



Association of Former International Civil Servants (AFICS) – Cyprus

c/o UNFICYP Registry, P.O. Box 25644, CY-2063 Nicosia, Cyprus

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Cyprus Ministry of Interior Registration number: 4095 of 23 May 2014

SEVENTH ORDINARY AFICS-CYPRUS ASSEMBLY MEETING

to be held at:

Bank of Cyprus Head Office

(Lecture Room)

51 Stasinou Street, Ayia Paraskevi, Strovolos, Nicosia 2002

on:

Tuesday, 12 March 2019

10:00 hours to 12:00 hours

Item 5 2018 Actual Income and Expenditure and Related Statements

1. The documents concerning the 2018 Accounts of AFICS (Income and Expenditures and related statements) appear in the Annex.
2. The Report of the Auditor on the 2018 Income and Expenditure shall be examined under item 6.
3. In accordance with the Statutes, the Assembly should formally take note of the 2018 Accounts and endorse the Executive Committee's financial administration of the Association for the financial year 1 January – 31 December 2018.

Bank: Hellenic Bank Ltd. (Branch 121), Corner 92 Digheni Akrita & Kretis, CY-1061 Nicosia

Account Name: Association of Former International Civil Servants (AFICS) - Cyprus

Account No.: 121-01-668228-01 (Euro) - **IBAN No.:** CY67 0050 0121 0001 2101 6682 2801 - **SWIFT (BIC):** HEBACY2N

**ANNEX : 2018 AFICS ACCOUNTS
ACTUAL INCOME AND EXPENDITURE AND RELATED STATEMENTS.**


- (i) Financial Statement for the period 1 January to 31 December 2018
- (ii) Statement of Income and Expenditure and Changes in Reserves and Fund Balances for the year ended 31 December 2018
- (iii) Balance Sheet as at 31 December 2018
- (iv) Cash Flows for the year as at 31 December 2018
- (v) Hellenic Bank Statement for the period 1 January/31 December 2018
- (vi) Cash Imprest for the period 1 January/31 December 2018

Appendix I: Detailed Income for the Financial Period 1 January – 31 December 2018

Appendix II: Detailed Expenditure for the Financial Period 1 January - 31 December 2018

**FINANCIAL STATEMENT
FOR THE PERIOD 1 JANUARY TO 31 DECEMBER 2018**

The attached Income and Expenditure, Balance Sheet and Cash Flow Tables (one page each), the Hellenic Bank Account (two pages) and the Cash Imprest (one page), as well as the Detailed Income and Expenditure in the Appendices (two pages each) are approved.¹


Ioannis Antoniadis, President


Terje Andersen, Treasurer

¹ Please note that for posting the documents on the Association's website, with due regard to the issue of confidentiality, the Financial Statements are presented without the Details of payments made by Members.

ASSOCIATION OF FORMER INTERNATIONAL CIVIL SERVANTS - CYPRUS
Statement of Income and Expenditure and Changes in Reserves and Fund Balances
for the year ended 31 December 2018
(Expressed in Euro (€))

Code	Description of entry	Note refer.	Amounts in Euro (€)		
			2018 App. B.	2018 act.	2017 act.
INCOME					
1	Member's Fees		1 900,00	1 870,00	2 480,00
2	Grants, bequests and gifts		0,00	0,00	0,00
3	Other Income		900,00	1 280,00	756,00
4	Carry-over from previous year*		8 100,00	8 103,80	9 413,59
	TOTAL INCOME		10 900,00	11 253,80	12 649,59
EXPENDITURE					
5	Participation and Membership at FAFICS		200,00	73,00	922,49
6	Social Activities and Other Costs		1 500,00	742,00	1 646,00
7	Supplies and materials		100,00	9,00	72,45
8	Office & Other Equipment		250,00	27,80	234,78
9	Utilities (water, electricity & office heating)		100,00	0,00	8,70
10	Communications, Postage, Transport		250,00	54,00	226,37
11	Costs for convening the year's Assembly		400,00	0,00	390,00
12	Miscellaneous and Grants		600,00	1 789,00	1 045,00
	Other expenditure			0,00	
	TOTAL EXPENDITURE		3 400,00	2 694,80	4 545,79
	EXCESS (SHORTFALL) OF INCOME OVER EXPENDITURE - CARRY OVER		7 500,00	8 559,00	8 103,80

ASSOCIATION OF FORMER INTERNATIONAL CIVIL SERVANTS - CYPRUS
BALANCE SHEET
as at 31 December 2018
(Expressed in Euro (€))

