

THE CORPORATION OF THE TOWN OF RAINY RIVER

BY-LAW 1831-22

Being a by-law to establish miscellaneous user fees.

WHEREAS, pursuant to Section 391 of the Municipal Act, 2001, The Planning Act and other Acts permits the Council of a municipality to pass a by-law prescribing fees or charges for services rendered including the processing of applications made in respect of planning matters and other matters; and

WHEREAS Council deems it expedient to pass a miscellaneous user fee by-law;

NOW THEREFORE the Council for the Corporation of the Town of Rainy River **HEREBY ENACTS** as follows:

1. The miscellaneous user fees as attached are hereby established.
2. The Schedule of fees attached forms part of this by-law.
3. Any fees previously set by Council resolution are repealed and replaced by the rates in the attached schedule.
4. This by-law may be referred to as “The Miscellaneous User Fees By-law.”

This by-law shall come into force and take effect on January 1, 2023.

READ AND PASSED IN OPEN COUNCIL THIS 11th DAY OF OCTOBER 2022.

Original Signed
Mayor

Original Signed
Chief Administrative Officer

Date of Adoption: June 19, 2019

Date of Most Recent Review: October 11, 2022

Revision: (see highlighted items)

TOWN OF RAINY RIVER

MISCELLANEOUS USER FEES

DEFINITION:

NON-RESIDENT: A non-resident surcharge shall be charged to anyone who resides or dwells outside of the Town of Rainy River.

SCHEDULE OF FEES

1. MUNICIPAL OFFICE

1.1 Licenses – Annual Fees (unless otherwise stated)

1.1.1 Business & Other Commercial Licenses are not issued or charged for at this time.

1.2 Lottery Licenses – For each license issued:

1.2.1 1% of prizes up to a maximum of \$50,000 prize.

1.3 Other Charges

1.3.1	Tax Certificate	\$ 60.00/roll number
1.3.2	Dishonored payments (NSF cheques)	\$ 60.00 each +Bank Service Charge
1.3.3	Photocopies	\$.50 each (HST included)
	White	(½ price with own paper)
	Colour	\$.75 each (HST included)
		(½ price with own paper)
1.3.4	Laminating	\$ 10.00 each (HST included)
1.3.5	Fax – Sending	\$ 5.00/fax (all sheets) (HST incl.)
	Incoming	\$ 5.00 first page (HST included)
		+\$.50 each additional page (HST included)
1.3.6	Duplicate Receipts	\$ 5.00 each (HST included)
1.3.7	History of Account Transactions	\$ 2.26 each (HST included)
1.3.8	Search of Printed and Stored Records	\$ 45.20/hour (HST included)
	Deposit Required Prior to Commencement of Search	+ \$ 50.00
1.3.9	Freedom of Information Requests	\$ 11.00
1.3.10	Dog Tags:	
1.3.10.1	Neutered/Spayed	\$ 11.00
1.3.10.2	Not Neutered/Spayed	\$ 32.00
1.3.10.3	Replacement Tags	\$ 5.50
1.3.10.4	Marriage Licenses	\$ 100.00
1.3.10.5	Camping Fees	\$ 30.00/night + HST
1.3.10.6	Weekly Camping Rate	\$ 180.00 + HST
1.3.10.7	Monthly Camping Rate	\$ 540.00 + HST
1.3.10.8	Seasonal Rate	\$2,000.00 (Victoria Day-Sept. 30 th) + HST

Reservations will be accepted at the Municipal Office from 9:00 a.m. until 4:30 p.m. Monday-Friday. All sites reserved must be paid for in full at least two weeks prior to arrival to guarantee reservation.

1.3.11 Rental of Hannam Service Building
Summer (May 1st-October 31st)
For Profit Group \$105.00/day + HST

Date of Adoption: June 19, 2019

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	Non-Profit/Fundraising	\$ 26.00/day + HST
	Private	\$ 52.00/day + HST
1.3.12	Skunk Trap	\$ 0.00
	Refundable Damage Deposit	+ \$100.00/trap
1.3.13	Picnic Table Rental	\$ 10.00/table/per week + HST
	Refundable Damage Deposit	+ \$200.00/table
1.3.14	Sandbags	\$ 1.00/bag + HST
1.4	Tax Sale – Administrative Charges	\$400.00 admin fee plus all fees at cost from service provider

2. PROPERTY SERVICES

2.1 Building/Development Permits

2.1.1 Residential, Commercial, Industrial, Institutional or Other:

Building Permit and related Fees shall be based on construction values as indicated below:

**BUILDING AND/OR DEVELOPMENT PERMIT
INFORMATION
APPLICABLE TO ALL BUILDING TYPES**

Building Permit Term: One year from date of issuance.

