Village of South Elgin Community Development Department

10 N. Water Street 847-741-3894 847-741-3959 FAX

Permit #:

Monday – Friday 8:30 a.m. – 5:00 p.m. www.southelgin.com

FENCE PERMIT APPLICATION

PROPERTY I	INFORM	MATION								
Address:									South I	Elgin, IL 60177
PROPERTY (OWNER	R INFOR	MATION							
Name:										
Address:										
Email:										
							Call	,	1	
Phone:	•	-			/				-	
CONTRACTO						Contractor Type: _				
Business N	Name:					Contact Person: _				
Address:										
Email:										
Phone:	(_)		Fax: ()		_ Cell:	()	
OTHER CON	NTACT I	NFORM	ATION (If a	pplicable)		Contact Type:				
Business N	Name: _					Contact Person: _				
Email:										
Phone:	(_)		Fax: ()		_ Cell:	()	
ADDITIONAL	L INFOR	RMATIO	١							
Estimated	Value of	Work:		Applica	ant (cl	neck): ☐ Property C				
I have read & ι	understa	nd the att	ached fact	sheet. Initial: _						
the Village of Sout specifications and Village of South El	th Elgin Co I plat diagra Ilgin. No w d prohibit th	odes and Or am which ma ork shall be ne occupant	dinances. I al ay accompany conducted ur ay of any spac	so agree that all we this application, eatil a permit is issue e until a Certificate	ork per xcept for ed and e of Oc	of and the issuance of p formed under said pern or such changes as ma obtained. I will submit cupancy or Letter of Co d herein.	nit will be in	n accor sary a the re	rdance with nd authoriz equired insp	the approved plans, ed or required by the pections, before work
Applicant Signature:						_ Date:				
Applicant N	Name &	Title (pleas	e print):							
				(OVER –	Go t	o Page 2)				
For Office Use Only Submittal Checklist: □ Application Complete □ Plat of Survey □ Submittal Worksheet										

Received By:

PIN:

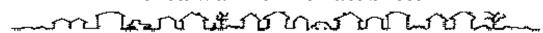
Date Received:

FENCE PERMIT WORKSHEET

DESCRIPTION								
Type:	☐ Residential	☐ Nonresidential						
Fence Material:								
Fence Style (check):	☐ Split Rail (2 Rails) ☐ Privacy ☐ Semi-Privacy ☐ Chain Link							
	☐ Other, please specify:							
Will fence face outside (neighbor or public space), as required? ☐ Yes ☐ No								
Fence Height:	e Height: If Vinyl Coated, Color of Chain Link: Black Brown Green							
Is fence intended to be a swimming pool barrier? ☐ Yes ☐ No								
Additional Comments:								
								
SUBMITTAL CHECKLIST								
☐ Provide a plat of survey (11"x17" max.) indicating location, style & height of fence. This survey must show all existing								
structures.								
☐ Thornwood Residents Only: Homeowners Association's written approval, if proposed fence is other than cedar								
or exceeds 54" in heigh	t.							

Village of South Elgin

Fence/Wall Permit Fact Sheet



MINIMUM REQUIREMENTS:

Zoning:

- 1. Fences/walls shall be located entirely on the lot of the property owner constructing the fence/wall. *154.045D2b2*
- 2. Fences may be located on public utility and drainage easements. 154.045D2b5
- 3. No fence/wall shall be constructed or maintained in such a manner as to obstruct, inhibit, impair or otherwise alter overland surface drainage across any adjoining lot. 154.045D2b4
- 4. The finished side of the fence/wall must face out from the property of the property owner constructing the fence/wall. *154.045D2b3*
- 5. Fences/walls shall not be erected in excess of 6' above ground level on any residential zoning lot or in excess of 8' on any commercial, office, or industrial zoning lot, except for fences in front or corner side yards which shall not be greater than 3' in height. 154.045D2b
- 6. Front or corner side yard fences are limited to three foot decorative or natural fences such as picket, split rail (max. two rails), and wrought iron. 154.045D2b
- 7. Walls, gates, chain link fences or fences used or designed to screen or conceal a front or corner side yard are prohibited in front yards. *154.045D2b*
- 8. Cluster lot (lots in a planned development where the lots are a minimum of 60 feet in width, 6,000 square feet in area) fences located in a rear or side yard shall be vinyl coated chain link, having a black, brown or green color. 154.045D2b8a
- 9. Fences on cluster lots shall not exceed 4' in height. 154.045D2b8b
- 10. Fences on cluster lots shall not be located in a front or side yard adjacent to a flag lot. 154.045D2b8b
- 11. For double frontage lots refer to the zoning ordinance. 154.045D2b9

Building:

- 1. J.U.L.I.E. (811) must be notified two (2) working days prior to digging.
- 2. The installer is responsible for following manufacturer's specifications.

Requirements listed are general requirements only; additional code requirements may apply to your project. Covenants are regulated by your Homeowners Association; covenants are not enforced by the Village.

PERMIT FEE:

- 1. \$40, which includes the required inspections, for residential. Payable when permit is issued.
- 2. \$60, which includes the required inspections, for nonresidential. Payable when permit is issued.
- 3. \$75 fee, if a reinspection becomes necessary.

INSPECTION REQUIREMENTS:

1. A final inspection is required when the work is complete.

Failure to schedule an inspection will result in penalties.

SUBMITTAL REQUIREMENTS:

- 1. Complete, sign & date the permit application.
- 2. Provide a plat of survey (11"x17" max.) indicating location, style & height of fence. This survey must show all existing structures.
- 3. Thornwood Residents Only: Homeowners Association's written approval, if proposed fence is other than cedar or exceeds 54" in height.

Permit applications <u>will not</u> be processed without complete information. The Community Development Department does not require submittal of social security numbers. Black out social security numbers on any documents prior to submittal.

FOR FENCES USED AS A BARRIER FOR SWIMMING POOLS, REFER TO THE SWIMMING POOL FACT SHEET