Code	Description of entry	Note reference	Amounts in Euro (€)	
			2018	2017
ASSETS				
A10	Cash at hand		0,00	0,00
A11	Current Account		8 559,00	8 103,80
A12	Accounts Receivable		0,00	0,00
	TOTAL ASSETS		8 559,00	8 103,80
LIABILITIES				
			0,00	0,00
	TOTAL LIABILITIES		0,00	0,00
FUND BALANCES				
R10	Excess (shortfall) of Income Over Expenditure		455,20	-1 309,79
R20	Balances as of 31 December of previous year		8 103,80	9 413,59
	TOTAL FUND BALANCES		8 559,00	8 103,80
	TOTAL LIABILITIES AND FUND BALANCES		8 559,00	8 103,80

ASSOCIATION OF FORMER INTERNATIONAL CIVIL SERVANTS - CYPRUS
CASH FLOWS FOR THE YEAR
as at 31 December 2018
(Expressed in Euro (€))

Code	Description of entry	Note reference	Amounts in Euro (€)	
			2018	2017
CASH FLOWS FROM OPERATIONS				
OF -1	Net excess (shortfall) of income over expenditure		455,20	-1 309,79
OF -2	(Increase) Decrease in amounts receivable		0,00	0,00
OF -3	(Decrease) Increase in amounts payable		0,00	0,00
OF -4	Less: Investment income		0,00	0,00
NET CASH FLOWS FROM OPERATIONS			455,20	-1 309,79
<u>CASH FLOWS FROM INVESTMENTS</u>				
IF-1	Bank Interest (Net)		0,00	0,00
IF-2	Other Gains from Investments			
NET CASH FLOWS FROM INVESTMENTS			0,00	0,00
<u>OTHER CASH FLOWS</u>				
NET OTHER CASH FLOWS			0,00	0,00
NET INCREASE IN CASH			455,20	-1 309,79
CASH, BEGINNING OF YEAR			8 103,80	9 413,59
CASH, END OF YEAR			8 559,00	8 103,80

ASSOCIATION OF FORMER INTERNATIONAL CIVIL SERVANTS - CYPRUS
HELLENIC BANK STATEMENT FOR THE PERIOD 1 JANUARY/31 DECEMBER 2018
(Expressed in Euro (€))

**HELLENIC
BANK**

STATEMENT OF ACCOUNT

ACCOUNT NO 121-01-668228-01
DATE 03/01/2019
PAGE 1/1

ASS.OF FORM.INTER.CIV.SER.(AFICS)CY

TYPE CURRENT ACCOUNT
STATEMENT PERIOD 01/01/2018 - 31/12/2018

IBAN CY67 0050 0121 0001 2101 6682 2801
BIC HEBACY2N

CURRENCY EUR
BALANCE B/F 8.103,80

DATE	DESCRIPTION	DEBIT	CREDIT	VALUE DATE	BALANCE
09/01/2018	EPI009/180109/820826		50,00	09/01/2018	8.153,80
09/01/2018	TRF/MEMBER SHIP FEES		100,00	09/01/2018	8.253,80
10/01/2018			50,00	10/01/2018	8.303,80
11/01/2018	EPI009/180111/820843		60,00	11/01/2018	8.363,80
15/01/2018	2018 MEMBERSHIP		50,00	15/01/2018	8.413,80
15/01/2018	NET/		10,00	15/01/2018	8.423,80
15/01/2018	QAHOUH AWAD MEMBER.FEE 2018		50,00	15/01/2018	8.473,80
15/01/2018	CONTR TO		50,00	15/01/2018	8.523,80
16/01/2018	CHEQUE DEPOSIT		60,00	18/01/2018	8.583,80
16/01/2018	ATM HLB 9827 160118 57837728	90,00		16/01/2018	8.493,80
17/01/2018			50,00	17/01/2018	8.543,80
17/01/2018			10,00	17/01/2018	8.553,80
17/01/2018	ATM HLB 114 170118 57837728	140,00		17/01/2018	8.413,80
23/01/2018	MEMBERSHIP FEE		50,00	23/01/2018	8.463,80
24/01/2018	MEMBERSHIP		50,00	24/01/2018	8.513,80
31/01/2018	JANUARY LEDGER FEES	5,00		31/01/2018	8.508,80
05/02/2018			50,00	05/02/2018	8.558,80
12/02/2018			110,00	14/02/2018	8.668,80
23/02/2018	EPI009/180223/821291		50,00	23/02/2018	8.718,80
28/02/2018	FEBRUARY LEDGER FEES	5,00		28/02/2018	8.713,80
02/03/2018			50,00	02/03/2018	8.763,80