Description	Fee
Building Permit Fee	Approximately 1% of Estimated Construction Value, subject to the minimums, Construction Values and calculations as indicated below
Progress Inspection Report for Financing	\$250.00 per report
Open Permit Maintenance Fee (chargeable to property tax account), (see Open Permit Definition Below)	\$150.00 per six (6) month period
Minimum Building Permit Fee (for processing building permit applications and applicable to applications which have been cancelled)	\$65.00
Minimum Demolition Permit Fee per Structure	\$16.00
Base Building Permit Fee for First \$1,000 or less of Construction Value	\$65.00
Building Permit Fee for each additional \$1,000 or part thereof of Construction Value	\$10.00
Construction Values for Residential and Accessory Buildings: (based on square foot area of each level) (applies to additions also)	
Main Floor residential	\$150.00 per square foot
Second and Higher floors residential	\$75.00 per square foot
Basement residential	\$37.50 per square foot
Crawlspace residential	\$18.75 per square foot
Main level of Sheds and garages and carports with walls	\$37.50 per square foot
Upper Floors of Garages or sheds used for non-residential and non-commercial accessory uses,	\$18.75 per square foot

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Exterior decks with roofs, carports without walls	
Exterior Decks without roofs	\$15.00 per square foot
Construction Values for Assembly, Commercial, Industrial, Institutional Buildings or Part 3 (over 600m²) Residential Buildings (based on square foot area of each level) (applies to additions also)	
Each Level (floor, basement, crawlspace, loft, balcony, etc.)	based on the greater of \$95.00 per square foot per level or the Contract Value as provided by the Project Manager

See Sample Calculation below:

Example Building Permit Fee Calculation for a 2-storey dwelling with a footprint of 28'x40' and a full basement:

Construction Value (CV): Floor Area = 1,120 sq. ft.

- Basement: 1,120 sq. ft. @ \$ 37.50 = \$ 42,000.00
 - Main Floor 1,120 sq. ft. @ \$150.00 = \$168,000.00
 - Second Floor 1,120 sq. ft. @ \$ 75.00 = \$ 84,000.00
- Total CV \$294,000.00**

(add decks, carport, garage CVs and fees when included in project)

Building Permit Fee:

- 1st \$1,000.00 of CV = \$ 65.00
 - Additional \$1,000.00 of CV = 293 @ \$10.00 = \$2,930.00
- Total Permit Fee = \$2,995.00**

Open Permit Definition:

A Building Permit becomes an Open Permit when the project is not completed by obtaining a successful final inspection and no other inspection has been obtained within a six (6) month period following the date of the last inspection. Prior to assigning an Open Permit Status to a Building Permit, the Building Inspector shall send a letter to the owner and or permit holder at their mailing address currently on file at the Municipal Office. The letter shall notify the owner and or permit holder that the permit is going into Open Permit status if no final or other inspection is requested within 30 days.

Once a Building Permit is assigned the Open Permit status the Open Permit Maintenance Fee is charged to the tax account of the property.

2.1.2 Administration fees in addition to Building or Development Permits:

- 2.1.2.1 Construction or demolition \$ 250.00
commenced prior to permit issuance
- 2.1.2.2 Transfer of permit to another \$ 52.00
person or entity

2.1.3 Refunds (allowed upon written application only):

- Permit issued but construction not \$ 50% of permit fee
commenced within 1 year.

