

7:30 p.m., Wednesday, November 18, 2015, the meeting of the Rolla City Council was called to order by Council President Christopher Albertson. Council members present were Albert, Bercier, Hemmy, Sparrow and Vollmer. Absent: Mayor Scott Mitchell

Others present: Michelle Fritz, North Central Planning Council; Police Chief Joseph Boehm; Ardell Olson, Sandra Olson

Agenda Additions: Quam Construction Pay Request #4; Water Plant Improvement #2015-2 Resolutions

Public Hearing on CDBG Rolla Recreational (Senior) Center Project: Chris Albertson, Council President, called on Michelle Fritz, NCPC to address the meeting of the Rolla City Council. Michelle Fritz explained the CDBG project for the roof and sidewalk project at the Rolla Recreational Center was complete. The CDBG grant gave the financial assistance to the Senior Citizens for their share of the building. Councilman Jerry Sparrow was pleased with the work of the project and concurred that the sidewalk replacement kept the building handicap accessible. Councilwoman Rebecca Albert asked if replacing windows on the Recreational Center would be an eligible project. Michelle Fritz would check on eligibility and then gave an estimated timeline for the 2016 CDBG Application Process. With no more questions the Public Hearing was closed.

Consent Agenda: Councilmember Vollmer moved, Councilmember Sparrow seconded, to approve the Consent Agenda of the October Financial Report; Time sheets for 10/30/15 and 11/13/15; Pledge of Securities- Starion Financial and Dacotah Bank; Transfer \$ 100,000 City Sales Tax to Street Improvement # 2015-1; Blanket Bond Coverage- ND State Bonding. All members on roll call voted "yes". None voted "no". Motion carried.

- Minutes Oct. 5th Special meeting; Oct. 21st council meeting
- Financial Report –October-
- Time Sheets- 10/30/15 PR and 11/13/15 PR
- Pledge of Securities- Starion Financial \$ 6,539,324.30 and Dacotah Bank \$ 62,540,000
- Transfer \$ 100,000 City Sales Tax to Street Improvement #2015-1
- Blanket Bond Coverage – ND State Bonding \$ 1,800,000

Auditor Bond Limit:

Resolution Setting Auditor Bond Limit

Be it resolved:

WHEREAS, the City of Rolla is covered by a blanket bond by the North Dakota State Bond Fund; and,

WHEREAS, the North Dakota State Bonding Fund provides fidelity bond coverage for city employees and public officials in dealing with public funds; and,

WHEREAS, the bond is fixed by the city governing body and set by resolution as outlined in NDCC §40-14-03; and,

WHEREAS, at the November 18, 2015 regular city council meeting of the Rolla City Council reviewed the current bond limits and found it to be sufficient.

NOW, THEREFORE, be it resolved by the City Council of the City of Rolla, North Dakota, that the Auditor Bond coverage by the State Bonding Fund in the amount of One Million Eight Hundred Dollars (\$ 1,800,000) has been reviewed and found sufficient.

APPROVED:

Chris Albertson, Council President

ATTEST:

Mae Murphy, City Auditor

The City Council of the City of Rolla acted on the foregoing resolution on November 18, 2015, as follows: Adoption moved by Councilmember Vollmer, Seconded by Councilmember Sparrow.

Roll Call Vote

"AYE" Albert, Bercier, Hemmy, Sparrow and Vollmer

"NAY" None

ABSENT: Mayor Scott Mitchell :

And after vote Council President Albertson declared the resolution adopted.

