



Township of Hampshire

County Of Kane

State Of Illinois

Regular Meeting of the Board of Trustee Minutes

October 8, 2019

The Board of Trustees met at the Hampshire Township Administration Offices at 170 Mill Ave., Hampshire, IL on the 8th day of October 2019 at 7:00pm.

Jody Remakel, Supervisor;
Stan Walker, Hwy Commissioner;
Rose Letheby, Assessor;
Lori Marwig, Clerk;

Evelyn Bicknese, Trustee;
Jim Feld, Trustee;
Steven Gustafson, Trustee;
Roger Paddock, Trustee

Also in attendance was Deputy Chris Ruchaj – KCSO, Fred Rackow – Cemetery Board Trustee, and Brian LeFevre – Sikich.

- 1) The meeting opened with the pledge to the flag. Mrs. Remakel asked for any additions or corrections to the agenda. Will begin the meeting with the Sikich Audit then move on to the KCSO and Cemetery Reports.
- 2) Sikich Audit presented by Brian LeFevre. Mr. LeFevre presented an overview of the 2019 audit that was conducted. There was a question and answer session after his presentation. Mr. LeFevre left the meeting at 7:25 pm.

Kane County Rep. Report. Deputy Chris Ruchaj reported that they believe they have caught the person who has been burglarizing the north half of the county. The Sheriff Department is encouraging us to remind our residents to lock their cars and homes. Deputy Ruchaj left the meeting at 7:30.

Cemetery Report. Mr. Fred Rackow presented the Cemetery report. The fence around Center Cemetery has been completed. The boundary on the south end of the property was moved 1 foot to the south. The north end of the property was moved 1 foot south. Have been in contact with lawyers to have new maps drawn up. Not happy with the spring spraying at the cemeteries. Bill Howe is working on this. At this time, they have not lost any more trees and are not planning on planting anymore. The Sexton Rose Letheby has decided to give up her salary. She would like to be reimbursed for mileage and conferences. The Cemetery Board has agreed to this and are all in agreement that it is a benefit to have her stay on. The Cemetery Board is hoping to have their rules and regulations book completed to present to the Township Board at the next quarterly meeting. They will not adopt until the Township Board approves it. Fred Rackow left the meeting at 7:46pm.

- 3) Minutes. The Board reviewed the Regular Meeting of the Board of Trustee Minutes from September 10, 2019. Mrs. Letheby reported that under the Assessor Report, the correct date of the hearings are October 9, not October 19th. After reviewing the minutes, a motion was made by Trustee Gustafson to approve the minutes as corrected. Trustee Bicknese seconded the motion and it was approved unanimously by all those present. Closed Minutes. The Board then reviewed the Closed Minutes from September 10, 2019. One correction was found that needed to be made. It was a State law that was passed not a TOI law. A motion was made by Trustee Feld to approve the minutes with the correction. Trustee Paddock seconded the motion and it was approved unanimously by all those present.

- 3) Treasurer’s Report. Mrs. Remakel reviewed the Treasurer’s Report. After reviewing the Treasurer’s Report, a motion was made by Trustee Gustafson to approve the Treasurer’s Report as presented. Trustee Feld seconded the motion and it was approved by all those present. Roll call vote was taken.
Trustee Bicknese Aye Trustee Gustafson Aye Trustee Feld Aye Trustee Paddock Aye
Supervisor Remakel Aye

Township of Hampshire Minutes (Cont'd)

4) Reports:

Assessor. Mrs. Letheby reported that the hearings are October 9th. At this time, she is cleaning up miscellaneous work. When the weather is nice, will go measure. Elaine Setter will be helping with measuring.

Highway Commissioner. Mr. Walker reported that they have completed mowing for the season. All the equipment has been taken off. They have been out trimming trees. The 2 mack trucks had their oil changed. They have been out using the reclaimer. This helps bring all the gravel back up from the ditches.

Supervisor. Mrs. Remakel reported that in regards to having Mrs. Letheby as the Sexton and Assessor, she spoke to Jim Donelon from TOIRMA and he said there shouldn't be a problem having the Sexton take no pay as well as being the Assessor. He recommends that the Board have a policy in place. Mrs. Remakel reported that in regards to the senior boat trip, had to send out refunds to the seniors that signed up as the cruise was cancelled due to the river conditions, but they were still able to enjoy the meal portion of the trip. Trustee Gustafson attended the Coffee Chat with Senator DeWitte. Mrs. Remakel is starting to work on a dollar figure to give to Burlington Township regarding our intergovernmental agreement with them for medical and event transportation for their seniors.

5) Public Comment. No public comment.

6) Old Business. No Old Business.

7) New Business.

Set Date and Time for Truth in Taxation if needed. In the event that a truth in taxation hearing is needed, a motion was made by Trustee Gustafson to hold the Road District Truth in Taxation Hearing at 6:50 and the Town Truth in Taxation Hearing at 6:55 pm. The motion was seconded by Trustee Paddock and approved unanimously by all those present.

8) Correspondence. Supervisor Remakel read the thank you note from Elaine Setter for the flower basket that was sent for Jim Setter.

9) Board of Trustee Comments. Trustee Paddock is working on the levies and will have the paperwork for review at the next meeting.

10) Hampshire Township Development. The RSVPs for the TOKC dinner was sent out as well as the check. Mr. Walker patched Center Street. The warrington garage was insulated.

11) Closed Minutes. No need to go into closed session.

12) Approval of Current bills. Invoices for the Road Fund and Town Fund were reviewed and audited by all trustees present. A motion was made by Trustee Paddock to pay the October bills. Trustee Feld seconded the motion and it was approved unanimously. (Warrants and signatures are attached hereto). A roll call vote was taken and it was approved by all.

Mr. Paddock Aye Mr. Feld Aye Ms. Bicknese Aye Mr. Gustafson Aye Mrs. Remakel Aye

There were some expense reports for the elected officials.

For Mrs. Letheby for Cemetery, there was an expense report of \$30.73 for mileage reimbursement, mulch, and dirt.

For Highway Commissioner Walker, there was an expense report of \$185.02 for mileage reimbursement.

A motion was made by Trustee Feld to approve the expense reports. Trustee Bicknese seconded the motion. A roll call vote was taken and it was approved by all.



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Ms. Bicknese Aye Mr. Feld Aye Mr. Gustafson Aye Mr. Paddock Aye Mrs. Remakel Aye

12) There being no further business, a motion was made by Trustee Gustafson to adjourn the meeting. The motion was seconded by Trustee Paddock, and then carried unanimously. The meeting was adjourned at 8:03 p.m.

Approved on:

Respectfully Submitted:

Lori Marwig
Township Clerk