2.2 Zoning – Official Plan Amendment

- 2.2.1 Local Planning Appeal Tribunal \$3,600.00
- 2.2.2 Draft Plan of Subdivision Application \$1,225.00
- 2.2.3 Subdivision Agreement *Cost Recovery
- 2.2.4 Plan of Subdivision Agreement Amendment *Cost Recovery
- 2.2.5 Site Plan Agreement *Cost Recovery

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2.2.6	Official Plan Amendment	\$1,825.00
2.2.7	Zoning By-Law Amendment (Major)	\$1,375.00
2.2.8	Zoning By-Law Amendment (Minor)	\$ 870.00
2.2.9	Minor Variance	\$ 375.00
2.2.10	Consent to Sever for 1 Lot	\$ 375.00
2.2.11	Letter of Compliance	\$ 60.00
2.2.12	Surveys	Fee based on cost from surveyor.
2.2.13	Deeming By-law	\$ 250.00

Fees shall be paid by the applicant prior to processing of the application for which they are required.

Municipal Staff costs and disbursements, including consultant's fees and expenses billed by a consultant, Local Planning Appeal Tribunal, By-law Approval Application fees, printing, postage, and courier fees shall be considered as part of the tariff.

- * Our actual cost will be charged and will include the cost of site inspections and our solicitor etc, when required for Clauses 2.2.2 to 2.2.5 all the cost associated with the development of the required documents will be the responsibility of the applicant.
- * In addition to the fees described in clauses 2.2.2 to 2.2.10, both inclusive, where applicable Plus Land Titles, Local Planning Appeal Tribunal, Solicitor, Chief Building Official or Planner's Fees.

2.3 Rental Rate \$ 10.00/square foot/year

3. RECREATION SERVICES (as provided by the Recreation Board)

3.1 Hall Rental Costs – Dances, Receptions & Private Rentals

3.1.1	Upstairs Rental Rate	\$379.50	plus HST
3.1.2	Deposit	\$190.00	
3.1.3	Arena Ice Floor rental rate	\$506.00	plus HST
3.1.4	Deposit	\$255.00	
3.1.5	Premium Rental Rate (All Stat. Holidays, Christmas Eve & New Year's Eve)	\$690.00	plus HST
3.1.6	Early Access Fee <i>Renters are allowed to decorate the day prior to the event for no charge</i>	\$ 28.75 per day	plus HST
3.1.7	Kitchen rental rate	\$126.50	plus HST
3.1.8	Cancellation Fee	\$100.00	
3.1.9	Supplies Purchased		
	Cups (beer and bar)	\$current rate	plus HST
	Ice per bag	\$current rate	plus HST
3.1.10	SOCAN Fee (Dancing)*	\$current rate	plus HST
3.1.11	SOCAN Fee (Without Dancing) *	\$current rate	plus HST
	<i>* Collected under the Tariff 8 where live or recorded music is utilized</i>		
3.1.12	Refundable Clean Up Fee	\$115.00	
3.1.13	Set Up Fee	\$ 46.00	(Tables and Chairs)
3.1.14	Table Rental	\$ 5.75/table	including HST
3.1.15	Chair Rental	\$ 1.14/chair	including HST
3.1.16	Stage Rental	\$575.00	including HST
3.1.17	Sound System Rental*	\$230.00 for 5 hours	including HST
		\$345.00 for 7 hours	including HST
		\$ 46.00/hour	including HST
	Refundable Damage Deposit	+ \$575.00/rental	

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** Rates for sound system are subject to change depending on use required.*

3.2 Meetings (Upstairs)

3.2.1	Rental Rate	\$ 63.25	plus HST/hour
3.2.2	More Than 4 Hours	\$150.00	plus HST/day
3.2.3	Deposit	\$ 65.00	
3.2.4	Refundable Clean Up	\$ 50.00	

3.3 Recognized Group & Kid Parties

3.3.1	Rental Rate	\$ 75.00	plus HST/hour
3.3.2	Deposit	\$ 30.00	
3.3.3	Refundable Clean Up	\$ 50.00	

3.4 Fitness Centre

3.4.1	Membership Fees (including HST)	\$ 17.24/month \$172.49/year	
3.4.2	Refundable Key Deposit	\$ 20.00/key (will not be refunded if patron triggers security alarm)	

3.5 Ice Rentals

3.5.1 High School/Public School based on hourly rental

Noon hour skate for school	\$ 50.72	plus HST
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3.5.2 Minor Hockey/Figure Skating-Based on an hourly rental

Games	\$122.73	plus HST
Practices	\$106.00	plus HST

(this includes a flood every two periods)

3.5.3 Private Rentals-Adults-Based on an hourly rental

Games	\$144.98 plus HST
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(this includes a flood every two periods)

