

Draft Minutes of the Meeting of Brimpsfield Parish Council via Zoom on 28th July 2020 at 7.00pm
<https://rau.zoom.us/j/97592440839>

The Chair of Council welcomed members of the public followed by

1. Record of attendance Parish Councillors' Tom Overbury, Jane Parsons, Heather Eaton, Claire Jardine, Michael McWilliam and Roger Lock . District Councillor Judd and 3 members of the public
2. Apologies for absence received from Cllr Archie Larthe.
3. Declarations of Interest on items on the Agenda. (Localism Act 2011) were invited.
4. The minutes of a Parish Council Meeting held on the 30th June 2020 were approved with an additional sentence inserted re Stones on Caudle Green -item 12.
5. Report from District Councillor Judd has been circulated and she added that the A417 " missing link" has been held up for 12 additional months. The report will be attached to the draft minutes.
6. Comments from members of the public were invited
7. Financial reports were approved as distributed
8. APAR report (Audit) was approved and Council authorised Chair of Council to sign as appropriate
9. Independent Auditors report has been received by Clerk and will be emailed to Councillors for approval at next meeting
10. HMRC update on working from home allowance was considered and approved increase from £4 to £6 pw (£18 to £26 pm)
11. Cheque payments list was approved as below
 - Retrospective payment list*
 - a. Salary for Clerk (monthly standing order) £194.18
 - b. HMRC (monthly payments) £48.40
 - c. GAPTC 1/4/20 561 £73.75
 - d. B Holder expenses 29/5/20 £41.80 (wfh £36.00 stationery, postage and printing £5.80)
 - e. Came & co 31/5/20 563 £365.05 insurance
 - f. HMRC PAYE for 31/3/20 £243.00
 - Further payments*
 - g. B Holder expenses 27/7/20 £55.60 (wfh £52.00, stationery, postage and printing £3.60)
 - h. I Selkirk – independent auditor £105.00

A short break took place at this point and a new zoom link was opened

12. Brimpsfield Common boundary update was discussed by Council (Cllr R Lock). Maps including the Common Register map are available. It was agreed that the land be registered as PC ownership -approval given to use the same legal firm as recently used for Caudle Green Common. It was agreed that Working groups to include Parish Councillors and members of the public will be formed to bring forward " use of common land management policy" and a "road safety policy" to be presented to Council.
 Road safety group – Cllr C Jardine ,Cllr M McWilliam,
 Common Lane management policy – Cllr R Lock, Cllr A Larthe, Cllr H Eaton and Cllr J Parsons.
 It was agreed that these Councillors will undertake consultation within the communities to invite members of the public to join the working parties.
13. Update on remote meetings and Council agreed date of 15th September 2020 with format of next meeting to be agreed . An additional meeting will be called to discuss planning applications.
14. Items for information only

*Ensure Highway issues at Caudle Green to be ongoing agenda item
Removal of rusty items in the village noted and reports of fly tipping in the village noted
Clerk to email a "data base " leaflet to Councillors for distribution.*

