



**Emmons County
Local Emergency Planning Committee
100 4th St NW
Linton, ND 58552
(701) 222-6727**

**LEPC Meeting
Minutes
October 16, 2019**

Present: Dan Imdieke, Mayor, City of Mayor
Mary Senger, Emmons County Emergency Management
Nolan Anderson, Emmons County Ambulance/Linton Fire Department
Acacia Stuckle, Emmons County Extension
Emily Trzpuc, Emmons County Extension
Bev Voller, Emmons County Public Health
Kevin Blinkmann, Nextera Energy Resources (Emmons-Logan Wind, LLC)
Derick Beastrom, Hazelton Fire Department
Nick Beastrom, Hazelton Fire Department
Sharon Jangula, LIDC/City of Linton
Mark Pearson, Emmons County Sheriff's Department/Strasburg Fire
Department/Strasburg Commissioner

Approval of December 3, 2018 Meeting Minutes

The minutes were sent after the last meeting and again with the agenda notice for this meeting. Bev Voller made a motion to approve the December 3, 2018 Meeting Minutes. The motion was second by Nolan Anderson. Motion carried.

Community Right to Know Act

The Section 324 notification is published in the Emmons County Record on an annual basis to inform the public of their right to review Tier II forms on file and available in the County Auditor's Office. This year the notification was published in the September 19, 2019 edition of The Emmons County Record.

Tier II Reports

Reports are required to be filed by March 1st of every year. Reports are sent to the appropriate Fire Department and local Emergency Management. Emergency Management has reconciled reports with the ND Department of Emergency Services. A summary report and copies of the Tier II reports were sent to each fire department within Emmons County as well as the Emmons County Sheriff's Department and available for review at the meeting.

Committee Membership

Members present reviewed the membership and provided updates to member contact information. A suggestion was made to add Agtegra from Strasburg. No other agency additions were suggested.

Energy Transfer Partners/Dakota Access Pipeline Donation

Energy Transfer Partners/Dakota Access Pipeline is donating \$20,000 to Emmons County first responders. Nolan Anderson made a motion to allocate the monies as listed below. The motion was second by Nick Beastrom. Motion carried.

Agency	Request	Cost	Qty	Total	Approved
Braddock Fire Department					
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Emmons County Ambulance	Carbon Monoxide Monitoring Upgrade to Life Pak Monitor/Defib	\$5,500	1	\$5,500	\$5,500
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Emmons County Sheriff's Office	Thermal Imaging Monocles for patrol, apprehension, and search and rescue operations	\$2,500	2	\$5,000	\$2,956
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Hague Fire Department					
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Hazelton Fire Department	Turnout Gear	\$2,172	3	\$6,516	\$4,344
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Linton Fire Department	Automatic Dump Tank Loading System for Tanker	\$5,400	1	\$5,400	
Linton Fire Department	Automatic Dump Valve for Tanker	\$4,200	1	\$4,200	\$4,200
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Strasburg Fire Department	K12 Type Rescue Saw w/Extra Blades	\$3,000	1	\$3,000	\$3,000
				\$29,616	\$20,000

Financial Report

Mary Senger reported the balance in the fund: \$5,598.03, and the fund averages approximately \$950 in income per year. The “Community Right to Know Act” publication in the Emmons County Record is an annual expense.

Requests for Expenditures

There were no requests for expenditures.

Public Education

Emmons County Emergency Management maintains a supply of the Shelter-in-Place brochures which remain available at the Emmons County Courthouse, Public Health, and the local fire departments.

Hazardous Materials Response Plan Review

The Hazardous Materials Response Plan website link was emailed with the agenda. This plan does not supersede or replace any agency’s operating procedures or guidelines; it is more of a companion document with general guidance. The plan is required by OSHA for every Local Emergency Planning Committee and needs to be reviewed at least once a year. No changes were recommended.

Emergency Operations Plan Review

The Emmons County Emergency Operations Plan was emailed with the agenda and several copies were available the meeting. Major changes include some formatting and the addition of Emergency Operations Center activation levels. The plan states what agencies/departments are responsible for in an emergency/disaster—not how they do it. Each agency/department should have a Standard Operating Procedure (SOP). No changes were recommended.

Multi-Hazard Mitigation Plan

A website link to review the current Multi-Hazard Mitigation Plan was included when the agenda invite was provided to members. Emmons County and the Cities of Braddock, Hague, Hazelton, Linton, and Strasburg are updating the Multi-Hazard Mitigation Plan which expires February 17, 2020. The Mitigation Plan must be approved by the Federal Emergency Management Agency (FEMA) every five years. The planning helps identify hazards and projects to reduce and/or eliminate the impact of a hazard. A FEMA-approved plan also makes the jurisdictions eligible for funding in the event there is a Presidentially-declared disaster like our spring flooding this year and the large flood event that occurred in 2009. Projects identified within the plan may also be eligible for various grants with a cost-share match.

There will be multiple opportunities for the public to provide input in regard to the Plan, hazards, and projects.

Election of Officers

A motion was made by Bev Voller to cast a unanimous ballot for the current officers to retain their positions: Mark Pearson as Chairperson, Nolan Anderson as Vice Chairperson, and Mary Senger as Secretary/Treasurer. The motion was second by Dan Imdieke. Motion carried.

Other Items

Bev Voller relayed that Dr. Sarah Newton is the new Public Health Officers. Public Health also renewed their mutual aid agreement with the Soil Conservation Service. A full-scale, point-of-dispensing (POD) exercise is also in the planning stages.

Kevin Blinkmann stated the wind project is scheduled for completion by December 6th or by the end of the year. Six staff will remain for operations/maintenance. Nextera will also reach out to first responders for on-site training.

Respectfully submitted,

Mary H. Senger, Secretary/Treasurer