3.5.4 Tournaments (Minimum of 15 Hours) -Based on an hourly rental

\$106.00 plus HST

3.5.5 Youth Parties-Based on an hourly rental

\$106.00 plus HST

(This includes 1 hour ice rental and use of kitchen for cooking hot dogs, mess must be cleaned up following the party)

4. LIBRARY (as provided by the Library Board)

4.1 Membership Fees

4.1.1	Permanent Residents (Within Board's Jurisdiction) (includes the Town of Rainy River and the Townships of Morley, Dawson & Lake of the Woods)	No Fee
4.1.2	Non-Residents (covers immediate family)	\$40.00/year
4.1.3	Six Month Non-Resident Membership	\$25.00

4.2 Fax \$1.00 per page

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4.3 Photocopies/Printing \$0.50 per page

4.4 Fines – Overdue Materials*

4.4.1	Books/Talking Books/Audio Tapes	\$.50/day each
	Maximum Fine Hardcover	\$10.00
	Maximum Fine Trade	\$10.00
	Maximum Fine Paperback	\$10.00
4.4.2	Periodicals and Magazines	\$.50/day each
	Maximum Fine	\$10.00 each
4.4.3	DVD's and Blu-rays	\$.50/day each
	Maximum Fine	\$10.00 each
4.4.4	Damaged or Lost Materials	
	Adult Fiction or Non-Fiction, Hardcover	\$40.00
	DVD, any content	\$20.00
	Interlibrary Loan	as levied by the lending library, in accordance with provincial resource sharing policy
	Junior Fiction or Non-Fiction, Hardcover	\$30.00
	Junior Series Paperback	\$ 8.00
	Large Print Book, any content	\$50.00
	Magazine	\$ 5.00
	Pocketbook-sized Paperback, any content	\$12.00
	Reference Work	\$100.00 or actual price if higher
	Trade-Paper-sized Paperback, any content	\$20.00
	VHS, any content	\$10.00
	Young Adult Fiction, Hardcover	\$30.00
	Audio – books on cassette	\$30.00
	Audio – books on CD, and Playaways	\$50.00
	Pamphlet or Enclosure	\$ 5.00
	Any item not specified in another category	minimum \$10.00

* *Accumulated fines of \$10.00 or more shall result in suspension of borrowing privileges until fines are paid below \$10.00.*

* *Fines in excess of \$25.00 may be paid on a payment plan at the discretion of the CEO. Accumulation of any additional fines or failure to pay an installment will result in the cancellation of the payment plan and suspension of borrowing privileges until all fines are paid in full.*

* *Late charges shall be levied only for days the library is open for business. In no instance shall fines be charged on days the library is closed, including statutory holidays or other closures authorized by the board.*

* *Materials returned in the overnight book drop shall be credited as received on the library's last working day. All materials may be returned in the overnight book drop except Oversize materials which cannot be physically accommodated by the drop. Patrons will be made aware of this limitation at the time of checkout.*

* *Donations in lieu of fines may be approved at the discretion of the CEO, so long as the donated materials represent an equivalent value to the fines charged.*

4.5 Daisy Players*

4.5.1 Late Fee \$.50/day/player

* Rental fees are not permitted on these devices per instructions from the Ministry of Tourism, Culture & Sport.

4.6 E-Readers

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4.6.1	Rental	\$ 2.00 (3 weeks)
4.6.2	Late Fee	\$.50/day/reader

5. EMERGENCY SERVICES

5.1	Auto Extrication	\$ 360.00/first hour \$ 310.00/each additional hour
5.2	Controlled Burn	
	Grass/Brush/hr.	\$ 50.00
	Structural/hr.	\$ 100.00
5.3	Inspection required for or by LLBO Licensing	\$ 60.00
5.4	Inspection of wood burning appliance (requested for insurance purposes)	\$ 60.00
5.5	Request for Incident Report:	
	Fire Report	\$ 40.00
	Clearance Letter	\$ 40.00
	Change of Ownership	\$ 40.00
5.6	Request Inspection (Non-Commercial/Industrial)	\$ 40.00
5.7	Request Inspection (Commercial/Industrial)	\$ 60.00
5.8	Emergency Services on Roads	Current MTO Rates
5.9	Burning Permit*	\$ 12.00 per issue + 1 day \$ 2.50 each additional day thereafter
5.10	Fee for responding to building fire per hour or part hour and maximum of	No Fee
5.11	Fee for service burning with a permit where fire services extinguish fire, for out-of-control fire without permit up to a maximum of	\$ 350.00 \$ 350.00/hour \$1,400.00
5.12	False Alarms	\$ 275.00
	Second False Alarm in Six Months	\$ 500.00

