

Tualatin Elementary School PTA
General Membership Meeting • February 3, 2015
(Held in the Tualatin Elementary School Library)

Meeting was called to order at 7:01 PM by President Amanda Thorderson. A quorum of members as stated in the standing rules was present.

The membership reviewed the January 6, 2015, meeting minutes. Katie Fercking motioned to approve the minutes and the motion was seconded by Cindy Krahnke. Minutes, as written, were approved by the membership.

REPORTS

Audit Report (Michele Javernick)

There are several copies of the Audit Report which is for 2012-2013 school year. Interested parties can get a copy from the Board. Michele went over the report question by question. A copy is attached.

During the Executive Board meeting the question was raised if our PTA standing would be in jeopardy. Michelle does not think so.

Cindy Krahnke motioned that the report be accepted and Amy Zuckerman seconded. Motion was approved by a vote of the membership.

TTSD Foundation Drive (Jessica Magnusen)

Fund Drive is the month of February. There will be a phone-a-thon here at Tualatin Elementary at the end of the month. The specific date has yet to be determined. Last year, the funds went to voice amplifiers for our school. It has also been used for Ipads. This year they are used for an instructional assistant for the 2nd grade. The funds have also supported the music program and Art Lit in the past.

Donations are already coming in. The phone calls will be made February 23rd, 24th and 26th. Jessica had yard signs to give out to be put up. She also suggested using social media to encourage participation. If you take a picture with the student cut out in front of the school and tag it with #fundfits you can be eligible for a \$50 gift card. The coin drive will be here in March.

4th Grade Report (Janelle Emken)

The PTA has funded the fraction packets the 4th graders use. There are 4 field trips that are coming up. They are learning about Oregon Government and have a March field trip to the State Capital. After Spring Break they will start learning about the Oregon Trail which culminates in the Pioneer Day field trip. They have a bridge study unit and the kids make bridges to be displayed on Art Lit Night. They will also have a field trip to see the bridges in Portland. At the end of April they are going to the Oregon Historical Museum and the Portland Art Museum which is a new field trip.

Principal report (Jamie Kingery)

Call night for the Foundation Drive will be the last week of this month from about 3-6 PM. Again, the specific date is yet to be determined. Last year they had 10 people who helped and were done within the hour. There is a script to follow so the calls are easy to make.

1st and 2nd grade music programs were recently done and were fabulous. Melissa Meyer worked hard and did a wonderful job as usual.

March 3rd is Kindergarten Round Up. There will be enough students for 3 full day, if not 4 full day classes. He asked that we spread word to other parents. Our school is currently 50% Free & Reduced. Full day kindergarten is no longer tuition based per the new law. The numbers have come in a little bit lower on the governor budget but what should pass should be close. They are at optimistic to have the funding to maintain the current staff and programs that we have.

February 12th is the 3rd grade music program which is scheduled at 7 PM which is later than normal due to the costume changes.

Common Core State Standards is February 5th at 6:30 PM at Twality Middle School. This is the second informational night on Common Core. Our teachers have the greatest impact on our students learning. If you unable to attend the night, there is a lot of information on the district website.

If your child's report card is lower than expected don't be worried. Getting 2's and 3's is actually good with the new standards. Secondary schools are transitioning to Proficiency Grading. If you have questions, talk to your child's teachers and attend the informational nights.

President's report (Amanda Thorderson)

As per the Audit Report taxes for 2012-2013 were filed late. Taxes are due November 30th of each year. The taxes for 2013-2014 were done on time. There is a penalty for filing late which is \$20 per day and totals \$3143.73. Amanda called the Oregon PTA and then called the IRS. If the PTA was never late before, then the IRS will waive the penalty. If the PTA was late then the penalty will not be waived. This penalty was due on 1/26/15. The board did not have the time to wait so called an Executive Board meeting which had 5 members which established quorum. They did not want to keep getting additional fees for being late so they approved paying the money now.

They had to write a letter to appeal the penalty stating what happened and what will be put into place to ensure this does not happen again. In the letter they said that the board was new and that no one knew that the taxes were not filed until November came and the current taxes were submitted. They included that this penalty would really harm our organization and the students we support. Each board member came up with a procedure book for their position so that in the future, things will not fall through the cracks like this time. Also communication needs to happen between incoming and outgoing members as well as training.

