

Minutes

EVERETT TOWNSHIP
BOARD MEETING
April 16, 2019

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 1:10 pm
2. **Roll call:** All Board Members present. Also in attendance – Jeffrey Craigmyle, Transfer Station; Jim Maike, County Commissioner & Planning Commission Chair; Butch Deur, D&D Brine
3. **Pledge of Allegiance**
4. **Agenda Approval:** Motion by Trustee Chaffee with support by Clerk Chaffee to approve the agenda as presented. Ayes all. Motion passed.
5. **Approval of Board Minutes of March 28, 2019** - Motion by Trustee Long supported by Supervisor Maike. Ayes all. So passed.
6. **Public Comment** (limit to 3 minutes each regarding agenda items): Butch Deur was invited to speak at this point. He discussed changes at D&D Brine and informed the Board that D&D Brine was interested in submitting a bid for the upcoming season.
7. **Bills & Financials:**
 - A. **Treasurer's Financial Report:** \$400,383.86 total in the general checking account and \$9,694.62 in the tax account for a total in Bank Accounts of \$410,078.48 as of 3/29/19. The Treasurer balances perfectly with the bank statement balance.
 - B. **Clerk Presents Township Bills:** The Clerk asked a.) that a resident that had been charged \$81.86 in penalties & interest on late property taxes (for a payment that had been brought to the Township Hall but through a comedy of errors had been missed) be reimbursed the \$81.86, and b.) that Andrew Fleming be paid \$25 for his work on the Assessor's laptop. The addition of these items brings the total amount to be approved to \$16,961.07. Check numbers presented E342 – E346 & cks# 11157 – 11177. Trustee Chaffee made the motion to pay the Township's bills as presented, supported by Trustee Long. Ayes all, motion passed.
 - C. **Budget Review:** Reports distributed and reviewed. 9% of the 19/20 fiscal year has passed. The Clerk asked for approval of 2 Budget Resolutions – one for the prior fiscal year (2019-09 and one for the current fiscal year (2019-10) which occurred because of an increase in our Worker's Comp insurance premium. Trustee Chaffee made the motion to approve Budget Resolutions 2019-09 & 2019-10. The motion was supported by Trustee Long. Roll Call vote – ayes all. So moved.
8. **Unfinished Business:**
 - A. **Recreational Marihuana** – The Board discussed the ordinance as suggested by MTA for Townships wishing to opt out of allowing recreational marihuana as well as an email from the Township Attorney on the same topic . Clerk Chaffee moved to adopt the suggested ordinance 2019-11 (with the caveat that the Township's attorney also approve of the ordinance as presented) with support by Supervisor Maike and a unanimous roll call vote of the Board. The Clerk will seek Attorney Bloom's opinion.
9. **New Business:**
 - A. **Road Upgrades (more estimates will come)** - The Board reviewed the estimates/suggested improvements from the Road Commission. We currently have \$175,820 in the road fund.

Trustee Long moved to authorize the estimate to Grade, Gravel, and Pave 24th St between Walnut and Spruce Ave with the Township's estimated share of \$151,600. The motion was supported by Trustee Chaffee and passed with a unanimous roll call vote. The "Authorization for Construction" was signed by all Board members. Supervisor Maike will deliver it to the Road Commission

- B. Front Door isn't Closing Completely** – Jim is working on this problem.
- C. Increase for Maintenance** – Clerk Chaffee asked that the Board consider a pay increase for our Maintenance worker (currently Jim Maike) as other positions have been given increases and it appears that the Maintenance position has not had an increase in many years. After a short discussion Trustee Long moved that the position be paid at \$18 per hour. The motion was supported by Trustee Chaffee. Supervisor Maike abstained from the discussion and the vote. The motion passed with a roll call vote of all ayes and one abstain.
- D. Numbers on Mailbox** – The post office has asked that our street number be put on the mailbox and be visible from the road. Jim will get this done.
- E. Republic Services** – Clerk Chaffee updated the Board on the situation with Republic Services and overcharges on the bills. She has asked for a large reduction on their invoice.
- F. Michigan Brine Bid/D&D Brine** – In light of the information presented by Butch Deur earlier the Board has asked that the Supervisor ask for a written bid from D&D Brine and ask that Michigan Chloride Sales reconsider the bid they have submitted for the current year. The Board will convene for a special meeting when both bids can be considered.

10. Officer's Reports

- a. Zoning Official/Planning Co/ZBA** – Planning Commission Chairman Jim Maike said that the PC is now meeting twice a month with the second meeting exclusively to review the Master Plan. Trustee Chaffee will email PC & ZBA members regarding the MTA training at the Shack on May 23.
- b. County Commissioner** – Commissioner Maike updated the Board on topics from the Newaygo County Parks to the District 10 Health Department.
- c. Transfer Station** – Attendant Craigmyle reported that business is good.
- d. Supervisor** – Supervisor Maike updated the Board on the situation with the Post Office dropping mail at the wrong address. She also distributed a report from the Assessor. will leave a copy of "On Common Ground" magazine for everyone to review. As it often contains information that the Board may find useful, she suggests we may wish to subscribe. The Supervisor asked that the zoning for property that includes 8 mobile homes all using one well be reviewed.
- e. Clerk** – Audit is scheduled for July 9 & 10.
- f. Treasurer** – The Treasurer asked to implement "Point & Pay" so that residents could pay property taxes via credit/debit cards. Jim Maike will add the information to the website. The Treasurer also asked that newsletters not be put on the back of tax bills.
- g. Trustees** – Trustee Long reported on happenings at the Fire Board meetings.

11. Public Comment: none

12. Adjournment: at 3:05 pm.

Respectfully submitted by Clerk Pam Chaffee