

I changed the report name from Structure Committee report to Structure Manual report because the committee is no longer meeting. The committee completed their task when the district approved the Structure Manual in April 2024. The last two reports focused on the district officers. This report will be on the election process to be used November 2024. This may be the final report for this year.

Printing the Structure Manual

Everyone should have an electronic copy of the district 25 structure manual. I have had multiple requests for hard copies and believe it is a good idea to have some available for the next panel starting January 2025. During new business I would like to discuss this and if people are in agreement, we can decide to make 20-30 copies. In April 2024 I went to Staples and made 25 copies (20 pages each) for a price of \$115.00. Thank you for your consideration.

What follows are excerpts from the District 25 Structure Manual. There are more details in the completed manual. [Click this link for the complete manual.](#)

Officer Eligibility, Nomination and Election

Nominations for all District officer positions should begin no later than September and will end at November's monthly District Meeting when the elections take place. The current DCM will select an external person to run the election process from the Area 59 Officers, Past Delegates or Current or past DCM's. Election for District Officers is held in November of even numbered years, prior to the Eastern Pennsylvania Area 59 Annual Assembly Convention. Newly elected officers assume office for their two-year term beginning in January. Note: Both old and new Area Panel members attend the December Area Quarterly Meeting: the district has usually followed this lead at the December District Meeting.

Eligibility to Stand

The following are eligible to stand for District office, if willing:

1. All District Officers, except the current DCM
2. All current GSRs

Eligibility to Vote

The following are eligible to vote for District Officer positions:

1. All current District Officers including the DCM
2. All current GSRs
3. In the absence of a Group's GSR, the AGSR or someone designated by the group may vote in their GSR's place. Voting by proxy is not allowed.
4. All GSRs and Officers have one (1) equal vote per person, regardless of the number of positions held. AGSRs cannot vote if the GSR is present.

Election Procedure

All District Officers are elected by written ballot as directed in the Third Legacy Procedure of the A.A. Service Manual. If only one candidate is standing the election official may opt out of written ballots. The

election official is an external person to run the election process from the Area 59 Officers, Past Delegates or Current or past DCM's. The current DCM is responsible to obtain the election official. A person may stand for, but not be elected to, more than one office.

Voting is conducted in the following order:

1. DCM (require 2/3 majority)
2. ADCM (require 2/3 majority)
3. Treasurer (require 2/3 majority)
4. Secretary (require 2/3 majority)
5. Web Servant (require 2/3 majority)

Using the above order the election official will use the election process below for each position.

Election Process

All persons present and eligible will be asked if they are willing to serve/stand. Each person will reply with "I accept" or "I decline". The names of those who accept will be written down. Each person eligible to vote will submit a written ballot, one choice per ballot. The first candidate to receive two-thirds of the total vote is elected. For more details see the A.A. Service Manual under "Third Legacy Procedure."

Who Wants to Attend the 4th Quarterly Area Meeting?

Each officer is asked to attend at least one Area 59 Quarterly Business meeting. The September 8, 2024 meeting is relatively close to us. **Does anyone want to plan on attending?**

Sunday Sep 8, 2024 4th Quarterly Area Meeting 2024, Doors open 8 AM, meeting starts at 11 AM.
Neshaminy Mall, 707 Neshaminy Mall, Bensalem, PA 19020 in District 68

Submitted by Lenny. T., Web Servant and was the Chair of District 25 Structure Committee