

TITUSVILLE – COCOA AIRPORT AUTHORITY

The Regular Meeting of the Titusville - Cocoa Airport Authority was held on January 17, 2013 at 8:30 a.m. at the Titusville - Cocoa Airport Authority Office at 355 Golden Knights Boulevard, Titusville, FL. The following members were present: Mr. Jerry Sansom, Chairman; Dr. David L. Hosley, Vice-Chairman; Ms. Veronica Clifford, Secretary; Ms. Patricia Patch, Treasurer; Mr. Harry Carswell; Mr. Jay Stalrit; Mr. Michael D. Powell, C.M., ACE, CEO; Mr. Timothy Pickles, Esq., Airport Attorney. Dr. Wasim Niazi was absent.

Call to Order

Mr. Sansom called the meeting to order and determined that a quorum was present.

Approval of the Agenda

Mr. Sansom stated that in December the Board had approved the 2013 Board Meeting Schedule and had changed the proposed March meeting date from the 21st to the 14th due to the Valiant Air Command's Air Show schedule. Mr. Sansom stated that the dates of the Air Show had been changed, so he was requesting that the Board move the March meeting date back to the 21st. The Board concurred.

Mr. Sansom asked if there were any changes or additions to the Agenda. Seeing none, Mr. Sansom called for a motion to approve. Ms. Clifford made a motion to approve the Agenda as presented. Mr. Stalrit seconded. There were no objections. Motion Passed.

Appearances – None**Presentations – None****Consent Agenda****Item A – Approval of the Titusville-Cocoa Airport Authority Minutes:****1. December 19, 2012 – Regular Meeting****Item B – A Resolution Approving an FDOT Supplemental Grant for the ARFF Vehicle at Space Coast Regional Airport**

Mr. Sansom made a request to pull the approval of the minutes from the Consent Agenda for discussion. Ms. Clifford made a motion to approve the Consent Agenda as amended. Ms. Patch seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Mr. Sansom requested some minor wording changes on the December 19th minutes on page 5, first paragraph and on page 6, sixth paragraph. Ms. Clifford made a motion to approve the minutes as amended. Ms. Patch seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Old Business – None

New Business

Item A – Consideration and Selection of Firm(s) for General Consulting Services for the Titusville-Cocoa Airport Authority

Mr. Powell gave a brief overview of the item, stating that there had been eight submittals and that his recommendation was for Airport Engineering Company and Michael Baker Jr., Inc.

Ms. Clifford made a motion to approve Mr. Powell's recommendation. Dr. Hosley seconded. Discussion ensued amongst the Board.

Mr. Stalrit stated that a wild card had been thrown in the mix because Mr. Rob Hambrecht had moved from Michael Baker to Avcon. Mr. Stalrit asked if there would be an accessibility issue since Mr. Hambrecht's replacement would come from Jacksonville. Mr. Powell stated that accessibility had not been a problem since the change. Mr. Powell added that Michael Baker had gone above and beyond to ensure that there was no degradation of duty. Mr. Sansom concurred that it had been a seamless transition. Discussion continued.

Mr. Sansom called the question. There were no objections. Motion passed.

Item B – Discussion by Mr. Brian Pendleton of Recent Invoiced Costs by Airport Engineering Company and Contractors Regarding Current Projects

Mr. Powell turned the floor over to Mr. Pendleton.

Mr. Pendleton presented Invoice Number 12149 in the amount of \$195.92 and Invoice Number 12148 in the amount of \$1,686, both from Airport Engineering Company, which were for the AWOS Project at Space Coast Regional Airport.

Mr. Pendleton presented Invoice Number 12145 in the amount of \$6,840 and Invoice Number 12144 in the amount of \$2,000, both from Airport Engineering Company, in addition to Pay Request Number 1 in the amount of \$133,670.06 from P&S Paving, which were for the Taxiway 'B' Rehabilitation Project at Space Coast Regional Airport.

Mr. Pendleton presented Invoice Number 12146 in the amount of \$19,109.70 from Airport Engineering Company, which was for the Wildlife Hazard Assessment at Space Coast Regional Airport. Mr. Pendleton stated that the Assessment was

completed, and that the FAA would now determine if the airport needed a Wildlife Management Plan. Discussion continued.

Mr. Pendleton presented Invoice Number 12147 in the amount of \$5,720 from Airport Engineering Company, which was for the Roof Replacement Project at Space Coast Regional Airport. Discussion continued.

Ms. Clifford made a motion to approve the invoices. Mr. Stalrit seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Item C – Discussion by Mr. Brian Russell of Recent Invoiced Costs by Michael Baker Jr., Inc. and Contractors Regarding Current Projects

Mr. Sansom turned the floor over to Mr. Russell.

Mr. Russell presented Pay Request Number 6 in the amount of \$39,394.43 from LPA/Baker, which was for the ARFF Facility Construction Project at Space Coast Regional Airport.

Mr. Sansom requested that the ribbon cutting for the ARFF building be held off until May rather than April and to coordinate it with the May Regular Board Meeting. Discussion continued.

Mr. Russell presented Invoice Number 15-Final in the Amount of \$211.85 from LPA/Baker, which was for the RSA Environmental Project at Merritt Island Airport. Mr. Russell stated that was the final invoice of this phase going into the next phase, which was design.

