

Virginia Association of Federal Education Program Administrators
Board of Directors' Meeting
9:00 AM
December 14, 2017

Ernestine Scott, President
Gail Jones, Past President

Malora Horn, President Elect
Carl McDaniel, Treasurer

Valdivia Hall, Secretary

Raye Rector, Region 1
Cheryl Bostick, Region 1
Carolyn Taylor, Region 2
Laura Burton, Region 2
Lori Harper, Region 3
Roxana McCarthy, Region 3

Kathi Sheffel, Region 4
Megan Moore, Region 4
Vacant, Region 5
Sandra McKenzie, Region 5
Diane Washenberger, Region 6
Emily Altizer, Region 6
Wilbert Ware, Retired

Jennifer Hurt, Region 7
Amber Boggs, Region 7
Pamela Eakes, Region 8
Chip Jones, Region 8
Pat Popp, VDOE
Shyla Vesitis, VDOE

In Attendance: Malora Horn, Raye Rector, Cheryl Bostick, Roxana McCarthy, Kathi Sheffel, Jennifer Hurt, Amber Boggs, and Pat Popp.

The meeting was called to order by the President Elect, who presented the agenda. The number of board members present did not reflect a quorum.

Minutes – Valdivia Hall (not in attendance)

The minutes were emailed to the president by the secretary for dissemination.

President's Report – (submitted by Ernestine Scott given by the President Elect, Malora Horn)

- Ernestine Scott was unable to attend the VAFEPA meeting due to a meeting at the VDOE.
- Last month, there was a discussion of the need to have insurance to protect the association and members of the Board from financial obligations related our annual conference. Ernestine would like to thanks Kathi and Carl for agreeing to investigate options for the Board which will be shared during the January meeting.
- We are still working on filling the Region 5 vacancy and hope to confirm someone by the next meeting.
- This spring Shyla Vesitis (at her request) was added to the Board as the VDOE representative after Gabie Frazier retired. Dr. Sodat has requested a meeting with Malora and Ernestine to discuss who will be the representative from VDOE. According to VAFEPA bylaws, Article IX section 2b: Two (2) State Department representatives shall be voting subscribers on the Board of Directors.
- We are in need a chair for our Bylaws Committee.
- We also need a volunteer to chair the Nominating Committee.
- Finally, NAFEPA reported last week that over 70 folks have registered for the March conference. The NAFEPA website has the conference information posted. We need to submit our membership numbers and dues for NAFEPA. As a result of the fall conference, VAFEPA now has two slots on the NAFEPA Board. Last year, we had only one slot because our membership fell below 100 after the 2016 VAFEPA conference.
- Happy Holidays to everyone!

Treasurer's Report – Carl McDaniel (not in attendance)

The President Elect indicated that the hotel bill needs to be paid; however, Carl is following up with the hotel representative for an invoice. At a later date, we will discuss the money market account that has been closed.

November BALANCES 2017

December BALANCES 2017

2016 Checking Balance	\$ 52,013.73	2017 Checking Balance	\$ 52,013.00
2016 Money Market Balance	\$ 00.00	2017 Money Market Balance	\$ 00.00
2016 Business Primary Balance	\$ 50.00	2017 Business Primary Balance	\$ 50.00
GRAND TOTAL:	\$ 52,063.73	GRAND TOTAL:	\$ 52,063.00

Committee Reports

Scholarship- Jennifer Hurt

There was a question if we would be awarding 2016-2017 (\$500 each).

Conference Planning

The committee consist of Kathi, Carl, Pat, and Malora. The recommendation is to keep the same format for 2018 and consider the survey results as plans develop.

VDOE Report – Shyla Vesitis (not in attendance)

No report

VDOE Report - Pat Popp

- Homeless numbers reflect a 10 % increase with over 20,000 students identified.
- There was a decrease for the first time in homeless high school graduates. The reason is undetermined at this point; however, there has been a discussion on 18 and 19 year olds aging out of foster care and pursuing work resulting in a dip in attendance.
- Attendance rates will be disaggregated in School Profiles.
- Please note the Revised Joint Guidance on Foster Care – Supt. Memo dated December 8, 2017.

Regional Reports

- Region 1 – No report
- Region 2 –No report
- Region 3 –No report
- Region 4 –No report
- Region 5 –No report
- Region 6 –No report
- Region 7 –No report
- Region 8 - No report

Old Business

It was noted that we are excited to have funds for scholarships.

New Business

- There is a need to discuss the board spring retreat. It was also mentioned that a by-laws review is needed.

- Concern: Title III Consortium Institute is scheduled for January 18 in Blacksburg. This date conflicts with the next scheduled VAFEPA meeting.
- The president elect, Malora Horn thanked everyone for attending, acknowledged Cheryl Bostick for setting up the conference call, and extended a salutation – Have a Happy Holiday Season!

The meeting ended at 9:22 a.m.

Next meeting date will be January 18, 2018 at 9:00 am.

Respectfully Submitted,
Valdivia Hall
VAFEPA Secretary