Meeting closed 20.00

Cash book for year end 31/3/20

Date	Detail	Chq no	Receipts	TOTAL Payment
01.04.19	opening credit bal (TREASURERS C/A)		3393.89	
	Opening credit bal (INSTANT /DEPOSIT)		3144.12	
26/04/2019	B HOLDER	468		194.06
26/04/2019	HMRC	469		48.52
	SEE 2018/19	470		
30/04/2019	GAPTC SUBS	471		70.78
02/04/2019	VILLAGE HALL	472		200.00
01/04/2019	DICKEN ROBERTS JOINERY	473		1200.00
12/05/2019	GAPTC AUDIT	474		160.00
24/05/2019	B HOLDER	475		194.30
25/05/2019	HMRC	476		48.28
14/05/2019	B HOLDER EXPENSES	477		64.08
14/05/2019	CAME AND CO	478		355.87
14/05/2019	PATA PAYROLL	479		23.25
28/06/2019	cancelled	480		
28/06/2019	HMRC	541		48.40
15/07/2019	B HOLDER EXPENSES	542		53.35
15/07/2019	DICKEN ROBERTS JOINERY	543		91.72
26/07/2019	HMRC	544		48.60
26/08/2019	HMRC	545		48.40
25/04/2019	CDC	REC	4531.00	
26/06/2019	B HOLDER	SO		194.18
16/07/2019	r lock- Denmans	546		18.00
10/09/2019	PATA PAYROLL	547		23.25
10/09/2019	b holder	548		43.85
20/09/2019	HMRC	549		48.40
20/10/2019	HMRC	550		48.40
26/07/2019	B HOLDER	S/O		194.18
26/08/2019	B HOLDER	S//O		194.18
26/09/2019	B HOLDER	S/O		194.18
26/10/2019	B HOLDER	S/O		194.18
04/11/2019	PATA PAYROLL	551		23.25
14/11/2019	A PARTRIDGE	552		1200.00
15/11/2019	B HOLDER EXPENSES	553		50.70

26/09/2019	PRECEPT		1510.00	
09/10/2019	INTEREST		0.13	
09/09/2019	INTEREST		0.13	
09/08/2019	INTEREST		0.13	
09/07/2019	INTEREST		0.12	
09/06/2019	INTEREST		0.14	
09/05/2019	INTEREST		0.13	
09/04/2019	INTEREST		0.12	
09/12/2019	INTEREST		0.12	
09/11/2019	INTEREST		0.14	
26/11/2019	B HOLDER	S/O		194.18
26/12/2019	B HOLDER	S/O		194.18
14/11/2019	CDC DEFIB GRANT		625.00	
19/11/2019	cancelled	554		0.00
19/12/2020	cancelled	555		0.00
19/01/2020	cancelled	556		0.00
16/01/2020	BHOLDER EXPENSES	557		46.85
21/01/2020	t overbury/big daddy	558		172.66
24/03/2020	cancelled	559		0.00
24/03/2020	b holder expenses	560		45.14
22/01/2020	wayleave		28.98	
09/03/2020	interest		0.12	
10/2/20	INTEREST		0.14	
09/01/2020	INTEREST		0.13	
26/01/2020	B HOLDER	S/O		194.18
26/02/2020	B HOLDER	S/O		194.18
26/03/2020	B HOLDER	S/O		194.18
31/03/2020	HMRC	564		243.00
31/03/2020				
	Totals		6696.53	6754.91

Bank reconciliation

BANK SUMMARY				
	o/bal 1/4/19		6538.01	
	payments TO 31/03/20		-6754.91	
	receipts TO 31/03/20		6696.53	
	Closing balance 31/03/20		6479.63	
BANK RECONCILIATION				
treasurers	bank statement 2			3576.96

	outstanding cheques			
	564		243.00	
				243.00
				3333.96
	INSTANT(DEPOSIT)			3145.67
	BANK BALANCE			6479.63
				0.00

(AGAR)
ANNUAL RETURN FOR THE YEAR ENDING 31 MARCH 2020

descriptor	18-19	19-20	variance	%	explanation
Balances brought forward	5912	6538			
(+) Annual Precept	5460	6041	581	11	
(+) Total other receipts	35	656	621	1773	defib for caudle green
(-) Staff costs	2534	2911	377	15	
(-) Loan interest	0	0	0	0	
(-) Total other payments	2334	3844	1510	65	1200 for a notice board
(=) Balances carried forward	6538	6480	-58	-1	
Total cash & investments	6538	6480	-58	-1	
Total fixed assets	26776	26776	0	0	
Total borrowings	0	0	0	0	

ERMIN WARD

COTSWOLD DISTRICT COUNCILLOR REPORT – 2020

#9 Covid-19 PARISH REPORT - JULY 2020

There was a Cabinet Meeting on Monday 6 July and a full Council Meeting on 15 July.

BINS

All waste collections should now be functioning normally. However, many villages have been experiencing ‘missed’ and random collections recently. I asked the Cabinet Member for Waste at Council about what has caused the resurgence of missed collections and why CDC collections have been so badly affected during Covid-19 when neighbouring councils got back to normal collections quickly and smoothly.

