



**Meeting Minutes – Workforce Working Group**

Date: September 13, 2016

Time: 11 AM – 12:30 PM

Location: Prior Lake City Hall – Parkview Conference

**Work Group Members:**

Michelle Choudek (Chair)		Dave Lund		Patricia Timmons	<b>X</b>
Darren Kermes (Chair)	<b>X</b>	Kathryn Reeder		Tanya Velishek	
Mike Beard		Marjee Righeimer		Angie Whitcomb	
Victor Bonett		Annie Sheehan-Kerber		Tim Wynes	
Todd Leech		Nick Slavik	<b>X</b>		

**Staff Members:**

Stacy Crakes	<b>X</b>	Mark Jacobs	<b>X</b>	Jean Sinell	<b>X</b>
Barb Dahl	<b>X</b>	Tim O’Neil	<b>X</b>		

**Agenda Item 1:** Update from July & August Steering Committee Meeting (Michelle and Darren)

- Each workgroup needs to define for ourselves what the goal is
- 50 by 30 will stay as the overarching goal
- Valleyfair Employee Survey

Notes: Steering committee wants each group to move forward with their goals.

DCTC and Scott County staff assisted with the development of a survey sent to Valleyfair Employees. The response has been slow. Need to attract new workers and employ those who are not currently working. Members interested in breaking down data on disability.

**Agenda Item 2: Data Review (Tim O’Neill)**

- Scott County Labor Market Information (July 2016)
- Scott County Quarterly Workforce Indicators (QWI) – Age
- Emerging Industries

Notes: Tim presented information from his Scott County Profile including population data, commute shed and employment characteristics. There will be an update on Thursday 9/15 releasing 2015 census data. Tim will update the profile for the next meeting. QWI data includes wages, cost of living and industry sector information. Emerging industries data was presented showing growth and declining industries. The members were interested in seeing more data on home based businesses and data on the 19-25 age group. Presentations and reports will be posted in the 50x30 website <http://www.livelearnearn.org/>.

**Agenda Item 3: Addressing Labor Force Participation Disparities - apparent in the following areas:**

- 16-19 age group
- American Indian
- African American
- Poverty
- Disability

Notes: Young adults 20-24 have the highest unemployment rates. The group will take a look at Graduate Employment Outcome data <http://www.mn.gov/deed/data/data-tools/graduate-employment-outcomes/>. Survey from Valleyfair employees will be summarized and presented to the group in a future meeting. Darren provided information about secondary school funding and background.

**Agenda Item 4:** Select a population to address needs

- Why is this occurring/root causes
- Additional data needed?
- Brainstorm possible solutions

Notes: Discussed potential focus on the 19-25 age group.

<b>Problems</b>	<b>To Do</b>
Parents expect students to go to four year college	Survey youth in schools and Valleyfair
We can't find out of school youth who have not gone to college.	Use social media to engage youth and young adults
High School Counselors have high student to Counselor ratio and don't have time for career counseling	What are schools doing for career counseling? Mark will follow up.
There may be a stigma for students to seek help at school from a Counselor.	Use volunteers to schools to help with career exploration (five main schools in the county).
Students have too many core class requirements. Are not able to try other technical classes or electives.	Start a group with undecided students. Bridges/TLC/CAPS programs at St. Francis, Shutterfly , and River South.
More referrals are needed for current career/tech programs in the local area.	Arrange for a bus tour of local businesses for school staff. What do employers need? Help staff see value of apprenticeship, short term training and two year programs.
How do we identify high school dropouts?	What is in the High School Career Centers? How do students access?
High schools are rated by graduation rate, number attending four year colleges, ACT/SAT Scores.	Tim O'Neill will talk to high school staff.

**Agenda Item 4:** Employer needs

- Assessment needed?

Notes