30/03/2018	MARCH LEDGER FEES	5,00		30/03/2018	8.758,80
04/06/2018			50,00	04/06/2018	8.808,80
29/06/2018	JUNE LEDGER FEES	5,00		29/06/2018	8.803,80
30/10/2018	EPI009/181023/820728		50,00	23/10/2018	8.853,80
31/10/2018	OCTOBER LEDGER FEES	5,00		31/10/2018	8.848,80
05/12/2018	NET/AA		10,00	05/12/2018	8.858,80
10/12/2018	ATM HLB 4221 101218 57837728	90,00		10/12/2018	8.768,80
	AUTH:544021				
10/12/2018	ATM HLB 4223 101218 57837728	90,00		10/12/2018	8.678,80
14/12/2018	STASIKRATOUS 30 57837728 ANTO			14/12/2018	7.994,80
		684,00			
27/12/2018	MEMBERSHIP		50,00	27/12/2018	8.044,80
27/12/2018	CASH DEPOSIT		519,20	27/12/2018	8.564,00
31/12/2018	DECEMBER LEDGER FEES	5,00		31/12/2018	8.559,00
	TOTALS:		1.579,20		8.559,00

ASSOCIATION OF FORMER INTERNATIONAL CIVIL SERVANTS - CYPRUS

CASH IMPREST

as at 31 December 2018

(Expressed in Euro (€))

Date	Description of entry	Note reference	Amounts in Euro (€)	
			2018	2017
CASH RECEIVED PER DETAILED INCOME				
2017	Total Cash Received in 2017			4 346,00
01/01/2018	Cash available		0,00	
15/01/2017	membership 2018 & 2019		20,00	
16/01/2017	Cash Imprest Replenishment		90,00	
17/01/2017	Cash Imprest Replenishment		140,00	
08/02/2017	2018 membership		50,00	
08/02/2017	2018 membership		50,00	
	Purchase 17 lunch tickets for AFICS			
06/03/2018	Cafeteria		102,00	
06/03/2018	12 members' 2018 membership paid during 6th Assembly		560,00	
15/04/2018	Contribution participants Pachna excursion		365,00	
21/06/2018	2018 membership		50,00	
29/10/2018	2019 membership		10,00	
29/10/2018	2019 membership		50,00	
29/10/2018	Contributions participants SITIO dinner		329,00	
10/12/2018	Replenishment from Bank Account		180,00	
13/12/2018	membership for 18 and 19		20,00	
13/12/2018	membership for 2018 and 2019		50,00	
	Contribution 24 partic. STASICRATOUS30			
13/12/2018	dinner		438,00	
TOTAL CASH AT HAND			2 504,00	4 346,00
WITHDRAWALS				
2017	Ca&sh payments during 2017			4 346,00
17/01/2018	Reimburse Antoniades		39,00	
30/01/2018	Reimburse Antoniades for 90 dollars payment FAFICS 2018		73,00	
	Purchase 20 lunch tickets for AFICS			
05/03/2018	Cafeteria		120,00	
15/03/2018	Subvention to ALKYONIDES Cyprus		300,00	
22/03/2018	Purchase of Stamps, cash		12,00	
15/04/2018	Coffee break at Avdimou		12,00	
15/04/2018	Bus for Excursion to Pachna		250,00	
21/06/2018	Lunch at Pachna		360,00	
29/10/2018	Dinner 29/10/2018 at SITIO		575,00	
31/10/2018	Taxi expenses 31/10/2018		16,00	
10/12/2018	Alkyonides 2018 Subvention		200,00	
07/12/2018	Reparation of printer		27,80	
	Deposit of 2018 unrequired cash to bank			
27/12/2018	account		519,20	
TOTAL WITHDRAWALS			2 504,00	4 346,00
NET BALANCE			0,00	0,00

Appendix i: Detailed Income for the Financial Period 1 January – 31 December 2018_

