

FLEETWOOD PROPERTY OWNERS' ASSOCIATION, INC.

MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING

at 6:30 P.M. Tuesday, March 9, 2021

17171 Park Row Dr. Ste 310 Houston, Texas 77084

DIRECTORS PRESENT IN PERSON OR BY PHONE: Donna Haines, Caryn Craig, Sharon Swanson, and Dan Bonner.

ALSO, PRESENT: Pam Hummel, CMCA, AMS (Certified Manager of Community Associations) representing Crest Management Company

CALL TO ORDER

With notice properly served and quorum duly established, the meeting was called to order at 6:30 PM.

APPROVAL OF MINUTES

Upon motion made and duly seconded, motion carried to unanimously approve the minutes from the February 9, 2021 meeting.

HOMEOWNER INPUT

No homeowners present

~~OPEN SESSION~~

COMMITTEE REPORTS

- **ACC:** No Report given.
- **LANDSCAPE & IRRIGATION:** Director Haines reported that she has asked the landscaper for their dates and times of arrivals. The landscape maintenance company has been informed that they will need to retrain the landscapers not to blow the grass in the street or in the storm drains. Director Haines stated that the winterizing was not complete as there were 3 pipe breaks, and the water was left on in the fountain during the freeze. The irrigation inspection was not completed due to parts not being available. The dianella was cut back due to the freeze and the landscape company is having difficulty procuring plants from the growers. Director Haines asked Crest to find out if there is insurance coverage on the landscaping due to freeze damage. The live oak trees in the esplanades need a deep root feeding. The concrete surrounding them is creating a problem and they should be deep root fed in lieu of pruning. Pam Hummel gave the requested plat maps to Director Haines.
- **COURTESY OFFICERS:** Director Craig reported there were a few batteries that exploded on the cameras during the freeze and repairs were completed. HPD had a car chase that began elsewhere and ended inside the community. The vehicle hit a tree belonging to a homeowner and the person driving the vehicle was apprehended. Director Craig received one email from a homeowner regarding loud music and the courtesy officer spoke to the homeowner. There was a report of two ladies driving into the community, stopping and urinating in public then leaving.
- **TRASH SERVICE:** Director Swanson reported that a homeowner asked about back door service.
- **WALLS, STREETS, ALLEYS, SEWERS & LIGHTS, MISC:** Director Bonner stated that he will go to the storage to look for the light tops that belong to the alleyway lights. Brightview will be asked to clean the leaves in the alleyways.
- **TREASURER:** No report was given.

FINANCIALS

Agent reviewed the January 31, 2021 financials. Total cash was noted at \$552,458.88. Total outstanding assessments for 2021 was reported as \$89,097.62.

The Board reviewed the Accounts Receivables report for January 31, 2021. No accounts were sent to the attorney. The board asked if the reminder notices and 209 letters have been sent.

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BUSINESS

- *Election of Officers/Appointment of Board Member: Director Hefty resigned his position. A motion was made, seconded and carried to accept his resignation. A motion was made, seconded and carried to appoint Jesse Soto. A motion was made, seconded and carried to install Caryn Craig – President, Donna Haines – Vice President, Dan Bonner – Treasurer, Sharon Swanson – Secretary and Jesse Soto – Director At Large.*
- *Plans for Amendment Collection: The board discussed having one person collect proxies or forming a committee to help with collecting proxies.*

Foreclosure

EXECUTIVE SESSION

The Board adjourned the open session of the meeting and proceeded into Executive Session. Upon the adjournment of the Executive Session at 8:27 p.m., list the following results:

ATTORNEY STATUS REPORT

The board asked for an updated status report from the new attorney. The board requested that the attorney status reports be reviewed for accuracy.

DEED RESTRICTION REPORT

The board was provided the most recent deed restriction report.

Next Meeting Date — April 13, 2020 at 6:30pm.

ADJOURNMENT

There being no further business to come before the Board, a motion was made to adjourn the meeting at 8:45p.m.

Sharon Swanson April 13, 2020^{ss}