

**UNION VALE TOWN BOARD MEETING JUNE 5, 2024  
249 DUNCAN ROAD, UNION VALE, NEW YORK  
UNION VALE TOWN HALL 7:30 PM**

**PRESENT: Supervisor Steve Frazier**

**Town Council: Pat Cartalemi, Kevin Durland, Kevin McGivney, John Welsh**

**Town Clerk: Andrea Casey**

**Town Attorney: Attorney Jeff Battistoni**

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Supervisor Frazier called the meeting to Order to Order and Salute to the Flag at 7:30PM.

**Motion Approve Minutes:** Councilman Welsh made a motion to approve the May 1, 2024 Meeting minutes which was seconded by Councilman Cartalemi and all were unanimously in favor.

**Supervisors Report**

- Anticipated documents for roofing project, would like to add that to the agenda to discuss what they do have on hand. Supervisor Frazier made a motion to add this to the agenda which was seconded by Councilman Welsh and all were unanimously in favor.
- Would like to have a brief executive session regarding the legal / possible litigation of the highway roof, has more updated info. Councilman Welsh made a motion to add the executive session to the agenda which was seconded by Councilman McGivney and all were unanimously in favor.
- Tymor hosted concert with Jazz Machine went well, he enjoyed it as he was a member of the original group back in the late 70's. Commented that the draft horse pull was a wonderful event, grounds looked great.
- Appears that he mishandled some paperwork for the cell tower, it was to be sent to the assemblyman, he missed a deadline and this project will be delayed which he takes full responsibility for. He did make phone calls along the way and unfortunately wasn't reminded the resolution wasn't sent. He apologizes for this.
- **Board Member Reports**
  - *Councilman Welsh* – nothing to report but is interested in seeing the end of year report for 2023. Supervisor Frazier noted it was completed and filed and he will forward it
  - *Councilman Cartalemi*- has been working with homeland towers who is on board with waiting they are waiting to make sure Verizon will continue, he will work with them over the next few months. He would also like to see monthly reports, will have more cost saving methods for next meeting.
  - *Councilman Durland* – agrees with the comments made by the other Council.
  - *Councilman McGivney*- also attended the Jazz fest, great turn out and nice to see young musicians play. Also attended the draft pull, great event and Equestrian Director conformed it was the largest turn out of contestants in recent years.

**Town Clerk Report**

Document shredding day, 30 people take advantage and also cleaned out the archives. Balloon festival tickets in person either morning or evening pass or all weekend access. Lastly, Clerk Casey provided the Board with a resolution to waive the local fee (\$17.50) for active duty service members and asked they review it for consideration.

**Recreation, submitted by Recreation Director Maggie Collins**

Last Friday we hosted our second annual Music in the Park event with the award winning Arlington High School Jazz Bands. Family and friends enjoyed a beautiful evening of Jazz, as well as delicious food and drink from the Cluck Truck food truck. I want to thank Jackie and her team from the Cluck Truck for attending, and Jazz conductors Rich and Evan for working with me to organize this fun evening. Our team looks forward to hosting Arlington Jazz again next year. Friday June 28th we will have our annual Community Night event here at Town Hall. From 5pm-9:30pm residents and their family and friends can come tailgate at Town Hall to enjoy food and drinks from various food trucks, games, and kick off the Summer season with a firework show. Once again, we will also have Town Departments tabling and available to ask our Town staff and volunteers' questions and learn more about different programming and services offered by the Town. We will also have some raffle prizes, more on those prizes and ticket prices for raffles will be posted on the Parks and Rec social media within the coming weeks leading up to

the event. The Pool is officially open on the weekends. Saturday-Sunday the pool is open from 11am-6pm, with the exception of our new Senior Swim hour which will run from 10am-11am on June 8<sup>th</sup> and June 22<sup>nd</sup>. Starting July 1st, the pool will be open to the public during weekdays. Monday-Thursday it will be open swim from noon-5pm and lap lane swim only from 5pm-6pm. Fridays it will be open swim from noon-6pm. Reminder that residents and non-residents must either purchase a 2024 Pool Membership online prior to attending the pool, or purchase a day pass with Aquatics Staff at the Pool gate. More information on pricing and hours can be found on the Parks and Recreation website and our social media pages.

