

**MEETING JUNE 21<sup>ST</sup>, 2016**  
**MINUTES OF MEETING HELD JUNE 7<sup>TH</sup>, 2016**

The City Council met in Regular Session in the Council Chambers. Mayor Brenda Stadsholt called the meeting to order at 7:00 p.m.; City Clerk Martha Balbinot called the roll and the following Alderpersons answered to their names: Portia Brown, Bob Cooper, Randy Bell, Gus Stroh, Charlie Campbell and Ross McDowell. A quorum was present. Meeting was taped. City Attorney Blake Lindner was present.

The Pledge of Allegiance to the Flag was repeated by City Officials and Guests.

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**PUBLIC COMMENT**

DISCUSSION: None

ACTION TAKEN: None

**APPROVAL OF MINUTES:**

DISCUSSION: Mayor Brenda Stadsholt asked if there were any additions or corrections to the minutes of the Special Meeting held May 16<sup>th</sup>, 2016.

ACTION TAKEN: There being none, the minutes will stand as read.

DISCUSSION: Mayor Brenda Stadsholt asked if there were any additions or corrections to the minutes of the Regular Meeting held June 7<sup>th</sup>, 2016.

ACTION TAKEN: There being none, the minutes will stand as read.

**FINANCE REPORT**

DISCUSSION: Mayor Brenda Stadsholt asked for any questions or discussion on the Finance Report.

ACTION TAKEN: There being none, a motion was made by Stroh, seconded by Bell, to approve the Finance Report.

Voting Yes: Brown, Cooper, Bell, Campbell, Stroh and McDowell

Voting-No: None

**CONSENT AGENDA:**

DISCUSSION: Mayor Brenda Stadsholt asked for any questions or discussion on the Consent Agenda.

ACTION TAKEN: There being none, a motion was made by Cooper, seconded by McDowell, to approve the Consent Agenda.

Voting Yes: Cooper, Bell, Campbell, Stroh, McDowell and Brown

Voting-No: None

## **REPORTS**

### **MAYOR'S REPORT**

DISCUSSION: Mayor Brenda Stadsholt reported the following:

1. Mayor Stadsholt introduced Darren Layton, who presented a program outlining the success of the Havana Youth Softball League. There have been two large tournaments held in Havana, the first one drew between 850 – 1000 people and the second tournament was a National Qualifier with 17 teams participating. Over a two-day period the tournament drew between 1375- 1500 people. He expressed the need for a new small hotel in Havana which could accommodate the people traveling to these tournaments. Darren also stated that there were 23 Gold Sponsors for the 2016, over 70 volunteer coaches and assistant coaches and the goal for 2017 is to double the number of tournaments held in Havana.

2. The Havana Christian Day Care will tour City Hall and host a lemonade stand in front of City Hall on Thursday, June 9<sup>th</sup>, 2016 at 1:309 p.m. They have also volunteered for the summer to continue the research that have done regarding past Mayors of the City of Havana. We are very proud of them.

3. The French American Line has requested a docking date of their new riverboat on July 18<sup>th</sup> and 24<sup>th</sup> in 2017.

4. Fire Marshal John Kachanuk will be traveling to Cleveland next week to participate in the Transplant Games of America.

5. In celebration of National Policeman Week each officer was given a \$10 Casey's gift card to use as they wished.

ACTION TAKEN: None

### **CITY CLERK'S REPORT**

DISCUSSION: None

ACTION TAKEN: None

### **CITY TREASURER'S REPORT**

DISCUSSION: None

ACTION TAKEN: None

### **CITY ATTORNEY'S REPORT**

DISCUSSION: None

ACTION TAKEN: None

### **ECONOMIC DEVELOPMENT REPORT**

DISCUSSION: Economic Development Coordinator Ron Hills reported that the Mayor, Jerry Payne, Mike Purpura and himself had been about Illinois Aviation Recreation opportunities for the City of Havana using the Havana Airport.

ACTION TAKEN: None

### **PUBLIC WORKS REPORT**

DISCUSSION: Public Works Director Jewel Bucy reported the following:

1. Received a letter from the IEPA stating that more testing would be necessary to reach proper copper levels in our water.
2. Received a quote for Lane Western to replace both water filters.
3. Illinois Department of Public Health has loosened the window to this on fluoride levels in our water and we have been able to achieve the proper levels.
4. Two sinkholes have appeared, one on Plum and one on Broadway.
5. Four full truckloads were picked up by the Garbage Department during the all-town Garage Pickup event.

ACTION TAKEN: None

### **POLICE CHIEF'S REPORT**

DISCUSSION: None

ACTION TAKEN: None

### **FIRE MARSHAL / ZONING OFFICER REPORT**

DISCUSSION: Fire Marshal/Zoning Officer John Kachanuk reported the following:

1. The training and conference room at the Police/Fire Station is being used for the Senior Lunches during the remodel of the kitchen at the Riverside Club.
2. The 2<sup>nd</sup> Annual Mud-Run sponsored by the Havana Fire Department took place and cleared a profit of around \$1,000.
3. Fire Marshal Kachanuk also praised to the squad for the work on an accident extraction near Kilbourne which took 1.5 hours to complete along with a rope rescue due to the fact that the incline to move the accident victim was too great to be done by carrying them.

ACTION TAKEN: None

### **FARNSWORTH ENGINEERING GROUP REPORT**

DISCUSSION: None

ACTION TAKEN: None

## **COMMITTEE REPORTS**

### **FINANCE & PURCHASING**

DISCUSSION: A motion was made by Bell, seconded by Campbell to approve payment to Todd Schaeffer, owner the “The Main Room’ in the amount of \$2,500 for a facade grant which is payable at 50% up to the limit of \$5,000.

