

# Approved Minutes

EVERETT TOWNSHIP

BOARD MEETING

December 20, 2022

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 1pm
2. **Roll call:** Board Members Present: Supervisor Maike, Treasurer Fleming, Clerk Chaffee, Trustee Long & Trustee Chaffee. Absent: none. Also in attendance Jeffrey Craigmyle, Deputy Peacock, and Carol & Melissa from One Township at a Time.
3. **Pledge of Allegiance**
4. **Agenda Approval:** Motion by Trustee Chaffee with support by Trustee Long to approve the agenda as presented. Ayes all. Motion passed.
5. **Approval of Board Minutes of 11/15/22**– Trustee Chaffee with support by Trustee Long moved to approve all the minutes as presented. Ayes all. So moved.
6. **Public Comment:** none.
7. **Bills & Financials:**
  - A. **Treasurer’s Report** – General Checking \$714,657.67, Tax Account \$5,180.67.
  - B. **Bank Reconciliation 11/30/22** - \$714,657.67 total in the general checking account (General Fund \$443,514.83; Roads \$68,886.97; Building Dept. \$7,316.30; ARPA \$194,939.57)
  - C. **Township Bills-** Amount: \$29,415.69 (cks 12318 – 12350 & E644 – E649).). Motion by Trustee Long with support by Treasurer Fleming to approve the payments. Ayes all. So moved.
  - D. **Budget Review:** Reports distributed and reviewed. December is 75% of FY 22/23.
8. **Unfinished Business:**
  - A. **Parks & Rec Plan & Public Notice** – Motion by Trustee Chaffee with support by Treasurer Fleming to publish the public notice of a public hearing to approve the Parks & Rec Plan on January 31, 2023, at 3 pm. Ayes all. So moved.
  - B. **One Township at a Time** – Carol and Melissa spoke about the program that has begun in two townships.
9. **New Business:**
  - A. **Planning Commission Resolution 2022-01** – Trustee Chaffee moved to adopt Resolution 2022-16 which mirrors Planning Commission Resolution 2022-01 changing the Zoning Ordinance Article 18, Section 18.09, Subsection 17 and Article 18, Sections 3,6,7 and 9 to allow the maximum square footage of new hunting cabins from 300 to 599 square feet as well as related changes as presented. The motion was supported by Clerk Chaffee. Roll Call Vote: All ayes. So moved.
  - B. **2023 Directory & Internal Directory Info** – Updates made.
10. **Officer’s Reports**
  - a. **Zoning Official/Planning Co/ZBA** – Planning Commission/ZBA Secretary/Trustee Chaffee is continuing to work on updates to the Ordinance and will likely have them completed soon.

There will be a ZBA Hearing soon to propose updating the size of “granny flats” to the ADA Compliant size of 700 square feet.

- b. **County Commissioner** – Commissioner Maike was absent and missed.
  - c. **Transfer Station** – Transfer Station Attendant Jeffrey Craigmyle informed the Board things are going smoothly. The Transfer Station will be closed on December 24<sup>th</sup> but will open on Monday, December 26<sup>th</sup> from 1 – 5 pm. Clerk Chaffee will post the information on the website and on local Facebook pages.
  - d. **Supervisor** Spoke of possibilities for the M-37 property.
  - e. **Clerk** – Requested a laptop for the Deputy Clerk. Supervisor Maike with support by Trustee Long moved to approve the purchase of a laptop for up to \$1,000. Roll Call Vote: ayes all. The motion was declared passed as presented.
  - f. **Treasurer** – nothing.
  - g. **Trustees** – As Trustee Long was unable to attend the Fire Board meeting, the Clerk shared that 6 people had attended the Medical Responder Class at a greatly reduced cost. The City of White Cloud has suggested a new contract with the Fire Board to include Medical First Responders. Supervisor Maike volunteered to talk to the city representative about a possible meeting of all of the entities involved.
11. **Public Comment:** none
12. **Adjournment** – The meeting was adjourned at 2:45 pm.

Respectfully submitted by Clerk Pam Chaffee