



ARCHITECTURAL CONTROL AUTHORITY (ACA) APPROVAL APPLICATION
SPECIFIC TO BOATS, TRAILERS, AND RECREATIONAL VEHICLES

Applicant Name: _____ Hm Ph: _____
Address: _____ Wk Ph: _____
Email: _____ Cell Ph: _____

At the 2021 Annual Meeting, the Board of Directors agreed, with input from homeowners, to allow boats, trailers, and recreational vehicles to be parked on properties with the following guidelines:

1. Vehicle must be parked on a permanent parking pad (made of concrete, stone, decomposed granite, etc) that is approved by the Architectural Control Authority.
2. Parking pad must be behind a standard fence structure, also approved by the ACA
3. Vehicle must be in good working order and may not be used as a residence or rental facility
4. Vehicle may not extend more than 6' above the fence line

In order to obtain necessary approvals, below are the steps which must be followed:

1. Submit the form below for a Parking Pad and required fencing.
2. Following installation of Pad and Fence, submit the form below for applicable vehicle. **NOTE: All requested photos are required. Any missing photo or information will result in your request being declined and you must resubmit.**

1. Approval Requested:

- Parking Pad
- Boat
- Trailer
- Recreational Vehicle
- Fence
- Other: _____

a. Parking Pad/Fence - Please describe materials and locations:

b. Vehicle - Indicate the Make, Model, Color, and Size (overall length and height)

2. Parking Pad/Fence - Provide plans and specifications to depict the work to be undertaken (Submit all, as applicable):

- A plot plan showing the location and dimensions of the existing and proposed improvements; plans & specs; footprint of location on property survey; copy of contractor proposal, if applicable
- Structural design, exterior elevations, exterior materials, colors, textures, and shapes of all improvements to be made
- All exterior illumination including location and method of illumination - No "wash over" of lighting to adjoining property or common areas is permitted
- Existing and finished grades at lot corners and at corners of proposed improvements
- Provision for drainage with cut and fill detail if change in lot contour is involved

3. Vehicle – Provide photos of the following items:

- Completed parking pad
- Complete fence
- Vehicle you are requesting approval for

4. Notice to Applicant:

The authority of the Architectural Review Committee ("ARC") is derived from the Declaration of Covenants, Conditions and Restrictions ("CCRs").

IMPORTANT: No work should be commenced until written approval is received from the ACA.

Vehicles should not be brought to the property until full approval is received.

NOTE: Unapproved variations from approved plans will be subject to fines.

Applicant acknowledges that all improvements must be constructed in accordance with the design guidelines contained in the CCRs in addition to any guidelines or rules adopted by the Association or ARC from time to time. All improvements must be constructed in accordance with the laws, rules, regulations, and building codes of governmental authorities having jurisdiction. Approval of this application does not constitute approval by any governmental authority, nor does it constitute a building permit.

Approval of this application does not give Applicant the right to enter upon the property of any other owner or the common area in order to perform the construction contemplated by this application.

Applicant certifies that the information contained herein is true and correct to the best knowledge and belief of Applicant.

Applicant Signature

Date

SUBMIT THIS APPLICATION TO:
Royal Pointe HOA
c/o PS Property Management
1490 Rusk Road, Bldg 3
Round Rock, TX 78664
Phone: 512-251-6122
Fax: 512-251-3470 or
email to: admin@psprop.net

The application will be routed to the
Royal Pointe HOA Architectural Control Authority for consideration
*Please allow 2-4 weeks for processing applications. If you are not contacted within 5 working days
from submittal, an email follow-up to the property manager is recommended.*

For ACA Use Only : _____
Signed Print Name

_____ Application **Approved** Date: _____

_____ Application **Approved with the following conditions:** Date: _____

_____ Application **Disapproved at this time** with the following comments: Date: _____

