



## Forest Grove Board of Fire Commissioners 5-24-16 - Meeting Minutes

### 1. Call to Order: 19:00

#### 1. Members Present

- X Andrew Bellone Jr. - Chairman
- \_\_ Samuel Scapellato - Co Chairman
- X Mykola “Nick” Myronowskyj - Secretary
- X Thomas Bellone Sr. - Treasurer
- \_\_ Scott Graiff

#### Public Present & Others:

Edward Paul of Ball, Buckley & Seher

### 2. Reading of the minutes of the previous meeting

- a. Motion to accept minutes as read Thomas Bellone Sr.  
2<sup>nd</sup> Andrew Bellone Jr.

Changes: None

### 3. Communications

The Board received a \$910.33 credit and a confirmation from The Borelli Agency that the old tanker (43-54) that was sold was removed from our insurance policy.

### 4. Bills against the Commission (refer to file for list of all bills paid)

- a. Motion to pay all bills – Mykola “Nick” Myronowskyj  
2<sup>nd</sup> Thomas Bellone Sr.

Notes: None

### 5. Treasurers Report

Please refer to the attached report.

- a. Motion to accept Treasurers report as read Mykola “Nick” Myronowskyj  
2<sup>nd</sup> Andrew Bellone Jr.

Notes: None



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### **6. Old Business**

The Board of Fire Commissioners, District 4 and the Fire Company will be researching a policy and program for zero tolerance for drugs and alcohol. This will also include a process and training of certain personnel for identification of potential “under the influence” and a medical method for determining that a member was actually “under the influence” in the event of an incident.

The Board of Fire Commissioners, District 4 and the Fire Company will be researching a policy and program for medical physical program for all Fire Company members.

The Fire Company incorporation needs to be renewed. The Fire Company President is meeting with the appropriate personnel and agencies to have the incorporation completed by the end of the year.

NJMVC is denying blue light applications from the Board of Fire Commissioners. NJMVC is requiring that the mayor of Vineland sign the applications even though the Mayor and town council of Vineland are not the governing body for the fire company. Mykola will be creating a letter for the Board to sign advising NJMVC of this fact.

### **7. New Business**

The 2015 Audit review is completed and copies have been provided to the Board by Ed Paul of Ball, Buckley & Seher.

Ed Paul of Ball, Buckley & Seher advised us that the application to the Local Finance Board to purchase the new rescue truck was approved with a 4/0 vote.

Ed Paul of Ball, Buckley & Seher advised that the Board should send a letter to each of our vendors with a copy of our payment voucher. Vendors that use vouchers on a regular basis will understand how to use them and when to submit them with their invoices.

Kenneth Barbagli submitted an OPRA request for information. A comprehensive review found that the documents that he requested do not exist and the requester was notified.

A resolution was read and was approved stating that Leasing 2, Inc. will be the leasing company that was approved for the purchase of the new rescue truck. Mykola “Nick” Myronowskyj made a motion to accept the resolution and Andrew Bellone Jr. seconded the motion. A vote of “aye” was unanimous.



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### **7. New Business continued**

The insurance claims that were submitted as a result of damage to equipment on a fire scene (Building Fire, 05-16-2016 @ 14:51 hours, call #2016000067) were approved. The Board of Fire Commissioners received 2 insurance claim checks. 1 check for a fire hose claim, in the amount of \$540.00, and 1 check for the piston valve from engine 43-52 in the amount of \$2,594.00. Both checks were given to the treasurer for deposit.

The insurance company sent the Board a copy of a letter that was sent to the property owner of a Building Fire, 05-16-2016 @ 14:51 hours, call #2016000067 regarding a claim that that property owner made. Per NJ statute title 59: 9-2 the Board is a public entity and is exempt from this type of claim. The property owner must contact their insurance company and have the repairs made. A conversation with the Chief of the department notified me that the owner is threatening additional legal actions. The letter, as well as the printed versions of the applicable statutes were given to the Chairman.

### **8. Public Comments**

**Chief of the Fire Department: Not present**

**President of the Fire Department: Not present**

**Others: None present**

### **9. Adjournment**

- a. Motion to adjourn: Mykola "Nick" Myronowskyj  
2<sup>nd</sup> Thomas Bellone Sr.

Meeting was adjourned at: 19:25.

*Respectfully Submitted,  
Mykola "Nick" Myronowskyj  
Secretary  
Board of Fire Commissioners, District 4*



**Forest Grove Board of Fire Commissioners  
5-24-16 - Meeting Minutes**

7:12 PM  
05/24/16  
Accrual Basis

**Franklin Township Fire District No 4  
Balance Sheet  
As of May 31, 2016**

	<b>May 31, 16</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Newfield Na Bk 0505	-57,366.16
Newfield Savings 9924	415,337.39
<b>Total Checking/Savings</b>	357,971.23
<b>Total Current Assets</b>	357,971.23
<b>Fixed Assets</b>	
Amnt Provide Retire Gen LTD	35,000.00
Due From Capital Fund	14,500.00
Due From General Operating Fund	38,454.00
<b>Fixed Assets</b>	
Accumalated Deprec	-1,198,294.00
Assets Equipment	802,651.00
Vehicles	1,297,831.00
<b>Total Fixed Assets</b>	902,188.00
<b>Total Fixed Assets</b>	990,142.00
<b>TOTAL ASSETS</b>	<b>1,348,113.23</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	444,082.52
<b>Equity</b>	904,030.71
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,348,113.23</b>



