

MINUTES OF THE RYE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS MEETING

Regular Meeting of August 18, 2010

Present: Directors – Henry Asbury, Ed Sutcliffe, Gunny Pagnotta, William Monck.

Absent Directors: none

Others: Phillip Daniels, Fire Chief, David Mower, Deputy Chief, Captain Scott Carlton, Captain Jim Beach, Lieutenant Steve Bennett, Lieutenant Amy Daniels, Tim Guadagno, Firefighter Zac Guadagno, Firefighter Sid Swartwood, Debra Eiland, Attorney, Andrea from EMA Consultants.

Call to Order

The meeting was called to order at 7:08 p.m. by Mr. Asbury

Approval of presented agenda.

Motion: Mr. Sutcliffe
Second: Mr. Monck
Aye: Mr. Asbury, Mr. Sutcliffe, Mr. Pagnotta, Mr. Monck
Nay: None

Mr. Asbury recognized individuals that were present. The sign up sheet for public comments has 2 people that would like to address the Rye Fire Board of Directors. Ms. Baxter and Ms. Williams addressed the Board of Directors.

Minutes of July 21, 2010

Motion to approve minutes as presented.

Motion: Mr. Monck
Second: Mr. Sutcliffe
Aye: Mr. Asbury, Mr. Sutcliffe, Mr. Pagnotta, Mr. Monck
Nay: None

Treasures Report

Chief Daniels stated that we brought in \$113,000 last month. Big portion of that is the taxes, but we brought in \$23,982 from the state from firefighting efforts on Medano Fire, remainder of that was from the accounts receivable from ambulance billing. Andreas from EMA is here this evening. Statistics from Andrea showing that over the past 8 years of service to us EMA brought in just over 1 million in revenue.

Accounts payable, no questions or discussion.

Motion to approve accounts receivable.

Motion: Mr. Monck
Second: Mr. Sutcliffe
Aye: Mr. Asbury, Mr. Sutcliffe, Mr. Pagnotta, Mr. Monck
Nay: None

Motion to approve accounts payable.

Motion: Mr. Monck
Second: Mr. Sutcliffe
Aye: Mr. Asbury, Mr. Sutcliffe, Mr. Pagnotta, Mr. Monck
Nay: None

Fire Chief's Report

In the month of July 2010, Rye Fire responded to 80 calls for service (30 fires and 50 EMS). In comparison with the same time period in 2009, we are unchanged for the month in calls for service and a 11% increase for the year to date.

The VHF radio repeater has been removed from the Rye Telephone site and is being fitted to the cabinet for installation at the Table Mountain site. Specific delays are occurring in coordination with WDSL/Pageme with antenna installation.

From June 20 through July 8, Rye Fire provide a Type 3 engine, an Ambulance, and several fire specialists to assist in the suppression of the Medano Fire, which has started on the Great Sand Dunes National Park and spread eastward onto the San Isabel National Forest.

For our work on the fire, we billed the incident \$96, 519, of which \$65,548 went to personnel costs, and the remaining \$30,971 was to reimburse the District for its equipment usage, fuel costs, and travel expenses.

For the calendar year 2010, Rye Fire has supported our Federal and State partners on 15 incidents in the states of Arizona, California, Colorado, New Mexico, and the District of Columbia. For these efforts, we have invoiced \$182,000 (including Medano).

Action Items

Resolution 10-001 – Establishing Posting Locations

Motion to establish Resolution 10-001.

Motion: Mr. Monck
Second: Mr. Sutcliffe
Aye: Mr. Asbury, Mr. Sutcliffe, Mr. Pagnotta, Mr. Monck
Nay: None

Resolution 10-002 – Establishing Records request

Motion: Mr. Sutcliffe
Second: Mr. Monck
Aye: Mr. Asbury, Mr. Sutcliffe, Mr. Pagnotta, Mr. Monck
Nay: None

Physio-Control Service Agreement

Agreement is for \$22,000 over a 5 year period. This is a necessity as this warranties our cardiac monitors, calibration and parts replacements.

Motion to approve contract for Physio-control for the amount stated.

Motion: Mr. Sutcliffe
Second: Mr. Monck
Aye: Mr. Asbury, Mr. Sutcliffe, Mr. Pagnotta, Mr. Monck
Nay: None

Old Business

Bylaws Revision

Chief Daniels stated that we just received these this evening. These were from Debra Eiland and these are draft bylaws that were created for the RFPD board of Directors.

Previous bylaws are out of date and need to be revises. This will update the bylaws, updates powers of the board and general authorizations. This will also outline how to handle vacancies, notices and minutes, qualification, tenures elections and oaths.

There is a lot of information contained in the draft and Ms. Eiland suggests that the board review these bylaws, if have questions or possible edits as we need to you can contact her.

Mr. Asbury tabled the further discussion of topic until next months meeting.

New Business

Annual Audit 2009

Dixon Waller audit received for 2009 operations. We have not had the opportunity to read and discuss it. There will be a meeting between the fire chief and Dixon Waller regarding the audit. No date has been scheduled yet. We would like a board member or two to sit in. Mr. Asbury recommends that at least one member sits in, maybe even two.

Bill Monck and Gunny Pagnotta will like to sit in.

We will try and get this scheduled on a Friday so this could fit into everyone's schedule.

Board Member Resignation

The Rye Fire Protection District

Doug Branch submitted his resignation effective August 1, 2010.

Mr. Monck motioned to accept the resignation from Doug Branch.

Motion: Mr. Monck
Second: Mr. Sutcliffe
Aye: Mr. Asbury, Mr. Sutcliffe, Mr. Pagnotta, Mr. Monck
Nay: None

Mr. Asbury stated as authorized by Colorado Revised Statutes, Section 24-6-402(4)(a)-(h), this Board will now convene an executive session. The topic of discussion for this executive session will be to discuss legal issues with our attorney. This executive session will not be open to the public.

Mr. Sutcliffe at 7:44 p.m. motioned that the board go to executive session.

Motion: Mr. Sutcliffe
Second: Mr. Monck
Aye: Mr. Asbury, Mr. Sutcliffe, Mr. Pagnotta, Mr. Monck
Nay: None

Following executive session, Board returned to regular session at 8:35 p.m. Area was check around facilities to inform public that meeting was back in session, no one was present.

Received several letters of interest for the vacancy on the Board. Mr. Asbury would like to have copies made and distribute to all Board members for their review.

A public notice will be posted to announce vacancy and that we are accepting applications or letters of interest. The Deadline will be September 1, 2010. This notice will be posted at Colorado City Metro building, Rye Fire Station # 2 and Rye Fire Station # 1. Name, legal address and phone number will be required.

Adjournment

Motion to Adjourn was made at 8:42 p.m.

Motion: Mr. Sutcliffe
Second: Mr. Pagnotta
Aye: Mr. Asbury, Mr. Sutcliffe, Mr. Pagnotta, Mr. Monck
Nay: None

Dated this 20th day of August, 2010.



Submitted by Steven E. Bennett, Lieutenant