



7874 Beulah Road

Pensacola, Florida 32526

850-449-2100

Donna@LiveOakPlantation.com

## 1. CATERED EVENTS (i.e. BANQUET, PARTY, BALL or DANCE)

- **INCLUDES 6-hour use of facility**, food (prices below), non-alcoholic beverages, dinnerware, servers, 19 farm tables, 20 cocktail tables, Chiavari chairs, banquet dance floor, special lighting, A.V. equipment, set-up, break-down, clean-up
- Event Insurance required with L.O.P. named as 'Additional Insured' (Call Agent Dawn Grace for quote: 850-393-0736)
- To add cash bar with beer & wine, add \$50.00 per bartender per 3 hours. (1 bartender per 70 guests – beer \$3.00 bottle/wine \$4.00 glass)
- Questions about bar services; contact Donna Meeks, Event Coordinator: [donna@liveoakplantation.com](mailto:donna@liveoakplantation.com) C: 850-449-2100
- For information on optional tabletop and other rental décor, please contact Laura at Live Oak Rental Décor: [laura@liveoakplantation.com](mailto:laura@liveoakplantation.com) C: 228-669-9801 (View on Facebook: Laura at Live Oak Décor and Rentals)

GUEST COUNT	BANQUET OR PARTY (NO VENUE FEE)	BANQUET OR PARTY (NO VENUE FEE)	BANQUET OR PARTY (NO VENUE FEE)
	BALL OR DANCE: ADD \$500.00 VENUE FEE  SATURDAY EVENTS: ADD \$2.00 PER PERSON Fri. Add \$1. per person	BALL OR DANCE: ADD \$500.00 VENUE FEE  SATURDAY EVENTS: ADD \$2.00 PER PERSON Fri. Add \$1. per person	BALL OR DANCE: ADD \$500.00 VENUE FEE  SATURDAY EVENTS: ADD \$2.00 PER PERSON Fri. Add \$1. per person
	APPETIZERS ONLY PER PERSON	ITALIAN MENU PER PERSON	CLASSIC MENU PER PERSON
<b>0-39</b> If catered by L.O.P. ADD \$300.00 Venue Fee	22.00	30.00	35.00
<b>40-50</b>	20.00	28.00	33.00
<b>51-70</b>	18.00	25.00	30.00
<b>71-100</b>	16.00	23.00	28.00
<b>101-125</b>	14.00	22.00	27.00
<b>126-150</b>	17.00	20.00	25.00
<b>151-180</b>	18.00	18.00	23.00

## 2. NON-CATERED VENUE RENTAL (no food or if using renter's insured outside caterer):

- **Includes 6-hour use of facility**, set up & break down of furniture, up to 19 farm tables, up to 125 chairs, up to 20 cocktail tables (requires 120" round tablecloths), use of Cotton House, antique furniture.
- 0- 80 people: MON-THUR. \$600.00 FRI OR SUN. \$1000.00 SAT. \$1400.00
- 80-125 people: MON-THUR. \$800.00 FRI OR SUN. \$1200.00 SAT. \$1600.00
- 125-180 people: MON-THUR. \$1000.00 FRI OR SUN. \$1400.00 SAT. \$1800.00
- \$100.00 cleaning fee
- 7.5% tax
- Event Insurance required with L.O.P. named as 'Additional Insured' (Call Agent Dawn Grace for quote: 850-393-0736)
- To add cash bar with beer and wine, add \$50.00 per bartender. One (1) bartender per 70 guests is suggested.
- Questions about bar services; contact Donna Meeks, Event Coordinator: [donna@liveoakplantation.com](mailto:donna@liveoakplantation.com) C: 850-449-2100
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- Optional: \$25.00 per hour management fee only if using outside caterers
- Optional: IF using cocktail tables (20-30" high-top tables available), add \$18.00 per tablecloth
- Optional: Add \$100.00 for use of PREP kitchen (warmer, refrigerator, work tables, small stove)
- Optional: Room and table décor by Laura at Live Oak Rental Décor (includes set-up/break-down of rental décor)