

# CONFIRMATION/SHOWING REPORT

## SHOWING CONFIRMATION

Showing confirmed

Listing Office Use Only NOTES:

Date: \_\_\_\_\_

To: \_\_\_\_\_

*Showing Agent*

*Real Estate Company*

Fax #: \_\_\_\_\_

Confirmation Phone #: \_\_\_\_\_

Listing Office: \_\_\_\_\_

Listing Office Phone #: \_\_\_\_\_

Listing Agent: \_\_\_\_\_

Listing Office Fax #: \_\_\_\_\_

Property Address: \_\_\_\_\_

Day & Date of Showing: \_\_\_\_\_

Time: \_\_\_\_\_

Seller's Name: \_\_\_\_\_

Lockbox: Yes \_\_\_ No \_\_\_

MLS #: \_\_\_\_\_

Location: \_\_\_\_\_

Price: \$ \_\_\_\_\_

Combination: \_\_\_\_\_

Prospect's Name: \_\_\_\_\_

Vacant \_\_\_ Occupied \_\_\_

Buyers Agent \_\_\_ Sellers Agent \_\_\_

Appraiser \_\_\_ Inspector \_\_\_

Special Showing Instructions (ie: pets) \_\_\_\_\_

## SHOWING REPORT

*Our sellers expect and appreciate feedback from each showing. Please take a few moments to complete this form and fax it back to us. Thank you for your cooperation!*

### CLIENT/CUSTOMER RESPONSE

#### POSITIVE FEATURES:

___ Exterior Appeal	___ Location	Comments: _____
___ Interior Condition	___ Lot	_____
___ Floor Plan	___ Structural	_____
___ Decorating	___ Mechanical	_____
___ Showing Condition	___ Home Size	_____

#### NEGATIVE FEATURES:

___ Exterior Appeal	___ Location	Comments: _____
___ Interior Condition	___ Lot	_____
___ Floor Plan	___ Structural	_____
___ Decorating	___ Mechanical	_____
___ Showing Condition	___ Odor in Home	_____
___ Home Size		

**FUTURE POSSIBILITY:** \_\_\_ Just Started Looking \_\_\_ Still Looking \_\_\_ May Look Again  
\_\_\_ Considering an Offer \_\_\_ No Further Interest \_\_\_ Made Offer on Another Home

#### REALTOR'S COMMENTS

\_\_\_ Shows Well \_\_\_ Doesn't Show Well \_\_\_ Price Okay \_\_\_ Lower Price

**Suggested Improvements:** \_\_\_\_\_

**Please fax back to (\_\_\_) \_\_\_\_\_ .**

**Thank you for your time and attention!**