



**P.O. Box 578
5515 Shoreline Drive
Mound, MN 55364
2017 Application Form & Vendor Rules**

Saturdays – 8:00 a.m. to 12:30 p.m.
May 20, 2017 through October 7, 2017
Held at 5515 Shoreline Drive,
Along the Dakota Rail Trail in beautiful Downtown Mound, MN.

Vendor Contact: mfmm578@gmail.com

Business/Farm Name: _____ Contact Person: _____

Address: _____

Phone: _____ Cell Phone: _____

Email: _____ Website: _____

Minnesota Sales Tax ID Number (if applicable):

Full Season Rate: One 10' x 10' space for the full 2017 market season (20 weeks) is \$300.00

Half Season Rate: One 10' x 10' space for half 2017 market season (10 weeks) is \$150.00

Weekly / Monthly Rates: 10' x 10' space is \$30.00/weekly or \$80.00 for 4 weeks

Check or money order made payable to Mound Farmers Market & More (address above)

Participation Month / Weeks: Please check dates.

May				20	27
June	3	10	17	24	
July	1	8	15	22	29
August	5	12	19	26	
September	2	9	16	23	30
October	7				

Vendors will receive a letter/email of acceptance confirming their membership for their season.

I understand that if necessary, I will obtain any and all proper permits from the County and State to participate in the Mound Farmers Market & More 2017 Farmers Market.

I understand that this document serves as a contract between my business (above farm name/business name) and Mound Farmers Market & More. I have read, understand, and agree to conform to the conditions stated in this application and rules attached, and have provided truthful and comprehensive information on this form. I agree that Mound Farmers Market & More, along with the City of Mound, and their respective officers, employees, agents and consultants are not liable for any injury, theft, or damage to either the buyer or seller, or their property, arising out of or pertaining to preparation for or participation in the Mound Farmers Market & More 2017 Farmers Market; whether such injury, theft, or damage occurred prior, during, or after the Mound Farmers Market & More Farmers Market 2017 season. My Business/Farm further agrees to indemnify, defend and hold harmless Mound Farmers Market & More managers and committee members, along with the City of Mound, City Council and their respective officers, employees, agents, and consultants for and against any claims for such injury, theft, or damage.

Vendors are encouraged to carry liability insurance coverage protecting them in their participation at our market.

Signed _____ Dated _____

Product Information:

What county are your crops grown in? We use this information for advertising our market.

Do you grow or produce all your items? YES / NO

If not, please explain: _____

Please list **ALL** items you intend to sell at the market. **Items not listed and approved by market staff may not be sold at the market.** Attach additional page(s) if necessary. Artists/Crafters, please submit photos of your items.

Please make a copy of this form for your records and return the original to us.

Mound Farmers' Market & More Guidelines

The market will open at 8:00 a.m. for customer sales. **No presales are allowed prior to the 8:00.** There will be no moving vehicles allowed after 8:00 a.m. inside the market grounds. Vendors arriving after 8:00 a.m. will need to park their vehicle off grounds and carry or cart their items to their assigned stall. VENDORS WHO PARK THEIR VEHICLE ON MARKET GROUNDS WILL NOT BE ALLOWED TO MOVE THEIR VEHICLE FOR ANY REASON UNTIL 12:30 P.M. Vendors also need to stay in place until 12:30 p.m. before attempting to move their vehicle and exit the grounds. Failure to comply with the starting and ending time may result in a \$20.00 fine.

See clarification related to vendor vehicle parking:

- VENDORS are not allowed to sell out of their VEHICLE. Vendors must have a table and canopy to display their items.
- GROWERS who restock OR STORE PRODUCT IN A CLIMATE CONTROLLED ENVIRONMENT from their trucks are allowed to park their trucks on market grounds behind their booth, PROVIDED THEY HAVE PURCHASED SPACE LARGE ENOUGH TO ACCOMODATE THE VEHICLE.
- Vendors MUST park their vehicles in the ramp or other available parking nearby. The street next to the Market is for customer parking only.
- Any vendor who the market managers feel is not complying with the market guidelines may be asked to leave, and forfeits any and all remaining membership fees. The vendor in turn may petition to be re-accepted to the market if approved by the MFM&M planning committee.
- ***Vendors who do not plan to be at market on scheduled day must contact us at mfmm578@gmail.com by Thursday or as soon as possible.***
- The Market may be cancelled due to severe inclement weather. Please email us at mfmm578@gmail.com or check our Facebook page.
- Vendors will receive a letter/email of acceptance confirming their membership for their entire season.
- Stall space is not transferable.
- The market managers have the authority to move and reassign stall space to enhance or facilitate the market operations.
- **Canopy tents are required by all vendors.**
- Vendors are required to provide **tables, chairs, canopy tent**, and any other items needed for their display in their respective assigned stall space. (Canopy tents must be securely weighted down)
- All displays must be neat and tasteful.
- All items must be contained within the space assigned and may not infringe on adjacent vendors.
- All farmers attending the market must have signs displaying their name or farm name and the town they are located.
- Stall space is available to those actively engaged in selling accepted products.
- ***Vendors are encouraged to carry liability insurance coverage protecting them in their participation at the market.***
- Products must receive acceptance from the MFM&M planning committee before sale.
- Vendors may not sell any items not approved or listed in their market application. MFM&M market managers have the right to ask a vendor to remove products.
- All items must be prepared, displayed, and stored in accordance with Minnesota Department of Agriculture, Minnesota Department of Health, and Hennepin County Community Health Department guidelines.
- All producers of processed items, such as cheese, meats, jams, jellies, syrups, baked goods, are required to adhere to all state and local laws pertaining to the production and selling of such goods.
- Processed food items should be sold with valid processing license or comply with Minnesota labeling law requirements.
- Farmers/growers that are not Certified Organic can advertise or sell produce as “Chemical-Free” if they practice “chemical-free” farming.
- Electricity is not available on the market grounds.
- Alcoholic beverages and smoking are prohibited at the market grounds.

- Vendors are not allowed to bring pets on the market grounds.
- Any children coming with vendors to the market must be supervised at all times.
- The general cleanliness of the market area is everyone's responsibility. All vendors must keep their area neat while selling and make certain that the area is clean before leaving.
- Vendors are responsible for removing all refuse from the premises. Market dumpsters and trash receptacles are for market customers use only.
- All market vendors should represent themselves in an appropriate manner, dress, and state of cleanliness. Shirts and shoes must be worn at all times.
- Price, terms of sale, etc. are between buyer and seller only. All vendors agree to abide by fair business practices. **ALL PRICES NEED TO BE CLEARLY VISIBLE TO MARKET CUSTOMERS.**
- Any required sales tax collections and remittances are the sole responsibility of the sellers.

1/31/2017