PARKING - CABINET MEETING 6 July 2020

1. COMMISSIONING OF CASHLESS PARKING PAYMENT SERVICES

The council has 14 car parks within the District. The current contract is £7,600 per annum and ends 30th September 2020. A procurement exercise is being completed to secure a new contract from 1st October 2020 for a period of 4 years. Cabinet agreed to delegate authority to award the contract for the cashless parking payment services to the Deputy Leader and Cabinet Member for Finance Mike Evemy.

2. Car park charges increase

The Cabinet was united in voting to increase car parking charged by 30% (described as a modest increase). Following an ‘extensive public consultation’ (300 residents out of 80,000 people) and described by Cllr Tony Dayle as ‘prudent’. The proposed budget assumes a saving of around £35,000 resulting from the removal of the option to pay by cash at Council car parks; this is included within the overall additional net revenue of £435,000. Free parking after 3 pm in all car parks where this is currently in operation will be retained and new dedicated twenty minute free parking bays will be introduced at some of the Council car parks.

1

This was passed at Council and a proposal to postpone car park charges lost by 1 vote.

3. WATERLOO CAR PARK

The proposed Waterloo Car Park proposal was for ground and five-storey. It would have been the same height as half-way up the Parish Church tower and cost around £16m; £500,000 has already been spent on the scheme. I was on the now defunct Parking Board and voiced concerns that it was too big, the junction by old Waggon & Horses pub would not be able to cope as it traffic already backs up to the roundabout at certain times of day and if the Brewery Car Park was used for affordable housing, as the administration proposes, instead of parking, then the majority of Cirencester parking spaces would be at the wrong side of town. Cabinet have now voted to place the project on hold for twelve months to review post-Covid parking demand. The new car parks in Cirencester, the Old Memorial Hospital, the Rugby Club and the forthcoming Old Kennels car park, proposed and implemented by the previous Conservative administration, may fulfil ongoing needs post-Covid, depending upon sustained behaviour change and reviewed transport options.

VILLAGE HALLS and COMMUNITY FACILITIES

Here is the latest Government Guidelines on opening up of village halls and other community facilities:

<https://www.gov.uk/government/publications/covid-19-guidance-for-the-safe-use-of-multi-purpose-community-facilities/covid-19-guidance-for-the-safe-use-of-multi-purpos-e-community-facilities>

COMMUNITY AWARDS SCHEME

Cllr Tony Berry (Kemble Ward) proposed a Covid-19 Community Awards Scheme and at Council it was agreed to link it to a proposed Covid memorial. This was approved unanimously.

ALDERMEN

On 3rd June Council voted to remove the scheme.

2

LOCAL PLAN

A partial update of the Local Plan was approved by Council to reflect that the current plan's messages are no longer in line with national plans and there is an urgent need for local housing and the current plan is outdated in regard to economic development in town centres.

ECOLOGICAL EMERGENCY

This was approved unanimously. Declaring an ecological emergency goes hand in hand with the climate emergency. CDC has an exemplary track record for dealing with ecological issues.

CONSTITUTION WORKING GROUP Report

Council voted for. A need for a robust process for appointing a chief executive. The remuneration of the Chief Executive would remain a Council decision as the level is likely to be over £100,000 and would therefore represent a key decision. Suggestion that an Appeals Committee would be appointed only if required and following discussion with the Council's Chief Executive following their appointment.

ANNUAL CANVAS

The annual canvass is about to begin! We'll be contacting all households in the district to make sure our records are accurate. This process helps us maintain the electoral register.

DRIVE THROUGH COVID-19 TESTING

To book a place go to <https://www.nhs.uk/ask-for-a-coronavirus-test> or call 119.

NEW CDC CONSULTANT

3

Paul James has been appointed to lead post-Covid economic development. He was the Leader of Gloucester City Council for 12 years until stepping down last year. He also held the portfolio for Regeneration for 16 years.