Bills to be paid:

CHAD ST.CLAIRE	BOND REFUND	\$	500.00	55067
QUAM CONSTRUCTION	ST IMPRV 2015-1 PAY REQUEST #3	\$	459,792.41	55068
ROLLA PARK BOARD	SALES TAX GRANT-BLEACHERS	\$	6,632.67	55069
MOORE ENGINEERING	ENGINEERING FEES 2015-1;2015-2	\$	66,640.78	55070
US POSTAL SERVICE	BILLING POSTAGE	\$	133.93	55071
STANLEY PARISIEN	BOND REFUND	\$	500.00	55072
THE ATTIC	POLICE- REISSUED FOR CK 54147	\$	13.00	55073
CITY OF GRAND FORKS	POLICE- Bulletproof Warrior Training	\$	150.00	55074
AFLAC	PREMIUM	\$	127.35	55075
ALLERY, COLT	POLICE-CELLPHONE & COURT	\$	80.00	55076

AQUA PURE INC	CONTRACT LABOR-removal h. acid	\$	20,000.00	55077
BANYON DATA SYSTEMS	FUND INVOICE BILL SUPPORT	\$	2,385.00	55078
BOEHM, JOSEPH	POLICE- CELL PHONE	\$	40.00	55079
CENEX FLEET CARD	POLICE - GAS	\$	1,245.18	55080
CNH (Rolla Imp.chg acct)	STREETS -supplies	\$	223.28	55081
COMPUTERS N STUFF	WATER PLANT printer issues	\$	45.00	55082
DAKOTA FIRE EXTINGUISHER	ANNUAL SERVICE	\$	978.06	55083
GIBBENS LAW OFFICE	JDA	\$	150.00	55084
GRAND FORKS CITY	TESTING	\$	156.00	55085
GUSTAFSON OIL	PROPANE/GAS	\$	90.85	55086
GUSTAFSON, NATHAN	POLICE-CELLPHONE;COURT	\$	80.00	55087
HAWKINS	CHEMICALS	\$	948.78	55088
INFORMATION TECH. DEPT.	VPN- POLICE	\$	62.80	55089
INFORMATION TECH. DEPT.	VPN-COURT	\$	12.70	55090
JACK AND JILL	POLICE- supplies	\$	172.96	55091
JONES LAW OFFICE	LEGAL FEES-RO-2015-CR-0049	\$	350.00	55092
LADUCER SANITATION	SERVICE	\$	18,490.00	55093
LARSCO	WATER PLANT	\$	269.58	55094
LEEVEFS FOODS	SUPPLIES/POP	\$	76.41	55095
MALHUM GOODHART	AUDIT FEE	\$	12,940.00	55096
MARC	SUPPLIES	\$	145.70	55097
MATTHEW BENDER & CO INC	POLICE- CRIME/TRAFFIC LAW MNL	\$	60.44	55098
MEARS AUTO PARTS	CITY HALL SUPPLIES	\$	83.70	55099
MEARS IMPLEMENT	STREETS	\$	145.78	55100
MOORE ENGINEERING	WATER PLANT IMPROV.# 2015-2	\$	39,300.00	55101
MUNRO ACE HARDWARE	SUPPLIES	\$	250.14	55102
ND LEAGUE OF CITIES/2016	2015 Municipal Laws of ND	\$	1,480.00	55103
ND US HIGHWAY 281 ASSOCIATION	JDA - 2016 MEMBERSHIP	\$	50.00	55104
NORTH CENTRAL GRAIN COOP	GAS	\$	2,125.01	55105
NORTH DAKOTA ONE CALL	SERVICE	\$	4.40	55106
NSC MINERALS	STREETS - SALT	\$	2,394.91	55107
OTTER TAIL POWER	ELECTRICITY	\$	5,292.41	55108
PINKY'S AGGREGATE	STREETS - SAND	\$	516.78	55109
QUAM CONSTRUCTION	LIFT STATION REPAIR	\$	4,725.00	55110
ROLETTE COUNTY	LEGAL FEES	\$	600.00	55111
ROLLA CHAMBER OF COMMERCE	SALES TAX FUNDS	\$	8,000.00	55112
ROLLA DRUG	POLICE - SUPPLIES	\$	31.10	55113
STAPLES CREDIT PLAN	OFFICE SUPPLIES	\$	206.77	55114
STARION FINANCIAL	PETTY CASH SLIPS	\$	34.27	55115
THEEL MOTORS	STREETS	\$	655.45	55116
TUOMALA PLUMBING AND HEATING	CITY SHOP/WELL#5	\$	877.59	55117
TURTLE MT COMMUNICATION	TELEPHONE	\$	624.86	55118
TURTLE MOUNTAIN STAR	PUBLISHING -SEPT/OCT	\$	369.04	55119
US POSTAL SERVICE	ANNUAL PRESORT FEE	\$	225.00	55120
VERIZON WIRELESS	PUBLIC WORKS	\$	221.41	55121
VISA	POLICE-Verizon/Pettags/Malwarebytes	\$	407.50	55122
WESTSIDE SERVICE	CAR WASH TOKENS	\$	40.00	55123
WRIGHT, CHRIS	POLICE- CELL PHONE	\$	40.00	55124
QUAM CONSTRUCTION	ST IMPRV 2015-1 PAY REQUEST #4	\$	50,258.42	55125

