

7:30 p.m., Wednesday, September 21, 2016, the meeting of the Rolla City Council was called to order by Mayor Scott Mitchell. Council members present were Albert, Albertson (present where noted as he came in late), Gottbreht, Hemmy, Sparrow and Vollmer.

Others present: Ardell Olson; Public Works Director Cliff Rush; Brian Julius, Moore Engineering

2017 Budget – Public Hearing – Councilmember Albert moved, Councilmember Vollmer seconded, to approve the 2017 Final Budget for the City of Rolla, North Dakota for the calendar year beginning January 1, 2017 and ending December 31, 2017. On roll call, all council members voted “yes”. None voted “no”. Motion carried. The following is the statement of expenditures in the City of Rolla, North Dakota.

GENERAL FUND EXPENDITURES	\$ 647,331.00
POLICE RESERVE	\$ 16,490.43
CONTINGENCY FUND	\$ 237,524.78
CEMETERY	\$ 8,401.75
CITY'S SHARE OF SPECIAL ASSESSMENTS	\$ 825.00
SPECIAL ASSESSMENT DEFICIENCY	\$ 2,000.00
AIRPORT AUTHORITY	\$ 23,113.00
ROLLA FIRE DEPT RESERVE/EQUIPMENT	\$ 45,200.00
LIBRARY	\$ 16,600.00
JOB DEVELOPMENT AUTHORITY	\$ 46,200.00
CITY SALES TAX	\$ 45,000.00
CITY PROMOTION/COMMUNITY EVENTS	\$ 18,000.00
PUBLIC RECREATION	\$ 9,000.00
STREET AND ALLEY FUND	\$ 130,925.00
WATER FUND	\$ 320,500.00
SEWER FUND	\$ 122,900.00
GARBAGE FUND	\$ 258,500.00
INFRASTRUCTURE FUND	\$ 156,900.00
WATER PLANT IMPROVEMENT # 2015-2	\$3,122,081.92
SEAL COAT #2012-1 DEBT SERVICE	\$ 55,687.50
SEWER/LAGOON # 27 DEBT SERVICE	\$ 194,260.00
STORM SEWER # 2012-2 DEBT SERVICE	\$ 156,900.00
WATER IMPROVEMENT #2013-1 DEBT SERVICE	\$ 96,913.00
WATER PROJECT DEBT SERVICE	\$ 112,987.50
WATER PLANT IMPR. # 2015-2 DEBT SERVICE	\$ 100,000.00
STREET IMPROVEMENT # 2015-1 Debt Service	\$ 99,759.00
ROLLA COMMUNITY CENTER	\$ 14,960.00
HORIZONS PROGRAM	\$ 2,000.00

Consent Agenda: August Starion bank statements submitted at the meeting.

- Councilmember Hemmy moved, Councilmember Sparrow seconded, to approve the Consent Agenda of the August 17th council meeting minutes and August 2nd and 31st special council meetings minutes; August Financial Report; Timesheets for 08/31/16 and 09/15/16; Building Permits- Shannon Harris-fence, Chris & Cherie Belgarde, garage, Toni & Myron Broderick, detached garage and Larry & Becky Leonard, fence; Halloween Trick or Treat Time 5:30 p.m. – 7 p.m. October 31st and Raffle Permit- Rolla Community Day Care. All members on roll call voted “yes”. None voted “no”. Motion carried.
 - Minutes August 17th council meeting and August 2nd & 31st special city council meeting
 - Financial Report – August
 - Time Sheets- 08/31/16 PR and 09/15/16 PR
 - Building Permits- Shannon Harris-fence, Chris & Cherie Belgarde, garage, Toni & Myron Broderick, detached garage and Larry & Becky Leonard, fence;
 - Halloween Trick or Treat Time 5:30 p.m. – 7 p.m. October 31st
 - Raffle Permit- Rolla Community Day Care

Bills:

VENDOR NAME	DESCRIPTION	AMOUNT	CHECK #
CITY OF GRAND FORKS	VOIDED		55666
US POSTAL SERVICE	BILLING POSTAGE	\$ 145.74	55667
YOUNGERMAN, GEORGE	JDA- TRAVEL	\$ 127.44	55668
AFLAC	PREMIUM	\$ 423.10	55669
ALBERT, REBECCA	NDLC ANNUAL CONFERENCE	\$ 284.48	55670
CENEX FLEET CARD	GAS - POLICE	\$ 996.28	55671
CNH (Rolla Imp.chg acct)	STREETS	\$ 387.99	55672
DACOTAH BANK	2015 PICKUP PMT	\$ 595.27	55673
DAKOTA SUPPLY GROUP	WATER- MXU	\$ 62.16	55674
GRAND FORKS LABORATORY	WATER TESTING	\$ 52.00	55675
GUSTAFSON OIL	GAS - PUBLIC WORKS	\$ 467.12	55676
HAWKINS	CHEMICALS	\$ 1,005.18	55677
INFORMATION TECH. DEPT.	VPN- POLICE	\$ 62.80	55678
INFORMATION TECH. DEPT.	VPN-COURT	\$ 12.70	55679
JANELLE KERR	LIBRARY- 6 NOOKS	\$ 599.94	55680

