

NCRTAC Executive Council Meeting
 July 26, 2016
 Teleconference/GoToMeeting

Chair: Jason Keffeler

Members present: Ken Marg, Nancy Martin, Terry Nichols, Sara Steen, Ted Ryan, Mark Schroeder, Rick Anderson, Bob Kirkley, Corey Smith, Michelle Armstrong, and Dr. Trina Daniels

Recorder: Michael Fraley

Call to order	Meeting was called to order by Keffeler. A quorum is present (12/15)
Correspondence	None
Minutes	Motion by Nichols to approve the minutes from May 26, 2016 with correction that the PI committee has prepared and will be presenting the trauma registry training at the May meeting. Second by Daniels. Unanimous APPROVAL.
Election of Chair/ Vice-Chair	Group noted that they would like more representation from III/IV hospitals. Election to be added to the general membership agenda 7/28/16. Chair/Vice-chair election tabled until 7/28/16 after new members are elected to the council.
2015-2016 Expense Report	Michael presented the unofficial final expense report for 2015-2016. Report is pending comparison to final report from fiscal agent. As of now we spent \$26,748.94 of the \$28, 184 leaving \$1,449.06. Group reviewed the proposed 2016-2017 budget. Motion to approve the 2016-2017 budget by Nichols. Second by Ryan. Unanimous approval.
Regional Trauma Conference	Discussion about hosting the conference annually or bi-annually. Group discussed the popularity of the event but also how much work goes into it. Members voiced concern about having commitment from multiple members and agencies before moving forward. Motion by Martin to hold the conference annually. Second by Nichols. Ayes – 9, Abstain – 3 (Schroeder, Steen, Armstrong). Approved.
Asset list	Michael presented a list of NCRTAC assets. List will be posted to the NCRTAC website.
Other business	Website: The revision of the website will begin soon. Please contact Michael with any recommendations on changes.
Next Agenda	Bylaw revision
Adjourn	Motion by Nichols to adjourn. Second by Smith. Unanimous approval.