Electronic Payments

Payroll 941 Tax Deposit	Oct. 30, 2015 Payroll	\$	4,117.87	
Payroll 941 Tax Deposit	Nov. 13, 2015 Payroll	\$	4,016.64	
NDPERS	Def. Compensation-Oct. 30th PR	\$	975.00	
NDPERS	Def. Compensation- Nov. 13th PR	\$	975.00	
NDPERS	Health Ins- Nov. 2015 premium	\$	5,431.20	
NDPERS	Retirement- Oct. 2015	\$	4,025.19	
NORTHERN PLAINS ELECTRIC	JDA -LOAN PMT	\$	145.86	
PAYROLL	10/30/15 PAYROLL	\$	10,327.63	
PAYROLL	11/13/15 PAYROLL	\$	10,119.02	
STARION FINANCIAL	ACH FEE & SERVICE CHG	\$	33.08	
ND CHILD SUPPORT ENFORCEMNT	10/30/15 PR DEDUCTION	\$	732.69	
ND CHILD SUPPORT ENFORCEMNT	11/13/15 PR DEDUCTION	\$	736.35	
ND PUBLIC FINANCE AUTHORITY	STORM SEWER BOND PAYMENT	\$	1,462.50	
ND PUBLIC FINANCE AUTHORITY	SEAL COAT BOND PAYMENT	\$	1,296.53	
PAYMENT SERVICES NETWORK	OCT. FEES	\$	64.45	

Rolla Community Center cash account

VENDOR NAME	DESCRIPTION	AMOUNT	CHECK #
CULINEX	REPAIRS- INIFINITE SWITCH	\$ 113.15	2184
OTTER TAIL POWER	ELECTRICITY	\$ 591.61	2185

Councilmember Hemmy moved, Councilmember Vollmer seconded, to pay bills are read when funds are available. All members on roll call voted "yes". None voted "no". Motion carried.

Committee Reports

Public Works Committee – 11/10/15 committee minutes included in packet and on file in the auditor's office.

Councilmember Albert moved, Councilmember Vollmer seconded, for Public Works Committee to meet with Dean Martin as soon as possible. On roll call members voting "yes", Albert, Hemmy, Sparrow and Vollmer. Councilman Bercier voted "no". Motion carried.

Councilmember Albert moved, Councilmember Hemmy seconded, to approve a 3 % wage increase to Brad Ruppelius effective on his twelve month employment date. On roll call, all council members voted "yes". None voted "no". Motion carried.

Police: Minutes of the 11/10/15 committee report were submitted at the council meeting.

First Readings of the following Ordinances ----- Councilmember Albert moved, Councilmember Sparrow seconded, to have the first reading of Ordinance #414, #415, #416 and #417. On roll call, all council members voted "yes". None voted "no". Motion carried.

- Ordinance #414 - Adoption of Chapter 39-20, Chemical Test for Intoxication, Implied Consent
- Ordinance # 415 – Unlawful Possession of Marijuana Paraphernalia
- Ordinance # 416 – Use of Wireless Communications device while driving prohibited (Texting & Driving Prohibited)
- Ordinance # 417 – Vehicle Registration Provisions

Councilmember Bercier moved, Councilmember Sparrow seconded, to go with low bid estimate of \$ 4463.12 from Theel Motors to repair damage to the Tahoe. On roll call, all council members voted "yes". None voted "no". Motion carried.