## Forest Grove Board of Fire Commissioners 5-24-16 - Meeting Minutes

7:09 PM  
05/24/16  
Accrual Basis

### Franklin Township Fire District No 4 Transactions This Month As of May 31, 2016

Type	Date	Num	Name	Amount
<b>Newfield Na Bk 0505</b>				
Bill Pmt -Check	05/18/2016	11109	Ingersoll Rand	-1,230.00
Bill Pmt -Check	05/24/2016	11110	Action Uniform Co	-50.00
Bill Pmt -Check	05/24/2016	11111	Air Power Internatinal Inc	-1,864.00
Bill Pmt -Check	05/24/2016	11112	Atlantic City Electric	-446.27
Bill Pmt -Check	05/24/2016	11113	Ball Buckley & Seher, LLP	-5,225.00
Bill Pmt -Check	05/24/2016	11114	Camden County College	-905.00
Bill Pmt -Check	05/24/2016	11115	Comcast	-4.06
Bill Pmt -Check	05/24/2016	11116	Continental Fire and Safety Inc.	-84.00
Bill Pmt -Check	05/24/2016	11117	Daniel Walters	-150.00
Bill Pmt -Check	05/24/2016	11118	Dennis Allonnardo	-106.94
Bill Pmt -Check	05/24/2016	11119	DTA Solutions Enterprises LLC	-110.00
Bill Pmt -Check	05/24/2016	11120	Elmer Door Co. Inc.	-161.00
Bill Pmt -Check	05/24/2016	11121	Emergency Equipment Sales, L...	-517.30
Bill Pmt -Check	05/24/2016	11122	Fast Rescue Solutions	-3,409.92
Bill Pmt -Check	05/24/2016	11123	Forest Grove Fire Co	-851.15
Bill Pmt -Check	05/24/2016	11124	Genna Electric	-230.00
Bill Pmt -Check	05/24/2016	11125	MAC DONALD COMMUNICATI...	-54.98
Bill Pmt -Check	05/24/2016	11126	Major Petroleum Ind.	-406.93
Bill Pmt -Check	05/24/2016	11127	Mes PA	-2,370.00
Bill Pmt -Check	05/24/2016	11128	Pizza Joe's	-107.25
Bill Pmt -Check	05/24/2016	11129	Public Saftey Outfitters	-1,966.40
Bill Pmt -Check	05/24/2016	11130	RELM Wireless Corp.	-32.00
Bill Pmt -Check	05/24/2016	11131	Safety & Survial Training LLC	-1,800.00
Bill Pmt -Check	05/24/2016	11132	Santander Leasing LLC	-47,807.50
Bill Pmt -Check	05/24/2016	11133	South Jersey Gas	-227.75
Bill Pmt -Check	05/24/2016	11134	Staples	-518.16
Bill Pmt -Check	05/24/2016	11135	Tent Craft	-1,343.81
Bill Pmt -Check	05/24/2016	11136	TransUnion	-25.00
Bill Pmt -Check	05/24/2016	11137	Vineland Ace Hardware	-279.15
Bill Pmt -Check	05/24/2016	11138	Vineland Auto Electric	-755.90
Total Newfield Na Bk 0505				-73,039.47
<b>Newfield Savings 9924</b>				
Total Newfield Savings 9924				
<b>TOTAL</b>				<b>-73,039.47</b>



Forest Grove Board of Fire Commissioners  
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RESOLUTION OF GOVERNING BODY  
EXTRACT OF MINUTES

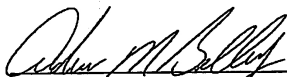
LESSEE: Franklin Township Fire District No. 4

*M.M. AB*  
At a duly called meeting of the governing body of Lessee (as defined in the Agreement) held on the 24<sup>th</sup> day of May, 2016 the following resolution was introduced and adopted.

**RESOLVED**, whereas the governing body of Lessee has determined that a true and very real need exists for the acquisition of the Equipment described in the Lease-Purchase Agreement presented to this meeting; and has further determined that the Equipment will be used solely for essential governmental functions and not for private business use.

**WHEREAS**, the governing body of Lessee has taken the necessary steps, including any legal bidding requirements, under applicable law to arrange for the acquisition of such equipment.

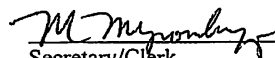
**BE IT RESOLVED**, by the governing body of Lessee that the terms of said Lease-Purchase Agreement and Escrow Agreement are in the best interest of Lessee for the acquisition of such equipment, and the governing body of Lessee designates and confirms the following persons to execute and deliver, and to witness (or attest), respectively, **Leasing 2, Inc.** Lease-Purchase Agreement and Escrow Agreement and any related documents necessary to the consummation of the transactions contemplated by the Lease-Purchase Agreement and Escrow Agreement.

  
Signature of Party to Execute  
Lease-Purchase Agreement and  
Escrow Agreement

*Andrew M. Bell Jr* Chairman  
Print Name and Title

The undersigned further certifies that the above resolution has not been replaced or amended and remains in full force and effect and further certifies that the above and foregoing Lease-Purchase Agreement and Escrow Agreement is the same as presented at said meeting of the governing body of Lessee.

(SEAL)

  
Secretary/Clerk

5-24-16  
Date