ACTION TAKEN: Mayor Stadsholt asked if there were any questions or discussion needed. There being none, the motion was approved by the following vote count:

Voting Yes: Bell, Campbell, Stroh, McDowell, Brown and Cooper

Voting No: None

DISCUSSION: A motion was made by Councilman Bell, seconded by Brown to approve a payment to the Havana Chamber of Commerce in the amount of \$500.00 in support of purchasing fireworks for the Annual Fourth of July Celebration.

ACTION TAKEN: Mayor Stadsholt asked if there were any questions or discussion needed. There being none, the motion was approved by the following vote count:

Voting Yes: Campbell, Stroh, McDowell, Brown, Cooper and Bell

Voting No: None

### **HEALTH & SANITATION**

DISCUSSION: None

ACTION TAKEN: None

### **LICENSES, ORD. & LEGAL**

DISCUSSION: **FIRST READING** of Ordinance # 1394, the 2016 Prevailing Wage Ordinance which is required to be passed yearly by the State of Illinois which is “An Act regulating wages of laborers, mechanics and other workers employed in any public works by the state, county, city or any public body or any political subdivision or y anyone under contract for public works”.

ACTION TAKEN: None

DICUSSION: **FIRST READING** of Ordinance # 1395, an ordinance amending Section 16.040 of Chapter 17 of the Code of Ordinances of the City of Havana, Mason County, Illinois regarding Building Permits. There was discussion as to what should be considered as maintenance and what should be considered as an alteration to a property.

ACTION TAKEN: None

### **PERSONNEL**

DISCUSSION: A motion was made by Councilwoman Brown, seconded by Cooper, to approve the hiring of Jeffrey S. Smith as a Part-Time Law Enforcement Office.

ACTION TAKEN: Mayor Stadsholt asked if there were any questions or discussion needed. There being none, the motion was approved by the following vote count:

Voting Yes: Brown, Cooper, Bell, Campbell, Stroh and McDowell

Voting No: None

### **Personnel (cont.)**

DISCUSSION: A motion was made by Councilwoman Brown, seconded by Campbell, to approve the hiring of Tristan Ragle as a Part-Time employee for the Public Works Department.

ACTION TAKEN: Mayor Stadsholt asked if there were any questions or discussion needed. There being none, the motion was approved by the following vote count:

Voting Yes: McDowell, Brown, Cooper, Bell, Campbell and Stroh

Voting No: None

DISCUSSION: A motion was made by Councilwoman Brown, seconded by McDowell, to approve the hiring of Donald Green, Jr. as a Full-Time Public Works Employee.

ACTION TAKEN: Mayor Stadsholt asked if there were any questions or discussion needed. There being none, the motion was approved by the following vote count:

Voting Yes: Brown, Cooper, Bell, Campbell, Stroh and McDowell

Voting No: None

### **PLANNING**

DISCUSSION: A motion was made by McDowell, seconded by Stroh, to approve Resolution #02-16, a Resolution committing funds in the amount of \$120,000 which would be matched by an ITEP Grant to build the Business Park Sidewalk Addition.

ACTION TAKEN: Mayor Stadsholt asked if there were any questions or discussion needed. There being none, the motion was approved by the following vote count:

Voting Yes: Cooper, Bell, Campbell, Stroh, McDowell and Brown

Voting No: None

### **PROPERTY & ZONING**

DISCUSSION: None

ACTION TAKEN: None

### **PUBLIC SAFETY**

DISCUSSION: None

ACTION TAKEN: None

### **PUBLIC WORKS**

DISCUSSION: A motion was made by Campbell, seconded by Stroh, to approve a request by Superintendent Matt Plater, Havana District # 126, to widen the Havana High School South entrance onto McKinley Street to the North approximately 22 feet. They would also like to widen the School's road to the North in an amount equal to the parking lot immediately East. This would require the removal of some curbing and sidewalk and the current curb type storm drain would need to be converted to a flat round drain.

ACTION TAKEN: Mayor Stadsholt asked if there were any questions or discussion needed. There being none, the motion was approved by the following vote count:

Voting Yes: Bell, Campbell, Stroh, McDowell, Brown and Cooper

Voting No: None

**(Public Works cont.)**

**DISCUSSION:** A motion was made by Campbell, seconded by McDowell to approve Resolution # 03-16, a Resolution increasing the amount for the 2016 MFT Road Repair by the amount of \$11,688.92.

**ACTION TAKEN:** Mayor Stadsholt asked if there were any questions or discussion needed. There being none, the motion was approved by the following vote count:

Voting Yes: Campbell, Stroh, McDowell, Brown, Cooper and Bell

Voting No: None

**PUBLIC COMMENT # 2**

**DISCUSSION:** Rob Daniels asked to again address the topic that he felt it was unfair to be charged for a Building Permit when replacing the roof on one's own home.

**ACTION TAKEN:** None

**ADJOURNMENT**

Mayor Stadsholt requested a motion to adjourn. Motion made by Stroh, seconded by Bell and unanimously approved at 7:50 p.m.

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**Brenda Stadsholt**  
Mayor

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**Martha J. Balbinot**  
City Clerk

**GUESTS:**

Kevin Noble

John Kachanuk

Gary Davis – The Farnsworth Group

Jewel Bucy

Darren Layton

Ron Hills