to provide a present from Santa delivery program for Township residents on December 21. Residents would drop off a wrapped gift for their child and Santa would deliver it in the engine at no charge. The Trustees agreed this is a goodwill gesture and the Township will cover the fuel charges.

Ravenna Township Radio Frequency Use Letter

--He has drafted a letter on behalf of the Trustees requesting permission from Ravenna Township to use their FCC licensed radio frequencies for Edinburg Township Fire Department's communications. All Trustees signed this and it will be mailed.

Palmyra Thank you Letter

--He presented a copy of the thank you letter from Palmyra Fire Department for Edinburg Fire Department's assistance last week on a structure fire on State Route 255.

Safety Hazard

--He recommended that something be put down around the Bingham dry hydrant due to ruts that are deep enough to injure someone. Chris said he would put some ground up asphalt there.

Executive Session

--He requested an executive session to discuss employee hiring.

Pancake Breakfast

--The Association is hosting a free pancake breakfast this Sunday, November 10 from 8:00 am to 1:00 p.m. at the Fire Station.

--He presented an information packet for the remodeling of the Fire Station. He said they could discuss it at a later meeting.

DEPARTMENT REPORTS

Judy Repcik - Fiscal Officer Report

She presented the following:

--Year-to-Date Cash Summary

--Budget Reports: information to date. She presented a five-year comparison (since 2008).

--The new computer from the State is in and working well.

TRUSTEE REPORTS

Sandra Templeton

--She had nothing further to report at this time.

Thomas Repcik

--He commented and led a short discussion on the five-year Budget Report.

Diane Austin

--She asked that the date be set for the Christmas Lighting. It's been set for Saturday, December 7, 6:00 pm. [Breakfast with Santa is that morning also.] She will talk to Pastor Tim about having people from the church come and sing carols at the lighting.

RESOLUTION 2013-166: A motion was made by Sandra Templeton to approve the payment of the bills; this was seconded by Thomas Repcik. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

RESOLUTION 2013-167: A motion was made by Diane Austin to enter into an executive session at 8:10 p.m. to discuss Fire Department personnel; this was seconded by Thomas Repcik. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

RESOLUTION 2013-168: A motion was made by Diane Austin to come out of executive session at 8:40 p.m.; this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

RESOLUTION 2013-169: A motion was made by Diane Austin that the meeting be adjourned at 8:42 p.m. this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

EDINBURG TOWNSHIP TRUSTEES REGULAR MEETING

Edinburg Townhall

October 31, 2013

Diane Hargett Austin, Chairperson

Thomas Repcik, Vice Chair

Sandra Templeton, Trustee

Judy Repcik, Fiscal Officer

Approved