

JANUARY 22, 2016

Council of Administration – Birmingham, Alabama

The meeting was called to order by Department President Kathy Rowe. Chaplain Donna Howell offered the opening prayer followed by the Pledge to the Flag. Assistant Secretary Elaine Gabel called the roll of council members which reflected no Jr. Vice President – Secretary-Treasurer Sandy Germany – absent: and District 3 President absent represented by Sr. Vice Patsy Sandefer. Past Department Presidents on council Tammy Johansen, Joyce James, Brenda Fulkerson were absent. There being a quorum present the meeting continued.

Motion by Sandra Brunton 2nd by Nancy Connolly to accept the minutes from Fall Conference Council Meeting as printed and distributed. Motion carried.

Treasurer's report is as follows: General Fund beginning balance= \$115,567.56; Receipts = \$80,664.87; Expended = \$60,322.09; Ending Balance = \$135,910.34. The Treasurer's report will be filed subject to audit. The Hospital Fund beginning balance = \$38,098.77; Receipts = \$4,395.28; Expenses = \$3,504.07; Ending Balance = \$ 38,989.98. Motion by Sandra Brunton 2nd by Nancy Connolly not to read this report now and let the audit committee take care of it in their report. Motion Carried.

COMMUNICATIONS: Letter from Arkala with our completed 990-EZ form; Thank you from the Biloxi VA.

UNFINISHED BUSINESS: Audit Committee chairman Nancy Connolly, members Sandra Brunton and Paulette Murray presented the 6 month audit. Committee moved to accept the audit as printed. Motion carried. Budget Committee chairman Sandra Brunton, member Donna Howell presented a 2015-2016 budget update. The committee moved to accept the updates through Dec. 31, 2015. Motion carried. Sandra asked that the purchase of the new file boxes for application storage be recorded in the minutes and that they belong to the Department. Standing Rules committee: Glenda Daniels, Sherry Jiles, Patsy Cole and Tammy Johansen presented the updated Standing Rules revision. Motion by Sherry Jiles 2nd by Sandra Brunton to accept the updated rules as printed. Motion carried.

NEW BUSINESS:

President Kathy Rowe asked if there were any first time attendees. She welcomed two.

Sherry Jiles asked about whether we needed to replace our badges or not. PNP Cortina Barnes discussed this with us. President Kathy Rowe asked if we wanted to vote now or in June. We chose June.

Sandra Brunton informed the Council that due to changes at National, we will be having educational sessions at our conferences next year. We will need a projector, screen, laptop and microphone for these sessions. President Kathy Rowe requested that Sandra do some research on the prices and report it at June Convention. Sandra also asked for assistance from anyone who knows how to do power point.

National Rep. Past National President Cortina Barnes gave her comments.

Assistant Secretary/Treasurer Elaine Gabel distributed the new auxiliary charters.

President gave her remarks.

Department Chaplain, Donna Howell gave the closing prayer.

The Mid-Winter Council of Administration was adjourned. The next council meeting will convene at June Convention in Birmingham.

Respectfully submitted by

Elaine Gabel
Department Assistant Secretary