KINETIC LEASING	BLADE ANNUAL PAYMENT	\$	15,240.00	55681
LADUCER SANITATION	SERVICE	\$	17,890.00	55682
LAKE REGION LAW ENFORCEMENT	BOARD	\$	900.00	55683
LEEVERS	STREET SUPPLIES	\$	27.34	55684
MCGUIRE	POLICE	\$	618.47	55685
MEARS AUTO PARTS	STREETS/ POLICE	\$	211.02	55686
MEARS IMPLEMENT	SUPPLIES	\$	252.34	55687
MIKKELSEN AGGREGATES	STREETS- ASPHALT MILLINGS	\$	1,689.00	55688
MITCHELL, SCOTT	NDLC ANNUAL CONFERENCE	\$	284.48	55689
MUNRO ACE HARDWARE	SUPPLIES	\$	239.05	55690
MURPHY, MAE	NDLC ANNUAL CONFERENCE	\$	24.50	55691
ND LEAGUE OF CITIES	AUDITOR WORKSHOP REG.-MM	\$	20.00	55692
NORTH CENTRAL GRAIN COOP	FORESTRY/POLICE	\$	200.05	55693
NORTH DAKOTA ONE CALL	STREETS	\$	18.20	55694
NORTHERN PLAINS ELECTRIC	LAGOON	\$	100.58	55695
OTTER TAIL POWER	ELECTRICITY	\$	4,973.99	55696
POWER PLAN	STREETS	\$	863.95	55697
PROUTY REMODELING	RECYCLING CNTR DOOR REPAIR	\$	143.00	55698
PUBLIC SAFETY CENTER	POLICE SUPPLIES	\$	230.41	55699
RAMKOTA HOTEL	NDLC ANNUAL CONFERENCE	\$	872.00	55700
ROLETTE COUNTY JAIL	BOARD- 11 PERSONS	\$	3,150.00	55701
ROLETTE COUNTY	LEGAL FEES	\$	100.00	55702
SCHLENVOGT, KERRY	NDLC ANNUAL CONFERENCE	\$	273.98	55703
SPARROW, JERRY	NDLC ANNUAL CONFERENCE	\$	284.48	55704
STAPLES CREDIT PLAN	OFFICE SUPPLIES	\$	333.53	55705
STARION BONDS SERVICES	SWR#17 BOND INTEREST PMT	\$	12,583.25	55706
STARION FINANCIAL	PETTY CASH SLIPS	\$	21.62	55707
SWEENEY CONTROLS COMPANY	WATER PLANT	\$	18,265.20	55708
TASER INTERNATIONAL	POLICE	\$	437.61	55709
THEEL MOTORS	POLICE/ STREETS	\$	1,513.01	55710
TUOMALA PLUMBING AND HEATING	WATER SUPPLIES	\$	338.09	55711
TURTLE MT COMMUNICATIONS	TELEPHONE	\$	1,322.99	55712
TURTLE MOUNTAIN STAR	PUBLISHING	\$	537.84	55713
VERIZON WIRELESS	PUBLIC WORKS	\$	217.96	55714
VISA	POLICE/LIBRARY	\$	448.53	55715
WESTSIDE C STORE	POLICE- CAR WASH TOKENS	\$	40.00	55716
WORKFORCE SAFETY	PREMIUM-COMMUNITY SERVICE	\$	250.00	55717
TUOMALA PLUMBING AND HEATING	WELL#5- MDM FLOW SWITCH	\$	150.00	55718

Electronic Payments

Payroll 941 Tax Deposit	Aug 31, 2016 Payroll	\$	5,095.99	
Payroll 941 Tax Deposit	Sept. 15, 2016 Payroll	\$	5,910.39	
NDPERS	Def. Compensation-Aug 31st PR	\$	1,127.50	
NDPERS	Def. Compensation- Sept 15th PR	\$	1,140.00	
NDPERS	Health Ins- Sept 2016 premium	\$	5,186.88	
NDPERS	Retirement- Aug 2016	\$	4,709.48	
NORTHERN PLAINS ELECTRIC	JDA -LOAN PMT- Aug 2016	\$	145.86	
PAYROLL	08/31/16 PAYROLL	\$	13,815.47	
PAYROLL	09/15/16 PAYROLL	\$	16,122.91	
STARION FINANCIAL	ACH FEE & SERVICE CHG	\$	33.20	
PAYMENT SERVICES NETWORK	AUGUST FEES	\$	83.20	
VERIZON	POLICE- VERIZON JETPACK PLAN	\$	383.64	
STARION FINANCIAL	Stop Pmt Fee on ck# 55481	\$	30.00	

Rolla Community Center cash account

VENDOR NAME	DESCRIPTION	AMOUNT	CHECK #
OTTER TAIL POWER	ELECTRICITY	\$572.85	2214

Councilmember Hemmy moved, Councilmember Gottbreht seconded, to pay bills are read when funds are available. All members on roll call voted "yes". None voted "no". Motion carried.