	Date of payment	Cash €	Cheque, Cash deposit, bank transfer €	Totals €
Member's Fees	13/12/18	50,00		50,00
	11/01/18		50,00	50,00
	11/01/18		10,00	10,00
	09/01/18		50,00	50,00
	04/06/18		50,00	50,00
	27/12/18		50,00	50,00
	16/01/18		50,00	50,00
	10/01/18		50,00	50,00
	06/03/18	50,00		50,00
	17/01/18		10,00	10,00
	15/01/18		50,00	50,00
	15/01/18		50,00	50,00
	24/01/18		50,00	50,00
	14/02/18		50,00	50,00
	13/12/18	20,00		20,00
	15/01/18		10,00	10,00
	06/03/18	50,00		50,00
	06/03/18	10,00		10,00
	06/03/18	50,00		50,00
	09/01/18		50,00	50,00
	30/10/18		50,00	50,00
	06/03/18	50,00		50,00
	02/03/18		50,00	50,00
	09/01/18		50,00	50,00
	05/02/18		50,00	50,00
	06/03/18	50,00		50,00
	14/02/18		50,00	50,00
	15/01/18	20,00		20,00
	06/03/18	50,00		50,00
	06/03/18	50,00		50,00
	23/02/18		50,00	50,00
	05/12/18		10,00	10,00
	14/02/18		10,00	10,00
	09/02/18		10,00	10,00
	06/03/18	50,00		50,00
	21/06/18	50,00		50,00
	06/03/18	50,00		50,00
	17/01/18		50,00	50,00
	15/01/18		50,00	50,00
	06/03/18	50,00		50,00
	23/01/18		50,00	50,00
	29/10/18	10,00		10,00
	08/02/18	50,00		50,00
	08/02/18	50,00		50,00
	29/10/18	50,00		50,00
	06/03/18	50,00		50,00
	Total, 010 Member's Fees	810,00	1 060,00	1 870,00

Other Income

17 lunch tickets for AFICS Cafeteria	06/03/18	106	0,00	106,00
Contr. 20 members, guests to Pachna exc	15/04/18	365,00		365,00
Contr 13 members for SITIO dinner	29/10/18	329,00		329,00
Contr 24 part; STASICRATOUS30	13/12/16	480,00	0,00	480,00
	Total 030 Other Income	1 280,00	0,00	1 280,00
	GRAND TOTAL INCOME	2 090,00	1 060,00	3 150,00

Appendix II: Detailed Expenditure for the Financial Period 1 January - 31 December 2018

Receipt (if any)	Description of Expenditure	Date of payment	Cash Payment in Euro	Payment with Cheque/ Withdrawal / Visa card	Totals
			€	€	€
51. FAFICS Membership & Meetings					
	2018 FAFICS Membership Fee USD 90,00	03/01/18	73,00	0,00	73,00
Total, FAFICS Membership & Meetings			73,00	0,00	73,00
52. Social Activities & Other Costs					
	Purchase 20 lunch tickets for AFICS Cafeteria	05/03/18	120,00	0,00	120,00
	Excursion Pachna Bus (250), lunch	15/04/18	262,00		262,00
	Excursion Pachna lunch	21/06/18	360,00		360,00
					0,00
Total, Registration & Other Statutory Costs			742,00	0,00	742,00
53. Supplies and Materials					
	Papêrs/envelopes/files		9,00	0,00	9,00
Total, Supplies and Materials			9,00	0,00	9,00
54. Office and other Equipment					
	Reparation printer	07/12/18	27,80		0,00
					27,80
Total, Office and other Equipment			27,80	0,00	27,80
55. Utilities (Water, Electricity, Telephone)					
Total, Utilities (Water, Electricity, Office Heating)			0,00	0,00	0,00
56. Communications (includes WEB domain), Postage, Transport					
	Stamps	19/01/18	8,60	0,00	8,60
	Stamps	22/03/18	12,00	0,00	12,00
	Taxi expenses	19/01/18	21,40	0,00	21,40
	Taxi expenses	31/10/18	12,00	0,00	12,00
	Taxi expenses		0,00		
Total, Communications, Postage, Transport			54,00	0,00	54,00
57. Costs for convening the year's Assembly					
Total, Costs for convening the year's Assembly			0,00	0,00	0,00
58. Miscellaneous and Grants					
Bank Charges					
	January ledger fees			5,00	
	February ledger fees			5,00	
	March ledger fees			5,00	

June ledger fees			5,00
October ledger fees			5,00
November+ December ledger fees			5,00
Cost if Visa Card			0,00

Grants and Social Activities

ALKYONIDES Cyprus Sebvention	15/03/18	300,00	300,00
ALKYONIDES Cyprus Sebvention	10/12/18	200,00	200,00
Dinner at SITIO	29/10/18	575,00	575,00
Dinner at STASICRATOUS30	13/12/18	684,00	684,00

Other Charges

Sub-total	Bank Charges		30,00	30,00
				0,00
Total, Miscellaneous		1 759,00	30,00	1 789,00
TOTAL EXPENDITURES		2 664,80	30,00	2 694,80