Mr. Sansom called for a motion to approve the invoices. Ms. Clifford made the motion. Dr. Hosley seconded. Discussion continued.

Mr. Sansom called the question. There were no objections. Motion passed.

Information Section

Executive Director Report

Mr. Powell reported that the ordinance with the City of Titusville regarding permitting had gone before Planning & Zoning the evening prior, and that it had passed with a 6-0 unanimous vote to move forward. Discussion continued.

Mr. Powell reported that Staff had secured a grant the Land Clearing Project on the west side of Space Coast Regional Airport. Mr. Powell stated that there was a need to get this done quickly so that the Airport Authority could supply some additional overflow parking for the Airshow because the Thunderbirds were going to be the featured act. Mr. Powell stated that a low bidder had been chosen and Staff had

asked the City of Titusville for a waiver to go ahead and start that project. Discussion continued.

Mr. Powell stated that he wanted to make the Board aware of the updated scope of services for the Spaceport License Project, adding that Staff had brought in additional consultants and updated costs. Mr. Powell stated that they were able to save \$17,000 and that Staff was just waiting to hear back from Space Florida and the County EDC about possible funding help. Mr. Powell stated that if the funding didn't come through, the project may have to be self-funded. Mr. Sansom directed Mr. Powell and Mr. Pickles to go ahead and start the process of acquiring a loan, bond or line of credit so that the Authority could continue to move forward. The Board concurred. Discussion continued.

Mr. Powell reported that Airport Authority Staff was working with Brevard Community College (BCC) in helping them to establish an A&P program at Space Coast Regional Airport. Mr. Powell stated that BCC would need a 30,000 square foot building, and that Staff was looking into funding for that building as well as a 30,000 square foot building for Rocket Crafters, both on the west side of the airport. Discussion continued.

Mr. Sansom asked Mr. Powell if he had any updates on the decision regarding the Shuttle Landing Facility proposal. Mr. Powell stated that he had spoken with NASA, but they were not sure when a decision would be made, adding that it could be by the end of the month, but there were no promises. Discussion continued.

Mr. Sansom stated that the Airport Authority needed to get an answer from the City of Titusville and the County regarding whether or not they wanted their property off Grissom Blvd. near the Space Coast Regional Airport included in the Spaceport Territory designation. Mr. Sansom stated that the House bill had been formally filed and the Senate bill would be filed and voted on at any time. Discussion continued.

Mr. Sansom explained that a formal statement from the County and City saying that they wanted to be included in the Spaceport Territory, would be needed. Discussion continued.

Mr. Powell concluded his report.

Attorney Report

Mr. Pickles discussed the permitting ordinance, stating that the ordinance from the City can be used as a template for the County. Discussion continued.

Ms. Clifford if the property on the west side of Grissom would be included in the ordinance. Mr. Pickles stated that it was a separate issue, but he was working on that as well. Ms. Clifford asked if the Board could see a copy of the ordinance.

Mr. Powell stated that it needed more modifications, but Staff would send a draft. Discussion continued.

Mr. Pickles stated that an ordinance for the Industrial Park and Arthur Dunn Airpark could both be presented at the same time.

Mr. Sansom asked about the KB Homes issue. Mr. Pickles stated that there was no need to do anything until we wanted to build the road. Mr. Sansom stated that Staff would rather KB give the Airport Authority the land than have them build the road. Mr. Sansom requested to move forward with that. The Board concurred. Mr. Pickles stated that there would need to be an Executive Session to discuss that. Discussion continued.

Mr. Pickles concluded his report.

Check Register & Budget to Actual

Mr. Powell stated that financials had been provided and nothing was out of line.

Administration & Project Reports

Mr. Powell stated that there were no changes.

Authority Members Report

Mr. Stalrit asked what the fall back position was if the City didn't grant the waiver regarding the permitting issue and the land clearing on the west side of Space Coast Regional Airport. Mr. Powell stated that Staff was working with the contractor on alternatives and possibly streamlining the hauling off process. Mr. Powell added that they were physically clearing the underbrush now and also looking at alternative parking solutions outside the fence. Discussion continued.

Dr. Hosley stated that the Valiant Air Command needed more ramp space. Mr. Powell stated that it was on the wish list and the Authority was trying to get funding to do that. Discussion continued.

Dr. Hosley discussed an opportunity for the Airport Authority to get involved in a cyber-aspect of aerospace.

Dr. Hosley also discussed the Civil Air Patrol at the Merritt Island Airport, stating that they were asked to set up a Cadet Squadron there.

Mr. Sansom stated that Staff was moving forward and gathering support for Rocket Crafters, and that they could possibly be moving into the Admin Building at Space Coast Regional Airport by next month. Mr. Powell added that they would be moving into what was presently the Airscan wing. Discussion continued.

Mr. Sansom requested that Mr. Powell get involved in the Space Day Planning in April, which would be held in Tallahassee. Discussion continued.

Public & Tenants Report

Mr. Sansom commented that he got a call from someone about aircraft noise from the Merritt Island Airport, stating that one of the Newfound Harbor residents had actually taken a flight lesson and the instructor told her that they used her condo as a turning point. Mr. Sansom stated that something really needed to be done. Discussion continued.

Adjournment

Mr. Sansom adjourned the meeting at 10:36 a.m.

JERRY SANSOM, CHAIRMAN

VERONICA CLIFFORD, SECRETARY