Our Parks and Recreation team has begun working on prepping the Park for our Summer Camp programs. Our maintenance staff has worked hard to get the pool up and running and ensure the grounds are mowed as needed, and will soon begin to clean and set up the required rooms and facilities throughout the Park. Our team is excited to continue our orientation days with the Summer staff and look forward to the start of Summer Camp.

Ms. Collins-Field also spoke to the board about camp shirts and ways to juggle the lack of budgeting for the reasonable expectation of cost

Supervisor Frazier advised that after final numbers are in, if there is still a deficit he invited her to come back to the board who will make sure it is resolved.

### **Parks Report June 5, 2024 Submitted by Vincent Germano**

- The pool filter tank project has been completed. The pool was able to be prepped and the inside of the pool house rebuilt in time for opening weekend.
- Thankfully the weather has been nice so we have been able to mow, do outdoor tasks, and prepare for events such as Memorial Day at the green, the 29<sup>th</sup> annual horse pull at the equestrian center and music in the park with the Arlington jazz bands. Also, we have not had to deal with any new or worsening leaks in the roofs.
- We have gotten our new portable toilets at the upper soccer fields in the park and at the equestrian center, the unit for the recycling center will be there before the weekend.
- We are getting the grounds and park facilities ready for another year of summer camp.

### **Library Report, Given by Library Trustee, Mike McPartland**

- Physical cards will be shipping soon, they will arrive in the next few weeks. He invites anyone to email the director if they do not have one.
- The barcoding process continues for donated books we've been very lucky to have a great Community uh that has donated many books we have hard copies of it hard copies of books available, you can take out a book
- Digital content and eBooks are readily available right now to all residents and mostly for no charge on Libby. Libby is a digital website that can also be downloaded as an app on devices or simply go to Libby.com put in your card number and you can download and utilize any digital content available
- We also have press reader which is periodicals newspapers Etc. free content which you can get the link off of the town website under the library Services Tab and canopy which is for Cinema documentaries and movies all on the town website under Library Services
- We have procured a color copier, expecting delivery in the next two to three weeks so it should be in place by the end of the month and operation operational by July 1<sup>st</sup> residents can come in make color copies for a very small fee
- To stay up to date with programming sign up to receive our emails you can do that at the link on Library Services tab on the town website

### **Public Comments on Agenda Items:**

Kevin Harrington, Chestnut Ridge Road, has an issue with the discrepancy with the title of the library director which should be titled as Library Manager.

Chuck Richwine-, On the Green, does not think this is a good idea to give the land to the fire dept, property is 2 miles away from Clove fire house and hopes the Town can utilize it in the future. He also would like to see the Town finances being 6 months into the year. He also spoke about the cell tower and his frustration with that not being dealt with timely.

**HVAC Duct Cleaning-** Supervisor Frazier said duct filters have been cleaned regularly and therefore do not need to be cleaned. This was according to an expert who was called to give a quote. The filter system has been maintained therefore the ducts were clean.

**Archives Room AC Compressor** for the archives and Records room is completely broken, it will come into price range requiring 3 quotes which the Park manager is working on. Budget line total is \$63,918.3 is in the maintenance line. Environmental control is important in that room to preserve the records.

**Blueberry Drive Update**

Supervisor Frazier hopes to have a quote but it has not arrived, done by clove excavators that is on the preapproved bid list and very reputable. He spoke with Ed Kading and he has cut back on his intended paving and has about 300,000 in reserve for the Blueberry project.

**Discuss Amendments to Employee Handbook**

Earlier handbook changes were emailed to the Board by the Supervisor and asked to review for next meeting. An area of scrutiny is full time hours as it mentions 2 different requirements, wants so solidify this for health insurance and PTO purposes.

**Update on Roof Project**

Supervisor Frazier called state comptroller's office and TIPS to see if this is acceptable in NY, each answered that is up to the individual towns with the assistance of the town attorney. The comptrollers highlighted the list of complying with GML which was provided to the Board in the form of a checklist. The legal team at TIPS replied how they meet those requirements which was forwarded to our Town Attorney for review.

