

# Welcome to



## Studio of the Arts

Hello and welcome to Song and Dance Inc. Studio of the Arts. We have been in business for over 35 years specializing in teaching all styles of the arts to the beginning and the professional. We are a very friendly and family-oriented studio and look forward to having you be a part of our family. I am Darcy Marocki, the Co-Owner and Director of Song and Dance. This will be my eighth year running and directing the studio as my talented mother Miss. Julie McPherson has passed this wonderful studio on to me. I am determined to continue to make this studio successful and to improve all aspects of our business. If you have any questions or concerns, please never hesitate to email me at [songanddanceinc@gmail.com](mailto:songanddanceinc@gmail.com). A suggestion box is located in the hall near the office for any payments, problems, praises or suggestions you may have.

One of the things I am adamant about is improving communication!

There are many ways you can stay up to date at Song and Dance!

- Email- Please make sure that you keep your email address updated at the front office. We send out emails monthly to let you know of upcoming events. If you do not receive these emails check your spam box.
- Facebook & Instagram- Please like us on Facebook & Instagram! Visit the Song and Dance pages regularly! Our main form of communication is Facebook & Instagram! All events and important reminders are posted there.
- \*Online Portal\*- Log in to our Online Portal, where you can stay up to date with your account, make payments or sign up for auto-pay, see your class schedule, keep track of your absences and important messages and much more! <https://dancestudio-pro.com/online/songanddanceinc>
- Website- We try and keep [songanddanceinc.com](http://songanddanceinc.com) updated as often as possible. Please visit on a regular basis for updates.
- Posters, Bulletin Boards, & TV's- Signs are scattered all over the studio, letting you know of everything that is going on. Please walk around regularly to view bulletin boards, TV's and signs.

IF YOU DO NOT KNOW WHAT IS GOING ON, PLEASE CHECK THE ABOVE!!

## Classes at Song and Dance...

- ❖ NO FOOD OR DRINKS are allowed in classroom. Water ONLY!
- ❖ Before class, please make sure the bathroom has been used and student gets a drink.
- ❖ You may observe classes in the observation room (TV Room) or by the observation windows. Theatre 3 and 4 do not have observation windows. Watching class inside the room is restricted.
- ❖ All students will be evaluated in beginner levels and moved up from there. Advanced placement will be solely at the discretion of the instructor and/or studio director.
- ❖ If you happen to miss a class you are allowed to make it up in the same level or level below. If the class missed is not available for a make-up, it will be allowed to be made up in ballet. Please stop by the front office to get a make-up slip. Make-ups will **not** be allowed after the season is over.
- ❖ **When registering for classes you are required to pay first and last month tuition.** Last month tuition will be applied to the month of June. Unless you decide to cancel enrollment.

- ❖ There are **NO REFUNDS!!** If you miss a class, you will not be refunded. A 45-day written notice must be given to office to cancel enrollment. Your last month tuition will be applied to your last month attending.
- ❖ The monthly tuition is based on 11 months, 4 lessons per month. You will be charged the entire tuition for these months.
- ❖ One Free trial class is provided to new students only. Additional trial classes are available at \$15 per class.
- ❖ Dress code must be followed in each style of dance. Dress code is available online or at front office.

## Recital Process

### → **RECITAL is Optional!**

- Recital consent forms will be available from October 2<sup>nd</sup> – November 30<sup>th</sup>. These must be signed for each child **whether they are participating in recital or not. Last Date these forms are due by December 16<sup>th</sup> 2023. Costumes will be ordered over Winter Break.**
- There is a \$85 fee per student participating in the recital. This fee includes the \$25 recital participation fee, the recital video download, recital souvenir t-shirt and snack pack for each day of recital. **NON-REFUNDABLE!**
- If participating in the recital there are MANDATORY dress rehearsals and recital.
- Recital costumes are \$80 per costume. A \$40 deposit per costume is due upon recital consent. **ONCE CONSENT IS SIGNED, YOU ARE RESPONSIBLE FOR THE REMAINING BALANCE ON COSTUME.**
- For recital you may be required to buy certain tights and shoes depending on color and style needed. Tights and shoes must be purchased separately for each costume from Snazzy Dancewear. Orders will begin **Feb 1<sup>st</sup> – Feb 28<sup>th</sup>.**
- Recital tickets will need to be purchased to watch the show. At least one guardian **MUST** be present each day. Recital tickets go on sale May 1<sup>st</sup> (Tickets are \$15 pre-order, \$20 at the door)
- DVD's, Medals, Trophies are optional and will be available for pre-order.

## Christmas/Holiday Party

- Classes will be performing a Christmas/Holiday dance for each other DURING class time the last week before winter break.
- A party will be held immediately after the children share their dances. You will be asked the week before to bring one food/drink item so the children can enjoy a small party!!

## Café

- Money can be added to account for weekly snacks and drinks.
- Please let café know if there are any restrictions to what your child may buy. (Ex: No Candy, Lactose Intolerant, No Soda, Juice or Water Only)

We are so happy for you to be a part of our Family! If you have any questions or concerns, please feel free to ask!

Thank you,  
 Julie McPheron and Darcy Marocki  
 Directors  
 & Office Staff