

CITY-COUNTY BOARD OF HEALTH MINUTES
Special Board Meeting
June 5, 2015

PRESENT: Sharon Buhr, Chair
Dr. James Buhr, Secretary
Cindy Schwehr

ABSENT: Madeline Luke, Tom Overn

ALSO PRESENT: Theresa Will, RN, Director
Angie Martin, Office Manager

CALL TO ORDER: Meeting was called to order at 12:04 p.m. by Sharon Buhr, Chair, in the CCHD conference room.

AGENDA: Agenda approved as printed.

OLD BUSINESS: Health Board members viewed a webinar entitled "Public Health Law," a requirement for the Regional Network Grant. The webinar presenter was Murray Sagsveen. He addressed several areas of public health and the laws that govern these areas. Board members briefly discussed areas that directly affect CCHD programs. The first half of the webinar was viewed and the Board will view the remainder following the regular June 23 meeting.

CCHD facilities update: Will informed the Board of the following:

- Two BB/pellet gun marks were identified on another plate glass window in the east entryway. Theresa will contact Tim Sorenson, Valley Paint & Glass about replacement. Sorenson had replaced the initial plate glass window next to the east entry door however, a scratch and a small crack in the lower right hand corner of the glass was noted and reported to Valley Paint & Glass.
- The Board had requested Will ask Bobby Koeplin if he would consider doing some maintenance work at CCHD, including but not limited to maintaining the generator, for \$30/hr. rather than \$40/hr. He is willing to do this. However, Will felt that CCHD still needed to advertise the position. Schwehr made a motion to advertise the maintenance position and ask applicants to carry their own liability insurance. The Board suggested that contracting for this type of position may be best for CCHD. Second by Dr. Buhr. Unanimous vote, motion carried.
- Will also informed the Board that we have been advertising for a financial assistant for Becky Kratz, accountant.

ADJOURNMENT: With no further business before the Board, the meeting adjourned at 12:56 p.m. The next regular monthly meeting will be **Tuesday, June 23 at 3:30 p.m.** in the CCHD conference room.

Respectfully submitted,

Dr. James Buhr, Secretary