Attorney Battistoni reached out to LaGrange Fire District and hasn't heard back from that attorney to see what they did to determine. His concerns about the publication of the request for proposal would meet NY law, it does meet Texas statute and is published in a national publication of USA Today in Ionwave, which the Attorney was not familiar with.

Supervisor Frazier advised that Ionwave is an agency that lists jobs electronically rather than in print which can be subscribed to which is acceptable to NY and NY has something similar. Supervisor Frazier note the language on the website regarding GML 103, says you do not need to meet these requirements word for word if they are in harmony with the intent of NY. Attorney Battistoni said he understands but cannot confirm and would need more time to research.

Further discussion ensued on the timeline, and concise language of the law matching GML to the comfort of how it complies. Councilman Cartalemi again urged there is no clear and concise answer that they comply with GML and has reservations.

**Motion to use TIPS**

Supervisor Frazier made a motion to move forward with TIPS program as previously which was seconded by Councilman McGivney.

ROLL CALL VOTE BY TOWN CLERK:

Councilman Cartalemi Nay

Councilman Welsh Aye

Supervisor Frazier Aye

Councilman McGivney Aye

Councilman Durland Aye

**Executive Session** At 8:12pm Councilman Welsh made a motion to enter executive session to discuss possible litigation on another roofing project, which was seconded by Councilman McGivney and all were unanimously in favor.

**Executive Session** At 8:21pm Councilman Cartalemi made a motion to exit executive session to resume the regular meeting which was seconded by Councilman McGivney and all were unanimously in favor. Supervisor Frazier advised that no decisions were made and no money allocated.

**RESOLUTION 25 of 2024 WAIVING THE FEES ON MARRIAGE LICENSES FOR ACTIVE DUTY MEMBERS OF THE ARMED FORCES (See Resolutions)**

**Public Comments on Town Issues-**

Chuck Richwine, On the Green, digital plan for records advocates for records, cutting back on paving? asked about the ambulance bill concerned about rising costs for town and fire district.

Kevin Harrington, Chestnut Ridge Rd, fortunate enough to be at the horse pull, he congratulates both park staff on the beautiful grounds and the quality of the show, one of the best horse pulls . Everyone had plenty of room for parking.

**Approve Budget Adjustments, Transfers, Warrants, Pay Bills**

Councilman Welsh made a motion to pay the bills and which was seconded by Councilman Cartalemi and all were unanimously in favor.

Next meeting is June 19<sup>th</sup> at 7:30pm

**Motion to Adjourn** At 8:28 PM Councilman Welsh made a motion to adjourn the meeting which was seconded by Councilman Cartalemi and all were unanimously in favor.

Respectfully Submitted,

A handwritten signature in black ink that reads "Andrea Casey". The signature is written in a cursive, flowing style.

Town Clerk

**RESOLUTION NO.25 of 2024**

**RESOLUTION WAIVING THE FEES ON MARRIAGE LICENSES FOR  
ACTIVE DUTY MEMBERS OF THE ARMED FORCES**

The following Resolution was offered by Supervisor Frazier and seconded by Councilman Cartalemi:

**WHEREAS**, on August 20, 2019, New York Governor Andrew Cuomo signed legislation waiving the State fee on marriage licenses for active duty members of the Armed Forces (S.3756/A.55) ("legislation"); and

**WHEREAS**, the legislation also gives local governments freedom to waive the fees they charge for marriage licenses; and

**WHEREAS**, the Town of Union Vale wishes to waive the fees charged on marriage licenses to active duty members of the Armed Forces;

**NOW, THEREFORE BE IT RESOLVED** that the Town of Union Vale hereby formally waives the fees to be charged on marriage licenses for active duty members of the Armed Forces in accordance with New York State law.

Supervisor Frazier      Aye

Councilman Welsh      Aye

Councilman Durland      Aye

Councilman McGivney      Aye

Councilman Cartalemi      Aye

DATED:      Union Vale, New York  
                    June 5, 2024



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Andrea Casey, TOWN CLERK