



BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4

Thank you for the interest in becoming part of our team at Benton County Fire Protection District #4. The following is some information about BCFD#4 and the process to become a volunteer:

Benton County Fire Protection District #4 is a special service district that provides fire protection to the City of West Richland and surrounding county areas encompassing 52 square miles. Our incidents range from structure fires, wildland fires, citizen assists, EMS, car accidents, water rescues, and hazardous materials. We are comprised of a combination staff including 10 career staff and 20-35 volunteers. We operate out of two stations that house 11 fire apparatus and 4 command/staff vehicles. Additional history and information can be found at our website: www.bcf4.org.

All volunteer fire fighters who do not have previous experience are provided an academy for both wild land and structural fire fighting. After the academy each volunteer is encouraged to become involved with the department as much as possible. Besides calls for service, we provide blood pressure checks, smoke detector replacements, reading with local students and provided assistance and appearances at and support of local community functions and events.

Applicants must meet the following minimum requirements for becoming a volunteer fire fighter:

- Submit a complete and accurate application
- Must be 18 years of age at appointment and eligible to work in the United States
- Posses a High School diploma or GED.
- Have and maintain an insurable driving record.
- Clear criminal history for crimes against, people, drugs and firearms etc.
- Successfully pass a Washington State Patrol background check
- Must be free of tobacco use at any time, whether on or off duty, with accordance of Rule #06-18 Smoking and Tobacco Use adopted October 2006.
- Must be physically fit and maintain physical fitness for duty and be capable of performing any required fire fighting, rescue, and emergency medical activities
- Live with in a reasonable response time to either of the districts stations

We normally will recruit two to three times per year depending on the need for volunteer fire fighters and in conjunction with the recruit academy. After turning in your completed application a representative from BCFD#4 will be in contact with you about the recruiting process.

If at anytime after turning in your application that your personal information, i.e. address, phone number, or name changes, please contact the District Office with the updated information. The office may be contacted at 2604 Bombing Range Road, West Richland, Washington 99353-7717

Telephone (509) 967-2496 Fax (509) 967-5222; Web site: <http://www.bcf4.org/>



Benton County Fire Protection District No. 4
Application for Employment
Membership Level:

Volunteer Firefighter Resident Firefighter Rehab Member Full-Time Employment

GENERAL INFORMATION

Name: _____
(Last) (First) (Middle)

List all names now or in the past you have used: _____

Social Security No. _____ Driver's License No. _____

Address: _____
(Street) (City) (State) (Zip)

Telephone Numbers: _____
(Home) (Work) (Cell)

E-Mail Address: _____

EDUCATION INFORMATION

High School Diploma: Yes No GED or Equivalent: Yes No

College: Yes No Number of Years Attended: _____

Degree(s): _____
You may be required to provide copies of diplomas or transcripts

Military Service: Yes No If yes, how long: _____

Type of Discharge: _____
You may be required to provide a copy of your discharge papers or DD Form 214

REFERENCES:

Name: _____ Relationship: _____

Address: _____

Telephone Number(s): _____

Name: _____ Relationship: _____

Address: _____

Telephone Number(s): _____

EMPLOYMENT HISTORY

Employer: _____	Phone Number: _____
Occupation: _____	Number of Years: _____
Start Date: _____	End Date: _____
Reason for leaving: _____	
Employer: _____	Phone Number: _____
Occupation: _____	Number of Years: _____
Start Date: _____	End Date: _____
Reason for leaving: _____	
Employer: _____	Phone Number: _____
Occupation: _____	Number of Years: _____
Start Date: _____	End Date: _____
Reason for leaving: _____	

FIREFIGHTER TRAINING/EXPERIENCE

Agency Name: _____	Phone Number: _____
Training/Experience: _____	
Start Date: _____	End Date: _____
Describe your experience including number of calls and drills made per year: _____	

Paid or Volunteer _____	
Agency Name: _____	Phone Number: _____
Training/Experience: _____	
Start Date: _____	End Date: _____
Describe your experience including number of calls and drills made per year: _____	

Paid or Volunteer _____	

EMS TRAINING/EXPERIENCE

Agency Name: _____ Phone Number: _____

Training/Experience: _____

Start Date: _____ End Date: _____

Present Qualifications:

- Basic First Aid – Expires: _____
- First Responder – Expires: _____
- Paramedic – State: _____ Expires: _____
- Other
- Advanced First Aid – Expires: _____
- EMS – State _____ Expires: _____
- RN
- LPN

EMERGENCY CONTACT INFORMATION

Primary Name: _____

Phone Number: _____ Relationship: _____

Address: _____

Secondary Name: _____

Phone Number: _____ Relationship: _____

Address: _____

Benton County Fire Protection District #4 Authorization for Release of Information

RCW 43.43.834 (2) requires that Benton County Fire District #4, at the time it accepts an application for the position of paid or volunteer firefighter and some support positions, obtain the following information from the applicant if the applicant, when hired, may have some unsupervised access to children under sixteen (16) years of age, developmentally disabled persons or vulnerable adults during the course of employment or where a member may have access to groups of five (5) or fewer children under the age of twelve (12) years of age, or three (3) or fewer children between twelve (12) and sixteen (16) years of age, or developmentally disabled persons or vulnerable adults. It is also required to inform you that a criminal background check will be performed around these questions. To comply with these statutory requirements, please provide the following information under oath.

Have you ever been convicted of any crime against children of other persons?

Yes No

Have you been convicted of crimes related to financial exploitation of a vulnerable adult?

Yes No

Have you been found in any dependency action under RCW 13.34.040 to have sexually assaulted or exploited any minor or exploited any minor or to have physically abused a minor?

Yes No

Have you been found by a court in a domestic relations proceeding under Title 26 RCW to have sexually abused any minor or to have physically abused any minor?

Yes No

Have you been found in any disciplinary final decision to have sexually or physically abused or exploited any minor or developmentally disabled person or to have abused or financially exploited any vulnerable adult?

Yes No

I certify that I am at least 18 years of age, and declare under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct.

Signed at _____, Washington on this _____ day of 20____.

Signature

Print Name

**AGREEMENT, CERTIFICATION, AND AUTHORIZATION
(PLEASE READ CAREFULLY)**

I authorize my current and former employers(s) to provide Benton County Fire Protection District #4 representatives any information regarding my current and former employment. I understand that such information may or may not help my application for employment with Benton County Fire Protection District No. 4.

I hereby release any current or former employer, its agents or employees from any and all liability resulting from the release of such information. My authorization to current or former employers to release information and my waiver of liability that are written out above are knowing, intelligent, and voluntary acts.

I understand that as a condition of employment, a background check will be conducted and I must pass a pre-employment physical examination. The background includes reference checks, a criminal history and driving record check. Certain positions require drug and alcohol testing, credit checks, fingerprinting, and a psychological examination.

I understand that as a condition of my employment and in accordance with District Policies and Procedures of 10/2006, I attest that I do not use any tobacco products while on the job or in my personal life.

I understand that as a condition of employment I must provide documentation to prove employment eligibility and personal identification as required by the Immigration Reform and Control Act of 1986.

I certify that all statements made in this application are true, complete, and correct to the best of my knowledge, and that any misrepresentation or omission shall be considered sufficient cause for employment disqualification or discharge.

I understand that this application does not constitute as a contract for employment and that the District has policies, procedures and other documents that govern employment rights.

Benton County Fire Protection District #4 does not discriminate against an employee or applicant for employment status because of race, color, religion, sex, age, marital status, national origin, creed or physical handicap, unless based on a bonafide occupational qualification.

Signature of Applicant

Date

NOTICE: In order to be accepted for consideration, all applications must be completed, signed and dated. Incomplete applications will be rejected.

APPLICANT CHECK LIST

The following documents must be submitted with the application:

- Completed and signed application
- Copy of Driving Abstract (obtain DOL)
- Copy of High School Diploma, GED or College Diploma.

The following documents are optional; please attach copies that are relevant to the position for which you are applying:

- Copy of Red Card
- Copy of Academy certificate of NFPA Firefighter 1
- Copy of EMT or First Responder Certificate/License
- Other optional but important certificates
- Copy of Training Records from prior Department Organizations.