

# SUNRIVER SERVICE DISTRICT

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## SSD Joint Meeting with Deschutes County – Meeting Minutes Thursday December 19, 2019 8:00am Hearth Room Sunriver Main Lodge

**Call to Order:** Chair Phil Henderson and Chair Hepburn convened the joint meeting of the SSD Managing Board and Deschutes County Commissioners meeting at 8:05am

**Roll Call/SSD:** Chair Hepburn, Vice Chair Fister, Treasurer Schmid, Director Dishaw, Director Ralston, Director Burford present. Director Stephens absent.

**Roll Call/County:** Deschutes County Commissioners Patti Adair, Tony DeBone. Chair Phil Henderson.

**SSD Staff:** Fire Chief Tim Moor, Deputy Fire Chief Rod Bjorvik, Police Chief Cory Darling, Lieutenant Womer, Board Administrator Debra Baker, Office Assistant Candice Trapp. SSD Labor Attorney Bruce Bischof.

**County Staff:** County Administrator Tom Anderson, Legal Counsel David Doyle, Public Information officer Whitney Hale, Deputy Deschutes County Administrator Eric Kropp, Amy Heverly Assistant County Counsel, Gregg Munn County Treasurer.

**Public Input:** Doug Hoschek #7 Tournament Lane expressed his concerns for safety in Sunriver in the event of a wildfire. He requested the District conduct a practice evacuation of the property. He also requested a meeting with District officials in January on the subject.

**Welcome & Introductions** – Chair Hepburn welcomed and thanked everyone for attending.

1. Review of 2019 SSD Operating Year
  - Chair Bill Hepburn gave an explanation of entities in Sunriver including SROA, The Resort, investors, and SSD Board role.
  - Treasurer Ron Schmid gave a financial summary stating the District is sound financially.
  - Chief Darling thanked the Commissioners for the Harper Bridge improvements stating the additional parking has been a successful resolution.

- Director Fister discussed considerations for a unified public safety building noting two different options. The first option would be to remodel the current fire station including an expansion. The second option presented would include a vote to all owners proposing a lease for land and the construction of a unified Public Safety building. The District hired Mackenzie Architecture to complete a Building Needs Assessment to identify specific needs. The District will proceed with a Reserve Study in 2020 with a better idea of next steps to follow. The current facility is inadequate in addressing decontamination, storage regulations for SCBA, and accommodation for females in the living quarters. Storage of public evidence and other equipment is lacking.

**2. Emergency Operations Planning including Wildfire threat mitigation.**

- Emergency Operations Plan was discussed.
- Collaboration is ongoing with Deschutes County Emergency Management, ODOT, USFS, BLM, and SROA regarding fuel reduction, prescribed burns, traffic capacity analysis, and training.
- Ongoing public awareness efforts through community meetings, community outreach, various publications, and an Emergency Preparedness Website.
- Established Everbridge, an Emergency Notification App through Deschutes County 911.
- Engaged community partners to include the Resort, the Village, SROA, Rental Property Managers, and others in the education outreach.
- Continued efforts will occur to prepare for the 2020 fire season.

**3. Chief Darling gave an update on the Police Department. Currently the department has one Lieutenant, two Sergeants, eight Officers, and eight to ten seasonal Bike Patrol Officers. The Chief added that Sunriver Police Department is an accredited agency. He provided a summary which is attached to these minutes.**

**4. Chief Moor gave an update on the Fire Department. There are currently nine Full-Time Firefighter-Paramedics, one Deputy Chief, and 12 reserves. He discussed improving the culture at the department while developing the staff.**

**5. Administrator Baker thanked the County Commissioners for their continued support over the years. The County expressed gratitude for the valued relationship and open communication shared with the District.**

Chair Schmid adjourned the meeting at 9:34am

Board Chair, Bill Hepburn

Office Assistant, Candice Trapp

APPROVED