Committee Reports

Public Works Committee –

Blade wing was delivered from RDO and looks in good shape, will need some cutting edges. Ditch mowing continues. Researching skid steer prices. Randall Rogers back to 20 hours a week as of this month. Well#4 & #5 had pipes replaced. ND Sewage Pump and Lift Station to be up in September for annual service on lift stations. Experiencing issues with telemetry between water plant and wells - it seems to be a problem on the phone line on the return signal. New 24" culvert installed under the railroad tracks and lowered six inches. Three loads of Class 5 gravel delivered by Gattke Excavating. Mikkelsen Aggregates delivered 3 side dump loads of recycled asphalt- seemed to work well on some of the areas of the street that were nearer to the curb.

Police – Councilmember Sparrow moved, Councilmember Hemmy seconded, to approve purchase of 2017 Ford Explorer from Fergus Falls, MN for the police department with purchase contingent on approval of grant funding. All members on roll call voted "yes". None voted "no". Motion carried.

Other Committees:

Administrative- researching Big & Tall mesh back chairs for council room
Councilwoman Albert made the motion to charge \$50 a day to rent the hall for everyone. Motion died for lack of a second.

Councilmember Vollmer moved, Councilmember Sparrow seconded, to approve the committee reports. All members on roll call voted "yes". None voted "no". Motion carried.

Water Treatment Plant Improvement Project # 2015-2: Councilmember Vollmer moved to approve to approve American General Contractors Change Order #1 for a decrease of \$28,108.73. Councilmember Gottbreht seconded the motion. All members on roll call voted "yes". None voted "no". Motion carried.

Councilmember Albertson moved to approve the American General Contractors Pay Request #1 for \$ 90,584.12. Councilmember Gottbreht seconded the motion. All members on roll call voted "yes". None voted "no". Motion carried.

Councilmember Albertson moved to approve the American General Contractors Pay Request #2 for \$ 66,572.85. Councilmember Gottbreht seconded the motion. All members on roll call voted "yes". None voted "no". Motion carried.

Councilmember Vollmer moved to approve the fifteen inch culvert to be installed at road to Well #4 for a cost of \$3250. Councilmember Albertson seconded the motion. All members on roll call voted "yes". None voted "no". Motion carried.

Street Improvements-

Second Reading of Ordinance # 420 – Public Service Subdivision Annexation -Councilmember Albertson moved to have the second and final reading of Ordinance #420 Public Service Subdivision Annexation, Councilmember Hemmy seconded. On roll call, all council members voted "yes". None voted "no". Resolution adopted.

AN ORDINANCE TO ANNEX CERTAIN TERRITORY AND TO INCORPORATE THE SAME WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF ROLLA, COUNTY OF ROLETTE, STATE OF NORTH DAKOTA. PURSUANT TO THE PROVISIONS OF NDCC 40-51.2

PREAMBLE

An Annexation Resolution was adopted by the City Council of the City of Rolla on September 7, 2016 resolving to annex the property described in the Resolution to the City of Rolla.

The annexation of such territory is deemed necessary for the welfare of the residents and property owners thereof and of this city as a whole.

NOW THEREFORE, BE IT ORDAINED, by the City Council of the City of Rolla, County of Rolette, State of North Dakota as follows:

Section One

There is hereby annexed to the City of Rolla, County of Rolette, State of North Dakota, and incorporated within the corporate boundaries thereof, the following territory adjoin the present corporate boundaries of the City:

BE IT HEREBY RESOLVED that the City of Rolla annex the following described real estate:
A plat in Outlot "P" , a parcel of land located within the "Keegan-Neameyer Plat" within the Northeast Quarter of the Southeast Quarter(NE1/4SE1/4) of Section Seventeen(17), Township One Hundred Sixty-two(162), Range Sixty-nine (69) West of the Fifth Principal Meridian, Rolette County, North Dakota. Said parcel contains 5.53 acres, more or less.

The described property is shown on the Plat of Public Service Subdivision which is attached hereto and incorporated by reference into this Resolution.

Section 2

The corporate limits of the City of Rolla are hereby extended and increased so as to include and embrace within the corporate limits of the City of Rolla, the territory described in Section One hereof, and such territory is hereby declared to be a part of the City of Rolla.

Section 3

The map attached to this ordinance is an accurate map of the territory annexed, and the Mayor of the City of Rolla, is hereby authorized and directed to certify that the map is an accurate map of the territory annexed under the provisions of this ordinance, and to record in the Office of the Register of Deeds this Ordinance together with a certified copy of the official map attached hereto.

This ordinance shall take effect immediately after its final passage, the public welfare require it.

Scott Mitchell, Mayor

ATTEST:

Mae Murphy, City Auditor

There being no further business, Mayor Mitchell adjourned the meeting at 8:46 p.m.

Scott Mitchell, Mayor

ATTEST:

Mae Murphy, City Auditor