

Chebeague Island School Committee  
Regular Meeting Minutes  
September 6, 2022  
6:00 P.M.

**Call to Order**

The meeting was called to order at 6:06 p.m. by Jeff Putnam. School Committee members in attendance were Courtney Doughty, Elizabeth Doughty, Nancy Earnest., Geoff Summa (6:30). Also in attendance was Superintendent Ann Kirkpatrick, Sarah Klein, Justina Warren, Polly Wentworth.,

**Approval of Agenda for September 6,, 2022-** A motion was made by Courtney Doughty to approve the agenda for September 6, 2022. Seconded by Nancy Earnest. Motion passed 4-0-0.

**Minutes from August 23, 2022-** A motion was made by Elizabeth Doughty to approve the minutes for August 23, 2022. Seconded by Nancy Earnest. Motion passed 4-0-0.

**Correspondence-** Carol White sent an email describing the water treatment and the reason why we will not be seeking grant help to pay for the treatment.

A thank you letter was sent to Carol on behalf of the school committee for her attention to the water.

A thank you letter was sent to Dr. Dolloff for facilitating the School Committee Workshop.

**Public Comment:** none

**Report from School Committee Chair-** Jeff Putnam informed the School Committee that the new website is on track for late September. We are gathering pictures and testimonials. Jeff reached out to the Chair of the town Select Board to talk about the job description of the Bookkeeper position. They will meet tomorrow and follow up at our next meeting.

**Report from Superintendent/Principal-** Ann Kirkpatrick has had a chance to review the Handbook - it is digital so the editing will begin before it is put online.

The staff and students will meet together this week to talk about safety in the school and leaving the school. Teachers will share with parents in their weekly memo about the terminology used. Muzzy is a web based Spanish program the school would like to explore this year with the students.

The oil tank in the furnace room is in place and has been filled in anticipation that the weather will soon turn colder. The generator will be serviced on Friday.

The School Committee members were given a parent packet that was sent home.

**Report from Lead Teacher-** Sarah Klein told the School Committee that the first day was successful. The students came in excited and ready to learn. She has moved her classroom around so that it looks slightly different.

Justina Warren echoed a great first day. She will be doing cooperative games with the students every other Wednesday afternoon from 3:00-5:00. She will alternate with Anja Haubs who will be facilitating 3-D printing and technology. Penny Wahlstrom will have the afterschool program on Mondays with the focus on movement and games.

### **Old Business**

COVID Protocols for the new school year were updated. The protocols will be on the website.

### **New Business**

The goals for the year will be on the agenda the first of the month so the School committee can be updated. Any changes to the curriculum will need to be approved by the school committee. Lunch Program- We are working with the DOE to fill out the paperwork to be in compliance and participate in the Federal Free Lunch Program.

A motion was made by Courtney Doughty to have Penny Wahlstrom serve as the Foreign Language facilitator. Seconded by Nancy Earnest. Motion passed 5-0-0.

Policy KE- Resolving Complaints (Yarmouth School Department). School Committee will receive the template copy from MSMA before the next meeting.

### **Warrant- There were 2 warrants to review and sign.**

The School Committee adjourned at 7:07PM

Respectfully Submitted,

Ann C. Kirkpatrick; Superintendent