* *Fire Season Requiring Permit (April 1 – October 1)*

* *Summer-long fire pits do not require a burning permit but must comply with fire restrictions*

6. TRANSPORTATION SERVICES

6.1 The following form will be issued to authorize any customer work performed:

- Customer work shall be authorized only if:
 1. Staff has sufficient time to complete work; and
 2. No private contractors are available to do the work proposed.

**Town of Rainy River Customer Work Fees
(As per Miscellaneous User Fees By-Law)**

Bobcat Excavator with one operator	\$145.00/hour
Bobcat, with attachments, with one operator	\$110.00/hour
Bobcat with jackhammer or sweeper and one operator	\$125.00/hour
Hydro Bucket Truck with one operator	\$145.00/hour (in town usage only)
Forklift with one operator	\$ 90.00/hour
Grader with one operator	\$250.00/hour
Excavator with one operator	\$270.00/hour

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Snowplow with one operator	\$165.00/hour
Western Star with one operator	\$150.00/hour
Loader with one operator	\$150.00/hour
Roto Rooter with one operator	\$ 80.00/hour
Compactor/Tamper with one operator	\$ 75.00/hour
Cut-off saw with one operator	\$ 75.00/hour
Thawing Machine with one operator	\$ 80.00/hour
Sewer Tape with one operator	\$ 60.00/hour
Steamer with one operator	\$ 80.00/hour
Freezing Machine with one operator	\$ 70.00/ hour
Additional operator	\$ 55.00/hour
Customer work completed as a four hour call out (After hours and Saturdays or Sundays)	\$220.00 minimum plus equipment costs*
*overtime rate for each hour over, and above, the 4 hour call out limit	\$ 55.00/hour x 1.5

- All Charges are billed in hourly blocks **plus HST**.
- Work in other Townships/Towns must be authorized by the Administration prior with the right to obtain the ability to have any outstanding accounts transferred to the property tax of the offending customer.
- A minimum charge for mileage of \$20.00 shall apply for all out-of-Town work plus an additional \$1.00/kilometre after the first 20 kilometres.
- Once the fees have been invoiced, they are payable within 60 days or shall be added to the customer's Municipal Tax Account.
- All supplies sold through customer work to be charged at our cost plus 20%.
- Administration fee of \$15.00 per Work Order.

**TOWN OF RAINY RIVER
CUSTOMER WORK AUTHORIZATION**

I, _____, acknowledge that I have requested the Municipality to perform customer work at my residence and the applicable fees, as listed above, shall be invoiced.

I understand that the once the fees have been invoiced, they are payable within 60 days or shall be added to my Municipal Tax Account.

I also understand that the Town of Rainy River assumes no liability for personal injury or property damage which may be suffered during the performance of the requested customer work.

I, furthermore, release, discharge, and covenant not to sue the Town of Rainy River, its governing Council, employees, or agents as to any and all liability that may arise out of injury or harm to me, death, or property damage, resulting from the performance of the requested customer work.

_____ Date

Customer

On Behalf of the Town of Rainy River

7. CEMETERY

	INTERMENT RIGHTS	CARE & MAINTENANCE	TOTAL
PURCHASE OF LOT			
Resident	\$175.00	\$290.00	\$465.00 + HST
Non-Resident	\$255.00	\$290.00	\$545.00 + HST
Resident – Care & Maintenance for lots purchased before 1955.		\$175.00	\$175.00 + HST
Non-Resident – Care & Maintenance for lots purchased before 1955.		\$200.00	\$200.00 + HST

