



# Volunteer Application

Saturday, February 11th, 2017  
Parade | 10AM  
Festival | 12PM - 5PM

We appreciate your interest in volunteering at the 64<sup>th</sup> annual Historic Parada del Sol Parade and Trail's End Festival. This great event would not be possible without the hard work of our volunteers.

**Volunteer Opportunities:** (see reverse for volunteer job descriptions). Please circle any jobs and the times of shifts you would be interested in filling. *Note: Please only select shift times that you can work for certain as we will schedule based on what you indicate on this application.*

<p><i>Set up:</i>  (6a-Noon)</p>	<p><i>Operation/Grounds:</i>  (10:00a-4:00p)</p>	<p><i>Tear Down Crew:</i>  (3:00p-9:00p)</p>	<p><i>Kids Area: (11:30a-2:30p)</i>  (2:30p-5:30p)</p>
<p><i>Entertainment Stages</i>  (11:30a-2:30p)  (2:30p-5:30p)</p>	<p><i>Admin. (5:30a-8:30a)</i>  (8:30a-11:30a)  (11:30a-3:00p)</p>	<p><i>Staging</i>  (6:00a-12:00p)</p>	<p><i>I am willing to fill in any time or job</i></p>

**Volunteer Contact Info:**

Name: \_\_\_\_\_ Are you a returning volunteer (Y/N): \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

I am affiliated with (Company/ Organization): \_\_\_\_\_

Questions: Kendall Drake- Volunteer Coordinator

Phone: 602-321-0704

Email: ParadaParadeVolunteers@gmail.com

website: www.ScottsdaleParade.com

## Volunteers Job Descriptions

**Set Up Crews:** Help to get the event 'show ready'. Assist operations crew distribute & hang signage, place garbage cans throughout event site, move pedestrian fence into place & set up equipment. Shift times available 6a-noon

**Operations/ Grounds:** During the event, assist the operations crew with any changes that need to be made, trash that needs to be picked up or any items that need to be moved. Shift times available 10:00a-4:00p

**Tear Down Crews:** Assist operations crew take down all signage, remove garbage cans, move pedestrian fence & dismantle any equipment that was set by the morning crew. Shift times available 3:00p-9:00p

**Kids Area:** Monitor the kids arts & crafts booths, assist when needed & have fun! Shift times available 11:30-2:30 and 2:30-5:30

**Entertainment Stages:** No technical experience needed. Make sure all talent is on-site and play as scheduled Shift times available 11:30-2:30 and 2:30-5:30

**Administrative Volunteers:** Support committee members with administrative duties the day of the even including signing in volunteers and parade entries and distributing materials. Shift times available 5:30a- 8:30a, 8:30-11:30, 11:30-3:00

**Parade Staging:** Support parade staff in directing parade entries as they enter and exit the parade route. Knowledge of horses preferred. Shift times available 6:00a-Noon

Questions: Kendall Drake- Volunteer Coordinator