

OnCall

Medical Staffing, Inc.
316 East Sixth Avenue
Tarentum, PA 15084

Telephone: (412) 646-4219 Fax: (412) 646-4263 Toll-Free - (800) 730-3311

Employee Name _____ Title _____

Client Name _____

Week Ending Friday _____

REPORT ALL TIME TO THE NEAREST 1/4 HOUR - USE ONE TIME RECORD PER CLIENT							
DAY	DATE	TIME IN	BREAKS	TIME OUT	HOURS TO BE BILLED & PAID		CLIENT SIGNATURE
					REG	OT	
SAT							
SUN							
MON							
TUE							
WED							
THU							
FRI							
TOTAL							

Client agrees that the above employee has performed his/her duties in a satisfactory manner for the above documented hours.

Overtime / Holiday Billing Policy: Overtime at time and one-half will be billed for hours worked over forty (40) per week, whether or not at the same facility.

Client agrees not to employ the above named employee of OnCall Medical Staffing, Inc. for a period of 180 days following termination of this assignment or incur a \$10,000.00 fine.

Client agrees to the terms of payment in full upon receipt and to pay 1.5% interest per month on accounts over 30 days due and also to pay for reasonable attorney's fees for the costs of collection, not to exceed 20% of the balance due.

Client Signature _____

Employee

I certify that the above hours represent my total hours worked for the above week. I understand that misrepresentation of hours worked is a serious offense and may result in termination of employment.

Employee Signature _____