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INTERMENT – CASKET			
Resident	\$500.00		\$500.00 + HST
Non-Resident	\$650.00		\$650.00 + HST
Resident Child	\$100.00		\$100.00 + HST
Non-Resident Child	\$200.00		\$200.00 + HST
INTERMENT – URN			
Resident	\$200.00		\$200.00 + HST
Non-Resident	\$300.00		\$300.00 + HST
EXTRA CHARGES			
Interment – Urn (Rest Days) (Saturday or Sunday) Requires permission and subject to availability. Stat. Holidays burials are not permitted.	\$400.00 (resident) \$600.00 (non-resident)		\$400.00 + HST \$600.00 + HST
Interment of Urn – into a monument	\$50.00		\$50.00 + HST
Interment of Urn (Rest Days) – into a monument (Saturday or Sunday) Requires permission and subject to availability. Stat. Holidays burials are not permitted.	\$100.00		\$100.00 + HST
Resident – Steel, Concrete or Fiberglass Vaults or Other Materials Used.	\$100.00		\$100.00 + HST
Non-Resident – Steel, Concrete or Fiberglass Vaults or Other Materials Used.	\$200.00		\$200.00 + HST
Mortuary – Applicable to out-of-town residents only.	\$ 50.00		\$ 50.00 + HST
Transfer Fee – Applicable to all sales or other transfer of Interment Rights or any interest therein, and to the issuing of a new Certificate of Interment Rights.	\$ 35.00		\$ 35.00 (flat rate)
Licence Fee – Applicable to casket burials only (as required by Funeral Director).	\$ 20.00		\$ 20.00 + HST
	Installation		
MONUMENTS			
Flat Marker	\$125.00	\$100.00	\$225.00 + HST
Upright Monument (up to 4' in height of width)	\$200.00	\$200.00	\$400.00 + HST
Upright Monument (over 4' in height or width)	\$400.00	\$400.00	\$800.00 + HST
Columbarium			
Purchase of a Niche (accommodates two sets of remains)			
Resident (includes placement of one set of remains & granite engraving)	\$1050	\$165.00	\$1215.00 + HST
Non-Resident (includes one placement of remains & granite engraving)	\$1250	\$187.50	\$1437.50 + HST
Second Placement of	\$100		\$100 + HST

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remains			
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8. LANDFILL TIPPING FEES

	Resident	Non-Resident
8.1 Per Bag Fee	\$ 1	\$ 3
8.2 ½ ton load	\$ 10	\$ 25
8.3 Truck with 2 Ton or smaller Trailer	\$ 20	\$ 60
8.4 Over ½ up to and including 3 ton	\$ 30	\$ 75
8.5 over 3 ton but less than Semi	\$ 100	\$ 300
8.6 Semi-Trailer Load	\$ 200	\$ 600
8.7 Semi with Roller Deck	\$1,500	\$1,500
8.8 Contaminated soil (with MOE approval)	\$ 25 per yard	
8.8.1 Tires	NO FEE (tires are claimable under the Ontario Tire Stewardship Program)	
8.9 Electronics	NO FEE (electronics are claimable under the Ontario Electronics Stewardship Program)	
8.10 Refrigeration: fridges freezers & air conditioners	NO FEE (with Freon removed and tagged by certified person)	
8.11 Refrigeration: fridges freezers & air conditioners	\$150.00 (no tag attached)	

* "semi-trailer" means a vehicle that is towed by another vehicle and is so designed and used that a substantial part of its weight and load rests on or is carried by the other vehicle or a trailer converter dolly through a fifth wheel assembly. Trailer dimensions vary greatly (typically from 42 ft. to 53 ft.) depending on amount and type of cargo it is designed to haul. The maximum size allowable by law is 13.6 feet high, 53 feet long, and 102 inches (8.5 feet) wide without a special "oversize" permit.

Any Landfill Tipping fees which require invoicing will be subject to an administration fee of \$20.00.

When the landfill site is closed all trips must be supervised by a town employee at an additional \$45.00 per hour or part thereof.

9. UTILITIES

9.1 Water (per unit)	\$ 78.10/month
9.2 Water Capital Cost (per unit)	\$ 9.95/month
9.3 Metered Water Rate	\$ 1.75/m ³
9.4 Water Purchased at Treatment Plant	\$ 0.17/gallon
9.5 Sewer (per unit)	\$ 13.80/month
9.6 Sewer Capital Cost (per unit)	\$ 9.95/month
9.7 Water Shut Off/On	\$ 60.00 + HST
9.8 Water Hook-Up (new service)	\$500.00
9.9 Sewer Hook-Up (new service)	\$500.00

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