

APPROVED

TGCC BOARD MINUTES

May 20, 2019

The meeting was called to order by President Matt Jackson. Board members present were Marcia Murphy, Doug Krob, and Dave Hill, Marilee Oldorf arrived late and Denise Ahrens and Dale were absent.. Chris Steffen, Director of Golf, Danielle Irons, Clubhouse Manager and Kim Regennitter, Secretary/Treasurer were also present.

Motion to approve the agenda by Dave, second by Marcia. Motion Carried.

Chris – \$26 green fees collected before clubhouse opened. Drainage issue on #4 appears to be a tiling issue. He cut a trench through the berm on #4 for drainage. He'll look at it later when it dries out. Couples golf will start in June and there are a couple of tournaments scheduled in June.

Danielle – Sales to date - \$11,000. 30% profit as of right now. Food trucks are going well and alcohol sales are up as a result. Tournament days have gone OK. It will be \$700-\$800 to get the keg beer up & running. She doesn't recommend proceeding with this. 3 staff members have been hired – will be open Tuesday – Saturday. The menu has no entrees right now. Specials will be the entree-type meals. Eric is running the kitchen. They will develop a winter menu. There was a cleaning crew today and Eric is also cleaning the kitchen.

The grill has 4 sections and only 1 is currently working correctly. There is one section that may last the rest of the season. There are 2 sides that don't work at all it can be repaired for \$2,000.00. Fryers, burners, fan hood and ice machine are ready to go. Touch tunes has been installed and making money. She'd like a radio system – can be added to Dish for \$10/month. Happy hour has been going well and she has a picnic table coming. Marcia asked if \$1,00/off could be offered, rather than 2 for 1 during happy hour. Danielle feels it should remain the same, since it would be a big deal if we changed it. Kitchen inspection – she's waiting until she feels it's ready and will schedule at that time. She's planning to open the kitchen on June 7th with a full menu and begin serving lunch that week (6/3-7). There is a food truck scheduled on 6/5. Eric has been hired @ \$12/hour for 40/hours week. Brandon Huinker and Mich McMurran have been hired @ \$8/hour. They will work as needed. All kitchen staff will be 40 hours or less. Personnel for the bar/servers are Allie, Shanna, Cassandra, Allie, Kaylee and Jeremy. They are all receiving \$6.00/hour. She plans to have 2 scheduled on Wednesday, Friday & Saturday. She's using a free scheduling app that tracks hours/pay so no one will receive overtime pay.

Staff can close early if the bar is dead. Kitchen will be open from 11 – 9. Marcia asked what happens if younger girls are working & someone has too much to drink. Danielle said TIPS training & handbook address how to handle this situation. Marcia is concerned all tips are not being reported and provided an IRS daily log. Danielle explained the computer keeps track of credit card tips and you must claim. Handling of tips (cash & credit card) will be addressed in the handbook and each employee will sign a statement they will follow the handbook.

General Business: Three bills were added to the bills provided earlier – total is now \$9,087.13. Motion by Marcia, second by Marilee to approve the bills. Motion carried. Motion by Marilee to approved April minutes, second by Doug. Motion carried. Financial Statements – Motion by Marilee, second by Marcia. Motion carried.

Old Business: Kitchen door between bar/kitchen is shot & needs to be replaced. Jason Paustian has looked at it and feels it would be approximately \$400 for a new door from Spahn & Rose with installation. Matt feels this should be done before the kitchen opens. He will email the final estimate and ask for a vote via email.

Kitchen grill – repairs needed after years of use. \$2,000 estimate if repaired – replacement would be \$9-10,000. Motion by Dave, second by Marcia to spend up to \$2,000 for repairs.

Clubhouse Manager's Job Description – Matt would like to table and address at a separate meeting.

Cart Path Update – Matt has followed up again – was told it was too wet. They need a week and a half of dry weather since they don't want to tear up the course. Chris will let Matt know when it's OK to proceed. Doug has a trencher to use, when the tile on #4 is addressed. Matt is going to get a quote to add redoing the path from the ladies' tee to the bottom of the hill on #4 and have it added to the other work they are scheduled to complete.

Meter/Security Light Update – Doug said budget billing begins in July. Security lights – we've been paying for & shouldn't have been. The City has agreed to give us five year's credit of approximately \$1,000.00. Doug has replaced two of the security lights and trimmed the tree.

New Business: Jim Langenberg – he paid dues for himself and his grandson and didn't pay the trail fees. He didn't pay them because he used his own gas to do work in the spring. Matt feels if he volunteered, he should not be paid. It makes Kim's job difficult and it's not his place to barter for payment of trail fees. Dave – board can't pay him for something we didn't hire him to do. We have lots of volunteers and no one else receives payment. Matt will draft a letter and forward to everyone for review.

Lost Checks – A deposit slip and several checks were lost during a cleaning day at the club. Kim has gotten replacement checks from everyone except Rodney & Michelle Barton and Doug Boldt. She has followed up on emails sent, with regular mail.

Matt reviewed the insurance cost email provided by Brian Boedeker. The boiler inspection is scheduled for Thursday and Danielle will be present.

Membership/Events - Nothing

Cart Sheds - Nothing

Grounds/Rules - Nothing

Building – Matt cleaned out the gutters on the building.

Marilee took the board on a tour of the building to point out various things that she has noted, while cleaning at the club.

Danielle went through the suggested names for the bar/restaurant. Back Nine Bar & Grill was the favorite. She'll do some research and have it for our special meeting on Thursday, 5/30 @ 6:30.

Marilee will purchase a shade for the dining room, Swifter, dustpan and broom. Danielle would like to remove the soap dispenser in the women's restroom and is looking for a part to replace the lock on one door.

Marilee made a motion to adjourn the meeting and a second was made by Doug, All unanimously agreed.

Next regular meeting is scheduled for Monday, June 17, 2019 @ 6:30 pm. A special meeting to address the Clubhouse Manager's job description is scheduled for May 30th @ 6:30 pm.

Respectfully submitted,
Kim Regennitter
Secretary/Treasurer