

**MOKENA FIRE PROTECTION DISTRICT
TRUSTEES' MEETING
SEPTEMBER 12, 2017**

The regular meeting of the Mokena Fire Protection District was held on Tuesday, September 12, 2017 at Mokena Fire Station #1 at 7:00 PM.

Present: President William Haas, Secretary Robert Hennessy, Treasurer Ken Blank, Trustee Ken Lenz, Chief Howard Stephens, Assistant Chief/Deputy Administrator Joe Cirelli, Assistant Chief Rick Campbell, Recording Secretary Nancy Feigel
Absent: Trustee Craig Warning

MINUTES OF PREVIOUS MEETING, CORRECTIONS, APPROVAL

Ken Lenz made a motion, seconded by Ken Blank, to accept the minutes of the August 8, 2017 Trustee meeting. Motion passed with all ayes.

PUBLIC COMMENTS

None

UNION REPORT

None

TREASURER'S REPORT

Robert Hennessy made a motion, seconded by Ken Lenz, to accept the Monthly Statement as presented. Motion passed with all ayes. Chief Stephens noted that a CDARs will mature next Thursday and money will be transferred to Insured Cash Sweeps (ICS) that will incur more interest.

Ken Lenz made a motion, seconded by Ken Blank, to pay the monthly bills in the amount of \$113,337.01 as presented. Motion passed with all ayes.

TRUSTEES' REPORT

Trustee Hennessy commented that the Senior Luncheon was successful as usual and a good event for the community.

Trustee Blank thanked the Board for understanding his absence the last two months.

CALENDAR AND CHECKLIST

The auditors will be presenting their report at the October meeting.

ASSISTANT CHIEF CAMPBELL'S REPORT

Ambulance 92 (22-10) was sent to Rush International for an antilock brake issue and was out of service for approximately one week. It is now back in service.

Ambulance 91 (29-15) was sent to Chandlers for warranty work and is now back in service.

Alexis Fire will be finished with the 2006 International chassis the week of September 18th. When the chassis is picked up, Engine 91 will be dropped off for warranty paint repair.

Reid & Pederson completed the installation of a 4" cleanout. The main line from the kitchen was cleaned out as well.

On August 27 we responded to a house fire on Wolf Road that was caused by a faulty electrical outlet. The fire was contained to the garage area and was extinguished within an hour. The firefighters did a great job extinguishing the fire.

The Board reviewed the POC ride-along report for the month of August.

ASSISTANT CHIEF CIRELLI'S REPORT

A/C Cirelli did an Effective Risk Analysis on the recent fire that occurred on Wolf Road.

As a result of the transition of dispatching services to the Laraway Center, it will be necessary for some businesses currently using digital dialer or dedicated circuit fire alarms to migrate to a radio transceiver system. This will impact approximately 30 businesses. Lt. Sickles has drafted a letter that will be delivered to the businesses, as well as Mark visiting each business in order to explain the reason for the switch and to answer any questions. We hope to have most of the businesses on the radio system in the next six months.

Full-time testing with Frankfort FPD, New Lenox FPD and Manhattan FPD is currently taking place with applications available until September 25. A candidate orientation session will take place on October 2 and the written test on October 7.

There are currently two employees off duty on work related injuries and two off on a non-duty injury.

Our fall Senior's Luncheon was held on September 11 with approximately 60 seniors in attendance.

The annual pancake breakfast and open house will be held on October 1 from 7:30 am – Noon. This year's event will be held in conjunction with Mokena Lion's Club.

Chief Stephens, A/C Campbell and A/C Cirelli participated in a table top exercise with Exxon/Mobile. The exercise simulated a catastrophic failure of the large crude oil tank, which theoretically required a large multi-jurisdictional response.

We are in the beginning stages of an exercise design with BP Pipeline.

Congratulations to Marcie Hoag for earning her Master of Science in Emergency Services Management from Columbia Southern University and to A/C Campbell for earning his Bachelor's Degree in Public Safety Management from Southern Illinois University.

The Trustees reviewed the August code enforcement reports and public education surveys.

The Board approved the following class requests:

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| Richard Campbell | Training Officer 101 Update |
| Joe Cirelli | Training Officer 101 Update |
| Stewart Romadka | Health & Safety Officer |
| Scott Bukowski | Trench Rescue Operations |
| Peter Cantore | Vehicle & Machinery Extrication Tech |
| Timothy Boomsma | Hazardous Material Incident Command |
| Ryan Bennett | Water Rescue Operations |
| Timothy Boomsma | Trench Rescue Technician |

CHIEF'S REPORT

The FY2017 ambulance billing data was reviewed.

The present collateralization and investment services agreement with FNBC Bank & Trust expires on October 31, 2017. The proposal information from FNBC will be an agenda item at the October Trustee meeting.

We were recently informed that the *expected* Health Insurance increase should be 10.3%.

There was no objection from the Trustees to allow Chief Stephens to attend Mokena Public School District 159's open forum meeting to provide input on the choosing of their next superintendant.

There was no objection from the Trustees for the District to be a designated drop off point to collect items for the hurricane victims in Texas. This is coordinated through Grace Fellowship Church.

As in past years, the MFPD administrative staff has been an integral part of planning, preparing and actual execution of the set up for the annual Illinois Fire Chiefs' Association Conference, which is held in Peoria. This year Chief Stephens, A/C Campbell, Administrative Assistant Feigel and Administrative Assistant Ferraro will be in Peoria on October 8-9 to assist with this Conference.

The Village of Homer Glen recently adopted an Ordinance to raise impact fees from \$250.00 per residential unit to \$500.00 per residential unit.

A discussion ensued on territory in Homer Glen that is currently being protected by Mokena FPD.

With the current number of MFPD employees actively participating in the specialty teams and with the financial situation that the MFPD presently finds itself in, we can no longer support the overtime or any new equipment associated with the Water Rescue, CART/TRT, Haz-Mat and Fire Investigation specialty teams.

Letters received this month:

- A thank you letter was received from a family after a recent home fire at their residence.
- A thank you letter was received from Timothy McCarthy, Chief of Police with the Orland Park Department of Police, thanking us for our participation at their recent National Night Out Against Crime event.
- A thank you note was received from a residence for our assistance on a call.
- A donation was received from a residence thanking us for assistance on a call.

Newspaper articles this month:

- The Mokena Messenger published articles on our Senior Luncheon and CPR classes.

The Trustees reviewed the monthly alarm reports for August.

Fifteen Customer Satisfaction Surveys received in the past month were shared with the Board.

REVIEW AND APPROVAL OF FY 2016 YEAR IN REVIEW

Ken Lenz made a motion, seconded by Robert Hennessy, to approve the FY2016 Year in Review as presented. Motion passed with all ayes.

ADJOURNMENT

Meeting was adjourned at 7:59 PM after a motion by Robert Hennessy.

Robert Hennessy
Secretary, Board of Trustees

Recording Secretary:
Nancy Feigel