Councilmember Albert moved, Councilmember Vollmer seconded, to accept quote of \$2800 from Gibbens Law Office to update ordinances. On roll call, all council members voted "yes". None voted "no". Motion carried.

Councilmember Sparrow moved, Councilmember Albert seconded, to approve a 5% wage increase to Nathan Gustafson retro-active to his six month employment date. On roll call, all council members voted "yes". None voted "no". Motion carried.

Other Committees:

Councilmember Bercier moved, Councilmember Sparrow seconded, to approve recommendation to appoint Rebecca Albert to Library Board. All members on roll call voted "yes". None voted "no". Motion carried.

Councilmember Vollmer moved, Councilmember Bercier seconded, to approve the committee reports. All members on roll call voted "yes". None voted "no". Motion carried.

City Improvement Project # 2013-1: No report

Street Improvement District # 2015-1: Councilmember Hemmy moved, Councilmember Vollmer seconded, to approve Quam Construction Pay Request #4 on the Street Improvement Project # 2015-1 for \$ 50, 258.42. All members on roll call voted "yes". None voted "no". Motion carried.

Special assessment committee to schedule a meeting: Brian Julius, Moore Engineering, will contact the committee members -- Dennis Neameyer, Lowell Tupa, Alex Albert and Gibbens Law Office, city attorney.

Water Treatment Plant Improvement Project # 2015-2: Loan closing set for 2 p.m. on November 30th.

Councilmember Albert moved, Councilmember Hemmy seconded, to pay off \$ 2,200,587.51 Temporary Revenue Bond of 2014 due 12/08/2015. All members on roll call voted "yes". None voted "no". Motion carried.

Member Hemmy introduced the following resolution and moved to accept its adoption:

RESOLUTION AUTHORIZING THE ISSUANCE OF \$1,090,000 REVENUE BOND TO FINANCE THE UNDERTAKING TO THE MUNICIPAL WATER UTILITY

WHEREAS, It has been and it is hereby found, determined and declared to be necessary and expedient for the City to improve its municipal water utility by making improvements to its water treatment plant is presently estimated to be \$ 3,880,000; the City of Rolla to finance the above described by the issuance of bonds payable to the Bank of North Dakota in the sum of \$ 1,089,000 and the issuance of a bond to the United States of America in the sum of \$ 1,090,000 and the receipt from the United States of American of a Rural Utilities Service Grant in the sum of \$ 1,701,000.

NOW THEREFORE BE IT RESOLVED by the governing body of the City to Rolla, North Dakota has determined to issue \$1,090,000 Revenue Bond of 2015 of the City of Rolla, North Dakota, dated November 30, 2015, according to the terms and conditions stated herein. The Bond shall mature on November 30, 2055.

The offer of the United States of America to purchase the \$1,090,000 Revenue Bond of 2015 of the City of Rolla, is hereby found, determined and declared to be a favorable and proper offer, and said offer is hereby accepted.

The motion for the adoption of the foregoing resolution was duly seconded by Member Albert, and upon roll call vote, the following voted in favor thereof: Albert, Bercier, Hemmy, Sparrow and Vollmer. The following was absent and not voting: Scott Mitchell and the following voted against the same: None, and, whereupon the resolution was declared duly passed and adopted.

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The offer of the Bank of North Dakota to purchase the \$1,089,000 Revenue Bond of 2015 of the City of Rolla, is hereby found, determined and declared to be a favorable and proper offer, and said offer is hereby accepted.

The motion for the adoption of the foregoing resolution was duly seconded by Member Albert, and upon roll call vote, the following voted in favor thereof: Albert, Bercier, Hemmy, Sparrow and Vollmer. The following was absent and not voting: Scott Mitchell and the following voted against the same: None, and, whereupon the resolution was declared duly passed and adopted.

There being no further business, Council President Albertson adjourned the meeting at 9:00 p.m.

Christopher Albertson, Council President

ATTEST:

Mae Murphy, City Auditor