Oregon State for 2012-2013 was also late and resulted in a \$110 that can not be appealed. 2013-2014 was filed on time. An amended tax form had to be submitted. It is a possibility that taxes were late about 10 years ago. It will be 4-6 weeks to know if the appeal was accepted and the penalty waived.

The Executive Board talked about changing the standing rules to elect a president elect who works with the president and then automatically they are the president the following year. That way they are aware of everything involved in the position. It was also thought of to have a treasurer elect. We will be voting on this next month.

A nominating committee is still being looked for. Talk to Amanda if you are interested. Most of the board is open to returning to board positions. They need the nominating committee for the March meeting so that we can vote in April. They want the budget for next year to be more organized and prepared before the discussion. This will be discussed in March, April, and May so that it will not need to be hashed out at the June meeting.

For volunteer needs, the Foundation wants someone at our school to oversee our school for the Fund Drive. They would drum up volunteers, post on Facebook, and get the emails from the district.

We may or may not have a coin drive at the end of the March. We are looking for a parent point person.

Vision and hearing screening is March 3rd.

Script is not getting a lot of parent support. In the past when it has been earmarked for a specific need, it has increased. The script coordinators want the February amounts raised to go to OBOB. It was motioned by Jill Armstrong that the script money for February 2015 go to OBOB for next year and was seconded by Amy Zuckerman. It was voted on and approved by the membership.

Treasurer's report (Wendy O'Riley)

The extra slush money from the previous years is now down to \$3900 due to the penalty. This is not taking into account the funds that are needed to start up next year or that are already allocated.

When thinking about the budget for next year, keep in mind that 90% of the money left in the GL will be paid out in June of this year.

Pieology is being looked at for a restaurant night on March 19th. Burgerville will be the standby if it doesn't work. The TEAF check was written today.

COMMITTEE REPORTS

Carnival (Wendy O'Riley)

District raised the insurance last year which resulted in a \$6000 out of pocket expense for the schools. In order to do the different carnivals, schools would have to pay \$8000 out of pocket this year. Wendy is working with other local schools to save the carnivals.

NEW BUSINESS

Garden (Paul Taylor)

Kinders have been out in the garden. Not a lot going on in the garden at this time of the year. 1st graders are learning about living and non-living things in the garden. 2nd grade classes met at the seasonal pond which is not as full as it usually is at this time of the year. 3rd graders read the Tops

& Bottom book which is about vegetables. 4th graders talked about how precious water is. They discussed how much water the earth has and that most of that is salty which is not drinkable. Oregon gets 37-40 inches a year. Paul spoke to the 5th graders about being a garden designer and what the job and training entailed. Paul attended the Oregon School Garden Summit. This was a day long learning. There are 582 school gardens in the state. He appreciates being able to attend.

Memory Books (Cindy Krahnke)

There have been 96 books sold to date. Cindy would like to donate 40 books to 5th grade team to pass out at their discretion to students. Last year we donated 30 books and they were 5 short. Those 5 ended up being donated out of pocket. There was a motion from Jean Keck-Buelna to donate 40 memory books which cost the PTA \$14.63 apiece. This was seconded by Katie Fercking. This was voted on by the membership and was approved.

Jamie Kingery

KATU will be doing a Farm To Table segment on our garden. They will be coming tomorrow and will speak to Paul, Aggie, & Jamie about our wonderful garden. This is exciting and kudos to Paul, the Garden Committee, Aggie, and families that help support the garden in a variety of ways.

Site Council has been voted on. Michele Javernick and Jill Armstrong were both re-elected. Kristy Whaples and Sharell Lien were voted in as new members.

Sara Clark is our AmeriCorp member. The majority of her time is direct instruction with kids tutoring literacy in math. She works with Title 1. She has 23 other AmeriCorp volunteers that can help with volunteer needs. One of her AmeriCorp requirements is betterment with respect to the schools and kids. She is looking for ideas and would love parental input.

The meeting was adjourned at 8:42 PM.

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tualatinpta@gmail.com

NEXT MEETING: Wednesday, March 4th, 2015 at 7 p.m. – School Library

Prepared by ~
Jean Keck-Buelna

Date presented: March 4th, 2015

Approved as Written or Amended

President

Secretary (Jean Keck-Buelna for Sharell)