

**AGENDA**  
MURPHYS CEMETERY DISTRICT  
REGULAR MEETING August 21, 2019  
THIS MEETING WILL BE HELD IN THE MURPHYS HISTORIC SCHOOL ON JONES STREET AT  
7PM

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting, please contact the Murphys Cemetery District at (209)728-2387 at least 48 hours prior to the start of the meeting. Notification in advance will allow reasonable arrangements to be made to ensure accessibility to this meeting. Government Code §54954.2(a)

The agenda is available for public review at <http://murphyscemetery.com>

7:00 PM: **CALL TO ORDER**

**PUBLIC COMMENT**

Any item of interest that is within the jurisdiction of the Murphys Cemetery District and is not posted on the Regular agenda may be addressed during the Public Comment period. California law prohibits the District from taking action on any matter which is not posted on the agenda unless it is determined to be an emergency by the District. The Public Comment period shall not exceed a total of 15 minutes. If Public Comment is completed before the end of the 15 minute allotted time period, the Board may immediately move to the Regular Agenda. Each speaker is to limit their remarks to no more than 5 minutes unless further time is granted by the Chairperson.

**REGULAR AGENDA**

If you wish to address the District on an agenda item, please make that request of the Chairperson when that Agenda item is introduced. You may give your name if you choose to do so. Time limits are 5 minutes per person on any agenda item.

**APPROVAL OF MINUTES:** Regular Meeting held on July 17, 2019

**CORRESPONDENCE:**

**OLD BUSINESS**

1. Replacement of sign at entry to the cemetery.
2. Angels Sewer and Drain replacement of water system.
  - a. Broken water pipe
  - b. Gravel be placed along the road shoulders
  - c. Order safety cones?
3. Review and approval of final draft of the revised Murphys Cemetery District Board handbook.
4. Compiling policy handbooks for Injury and Illness Prevention and Discrimination, Sexual Harassment etc. based on the handbooks used by Calaveras Co.
5. WellComp Compliance Form
6. SDRMA Worker Comp Payroll Reconciliation report finished.

**NEW BUSINESS**

1. Benches placed next to the Dyer, Berry and Jiminez plots.
2. West Point Cemetery request for copies of handbooks
3. Calaveras County Tree Mortality Abatement Program.
4. EPVMD request for opinion on 10' cement wall proposed to be installed between tennis court and Cemetery Lane.
4. Monthly Safety Brochure: "Ergonomics-Stress-Repetition"

**FINANCIAL REPORTS**

- 1. County financials: Not available
- 2. YTD Budget vs Actuals and Itemized Category reports: Not available
- 3. 2019-20 Proposed final budget
- 4. Request the Co. Auditor to prepare the Annual Financial Transaction Report for the State Controller.
- 5. Invoices:
  - a. AT&T for wireless service \$49.16 due 8/17/2019
  - b. AT&T for phone book listing \$4.64 due 8/22/2019
  - c. Angels Sewer and Drain \$10.000 for replacement of water system.
  - d. CalWaste \$21.71 for bin rent
  - e. Robert Yeadon reimburse \$19 for tractor fuel
  - f. Other invoices

**GROUNDSKEEPER REPORT:**

- a. Gate Timer
- b. Broken water pipe
- c. Time sheets
- d. Other items

**TRUSTEE’S REPORTS AND ITEMS OF INTEREST:**

**DATE OF NEXT MEETING:** September 18, 2019

**ADJOURNMENT**