



## Business Planning

## Computer Training

Basic computer technology classes in Microsoft Office (Excel and Word) and Computer and Internet Literacy are available free to the public and given on a regular basis at the Holland Center in Corning. As an option, the Holland Center also offers the computer classes 'self-paced' where people come in and learn as time permits based upon their personal schedule.

SPICE encourages all business clients to develop basic computer skills and provides computer training on a one to one consult basis with the SPBC Manager.