

**MINUTES OF THE REGULAR SESSION OF THE GERVAIS CITY COUNCIL
COUNTY OF MARION, STATE OF OREGON
HELD AT GERVAIS CITY HALL ON DECEMBER 1, 2016**

1. Call to Order

Mayor Shanti Platt called the council meeting to order at 7:05 pm.

2. Roll Call

Mayor Shanti Platt	Present
Councilor Micky Wagner	Present
Council President Wes Leiva	Absent, excused
Councilor Michael Gregory	Present
Councilor John Harvey	Absent, excused
Councilor Baltazar Gonzalez	Present

Staff Present: City Manager Susie Marston, City Recorder Tim Rhyne, Police Chief Peter Spirup and Public Works Superintendent Pat Claxton.

Others Present:

3. Announcements:

a. Additions/deletions to the agenda

- i. Add item: Adopt November 8, 2016 Election Results
- ii. Delete item: Intent to award bid for Reservoir No. 1 Drain Project and authorize Mayor to sign contract (6b)

Susie Marston asked that a special meeting be held on December 6 just before the work session to award a bid for the water tank project. The council agreed to hold a special meeting at 6:00pm on December 6, 2016 just before the work session.

b. Moment of silence

- i. Mayor Platt requested a moment of silence to remember the loss of a citizen in town who recently passed away.

4. Public Comment:

- a. **Public comment is limited to three (3) minutes per person with an optional two (2) minutes for Council questions and answers. If you wish to address Council please come forward to the podium and state your name and address for the record.**

Paul Iverson of the Woodburn Fire District reminded the council of the upcoming food drive on Saturday. A recent extensive ISO placed the Woodburn area, including Gervais, into a better insurance classification, down from 4 in the city and 8 in the rural, to 3 in both the city and rural.

5. Consent Calendar:

- a. Approval of the minutes of the November 17, 2016 Special Meeting
- b. Approval of bill list for October 27 – November 22, 2016

Councilor Wagner made a motion to accept the consent calendar as presented, seconded by Councilor Gregory. Motion is unanimously carried and so moved.

6. New Business

- a. Presentation of Green City Planning & Design Report by Ric Stephens, Instructor, University of Oregon

Ric Stephens explained the background to the Green Cities program and then presented the Green City Planning & Design Report to the council. There was a discussion among the council about the report and Ric answered several questions from the council.

- b. Adopt Resolution No. 16-010, A Resolution to Amend Section 6.3, Sick Leave, of the City of Gervais Personnel Rules, Policies and Procedures

Susie Marston explained the purpose of the amendment to the City's sick leave policy. Changes in recent State law necessitated updating the sick leave policy for Gervais. There was a short discussion about the wording of the sick leave policy.

Councilor Gregory made a motion to adopt Resolution No. 16-010, A Resolution to Amend Section 6.3, Sick Leave, of the City of Gervais Personnel Rules, Policies and Procedures, seconded by Councilor Wagner. Motion is unanimously carried and so moved.

- c. Adopt November 8, 2016 Election Results

City Recorder Tim Rhyne presented the election results from the November 8, 2016 General Election. The results were as follows:

For the position of Mayor:

Shanti Platt – 446 votes

Undervotes – 141 votes
Write In – 28 votes
Total – 615 votes

For the position of City Council Member:

Micky Wagner – 268 votes
Michael Gregory – 267 votes
Baltazar Gonzalez – 318 votes
Rob Ladd – 260 votes
Total – 1113 votes

Prohibiting Marijuana Sales in Gervais

Yes – 199 votes
No – 382 votes
Total – 581 votes

There are 940 registered voters in Gervais. Of that number 615 people voted.

Councilor Wagner made a motion to accept the November 8, 2016 election results as read, seconded by Councilor Gregory. Motion is unanimously carried and so moved.

7. Staff Reports:

a. City Manager

Susie Marston informed the council that the approval of the water tank bids was postponed due to the possibility of seismic code requirements from Marion County. If the County requires the tank to be up to the new seismic code, it will significantly increase the cost of the tank refurbishment. There was a discussion among the council about types of water tanks and the potential for seismic updating. The council scheduled a special meeting for 6pm on December 6, 2016 to award a bid for the tank project.

Susie briefly reminded the council about scheduling the goal-setting session for the upcoming fiscal year. The date for the goal-setting session will be discussed on December 6.

The audit report was received from the auditors and was distributed to each council member. Tom Glogau will be at the January 5, 2017 council meeting to present the report.

Councilor Wagner asked about the seismic readiness of the Gervais school district buildings. Susie stated that questions about the school buildings should probably be directed to the Gervais School District office staff.

b. Police Department

Chief Spirup updated the council on the progress of the new temporary use alleyway permits.

c. Public Works

The new generator is setup on the new pad and the final installation process is under way. Some new gravel was laid down on the roads in parts of Gervais.

8. Business from the Mayor or Council

a. Mayor

Mayor Platt updated the council on the recent meeting with Judge Lipton to recognize his many years of work as Judge for the City of Gervais. The new municipal judge will be sworn in on December 7th. The 4th of July raffle was recently finished and the Mayor talked briefly about putting in place a policy for raffles. Mayor Platt also discussed the upcoming Christmas activities in Gervais. There will also be a coat drive this year along with the other events such as the goody bags. The Christmas goody bag handout is on Saturday the 17th of December.

b. Council


Councilor Gonzalez asked about the schedule for the 4th of July meetings. Councilor Gregory stated that the first meeting of the year will be on January 24th at 6pm. There was a short discussion about the city Christmas tree. Mayor Platt thanked all those involved with the Tree City USA activities and work. Councilor Wagner asked Chief Spirup about the scarves they are handing out.

9. Adjourn

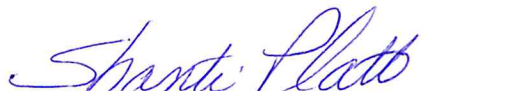
- a. The meeting was adjourned at 8:02 pm.

I, TIM RHYNE, DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID MEETING OF THE GERVAIS CITY COUNCIL HELD ON DECEMBER 1, 2016 ARE, TO THE BEST OF MY ABILITY, CORRECT AS RECORDED.

ATTESTED:



Tim Rhyne, City Recorder



Shanti Platt, City Mayor